



Councillor Thomas stated that he had attended a Pub Watch Meeting that day and was pleased to note there were no incidents to report.

Councillor Thomas thanked PC Williamson for his attendance and PC Williamson vacated the Council Chamber.

## 118. **MINUTES**

### **Full Town Council Meeting held 24th November 2022**

The minutes of the Full Town Council Meeting held on the 24<sup>th</sup> November 2022, had previously been circulated to Council Members. Councillors noted that under Development, To further discuss correspondence re Planning Application 2008/01155/FUL that it should read ‘reiterated’ and not as previously stated ‘reinterring’.

**RESOLVED:** That subject to the above amendments the minutes of the Full Town Council Meeting held on the 24<sup>th</sup> November 2022 be adopted and accepted as a true record.

### **Matters Arising**

There were no matters arising.

### **Planning Committee Meeting held 1st December 2022**

The minutes of the Planning Committee Meeting held on 1<sup>st</sup> December 2022, had previously been circulated to Council Members.

**RESOLVED:** That the minutes of the Planning Committee Meeting held on 1st December 2022 be accepted as a true record and all recommendations be actioned by the Town Clerk.

### **Matters Arising**

There were no matters arising.

## 119. **PUBLIC QUESTION TIME**

**To receive any questions from members of the public in accordance with Standing Orders and Town Council Public Question Time Protocol**

No questions were received from members of the public attended the Meeting.

## 120. **SIGNING OF MINUTES**

### **Signing of Minutes of Previous Meeting**

Councillors noted that the Town Mayor would sign the minutes when next in the Town Council office.

**121. TOWN MAYOR****Town Mayors events attended 1<sup>st</sup> December 2022 to 31<sup>st</sup> December 2022**

Councillors had previously been circulated with the Town Mayor events attended 1<sup>st</sup> December 2022 to 31<sup>st</sup> December 2022. The Town Mayor stated what an enjoyable event the Lantern Parade and switching on the lights had been in the town and wished to express his thanks to the Christmas Light Committee for all their hard work. Noted.

**Deputy Town Mayors events attended 1<sup>st</sup> December 2022 to 31<sup>st</sup> December 2022**

Councillors had previously been circulated with the Deputy Town Mayor events attended 1<sup>st</sup> December 2022 to 31<sup>st</sup> December 2022. Noted.

**Questions to the Town Mayor**

There were no questions to the Town Mayor.

**122. YOUTH COUNCIL****Youth Activity Progress**

No Youth Council Representatives were present to discuss progress.

**To discuss any Agenda items as highlighted by the Youth Council**

There were no Agenda Items to discuss.

**123. COUNCIL MEETINGS****Meetings for Month of January 2023**

Councillors had previously been circulated with Meetings for the Month of January 2023.

The Town Clerk informed Councillors that a Fairtrade Forum Meeting would also take place at 10am on the 4<sup>th</sup> January 2023. Noted.

**124. PROCEDURAL MATTERS****Members Announcements****Report from Town Clerk**

The Town Clerk informed Councillors that the Town Hall Clock was being reinstalled in the Town Hall Clock Tower and it is hoped it would be fully operational by the 16<sup>th</sup> December 2022.

She also informed Councillors that the Office would be closed for Christmas from 1pm on the 23<sup>rd</sup> December 2022 and would re-open at 9am on the 3<sup>rd</sup> January 2023. She informed Councillors that email / calls would be forwarded to the Town Council out of hours emergency phone number.

**To note December 2022 update from Community Engagement Administrator**

Councillors had previously been circulated with an update from the Community Engagement Administrator dated December 2022. The Town Clerk confirmed that the Community Engagement Administrator had attended the Age Connects Christmas Party.

It was also confirmed that the Digital Notice Board was now fully operational. Noted.

**Action Tracker**

Councillors had previously been circulated with an up to-date Action Tracker. Noted.

**To discuss Report of conversation with Age Connects Representative**

Councillors had previously been circulated with a Report of a conversation with the Age Connects Representative. Councillor Dr Ellis stated his disappointment that there is no Council links with the local Age Connects and feels the role of a Councillor should be to work with local organisations for the benefit of the residents of the town. Councillor Deakin endorsed Councillor Dr Ellis comments.

Councillor Dr Dickson queried the difference between having formal and informal representation on a Committee. It was noted that Age Connects would need to request formally if they would like a Town Councillor to sit on their Committee.

Councillors further discussed this matter . Councillor Foster suggested looking at reviewing the Terms of Reference for the Town Study Steering Group Committee to look at the wider representation and the objectives / goals for the Group.

**RESOLVED:** That the Terms of Reference for the Town Study Steering Group Committee be reviewed and findings /proposals be brought back to the next Full Town Council Meeting.

**To discuss and adopt Digital Notice Board Policy**

Councillors had previously been circulated with the Draft Digital Notice Board Policy.

Councillor Lewis suggested that under point 7 it should read ‘Notice will be put up for forthcoming events’ instead of as previously stated ‘Notices will be put up no more than two weeks in advance of the event’.

**RESOLVED:** That subject to the above amendments the Digital Notice Board Policy be adopted.

**To discuss possible change of date for Full Town Council Meeting in February 2023**

Councillors had previously be circulated with an Agenda Brief requesting permission to amend the date of February 2023 Full Town Council Meeting from the 23<sup>rd</sup> February 2023 to the 2<sup>nd</sup> March 2023.

**RESOLVED:** That permission be granted to move the Full Town Council from the 23<sup>rd</sup> February 2023 to the 2<sup>nd</sup> March 2023.

**To note report of 20mph restriction briefing held on 20<sup>th</sup> November 2022**

Councillors had previously been circulated with a report dated 23<sup>rd</sup> November 2022 from Councillor Dr Dickson reference a briefing he attended on the implementation of the 20mph restrictions throughout Wales. Councillor Dr Dickson stated the implementation of the 20mph limit dated 17<sup>th</sup> September 2023 may be delayed due to the national shortage of road signs. Noted.

**125. FINANCE****Bank Reconciliation for period 1<sup>st</sup> November 2022 to 30<sup>th</sup> November 2022**

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1<sup>st</sup> November 2022 to 30<sup>th</sup> November 2022. Noted.

**Expenditure for the period 17<sup>th</sup> November 2022 to 8<sup>th</sup> December 2022**

Councillors had previously been circulated with a copy of the Expenditure for the period 17<sup>th</sup> November 2022 to 8<sup>th</sup> December 2022. Noted.

**Income for the period 17<sup>th</sup> November 2022 to 8<sup>th</sup> December 2022**

Councillors had previously been circulated with a copy of the Income for the period 17<sup>th</sup> November 2022 to 8<sup>th</sup> December 2022. Noted.

**To discuss Annual Renewal of SLCC Membership 2023**

Councillors had previously been circulated with a letter dated November 2022 detailing the annual renewal of the SLCC membership.

**RESOLVED:** That the SLCC membership for 2022 be renewed at a cost of £354.00.

**126. DEVELOPMENT****To note Planning Application decisions by the Vale of Glamorgan Councils**

Councillors had previously been circulated with a copy of the Vale of Glamorgan Councils Planning Application decisions. Noted.

**To note correspondence re Planning Application 2008/01155/FUL (Griffith House, Church Lane)**

Councillors had previously been circulated with further correspondence dated 7<sup>th</sup> December 2022 re Planning Application 2008/01155/FUL, Griffith House, Church Lane. Councillor Dr Dickson informed Councillors he was hopeful that action was now being undertaken to finally resolve this matter and enforce the caravan to be removed from the site. Noted.

**127. TOWN HALL****To further discuss update of installing a lift in the Town Hall**

Councillor Powell updated Councillors on the proposed installation of a lift in the Town Hall. Councillor Powell confirmed that he and the Town Clerk had met with Mr J Green from CADW re initial proposals for installing either an internal or external lift in the Town Hall. Mr Green stated his preference for the internal design. The meeting overall was very positive and suggestions were put forward with the next stage of this proposal (i.e., submitting a Planning Application) and possible funding opportunities available.

**RESOLVED:** That the Town Clerk be given permission to gain accurate costings for the next phase of the installation of the Town Hall. (i.e., confirm costings on order to proceed with the Listed Building Consent Application)

**To discuss submission of Grant Application to CADW**

Councillors had previously been circulated with a document detailing a Historic Buildings Capital Grant Programme from CADW that can fund 50% of works to enhance/benefit listed buildings.

**RESOLVED:** That permission be granted for the Town Clerk to complete and submit the Expression of Interest for a Historic Buildings Capital Grant Programme from CADW for the installation of a lift in the Town Hall.

**128. LLANTONIAN HALL****To discuss email from Monday Bridge Club re heating Llantonian Hall**

Councillors had previously been circulated with an email dated 6<sup>th</sup> December 2022 from Monday Bridge Club re the heating in Llantonian Hall. Councillors discussed the email and noted the extreme weather over the last few weeks. The Town Clerk confirmed that the heating was always

set at 18 degrees but in this exceptional weather conditions the heating had been increased to 20 degrees.

**RESOLVED:** No further action required at the present time.

**129. VALE OF GLAMORGAN COUNCIL**

**To discuss Vale of Glamorgan Community Review to commence in January 2023**

Councillors had previously been circulated with an email and report dated 24<sup>th</sup> November 2022 detailing the Vale of Glamorgan Community Review to commence in January 2023. Noted.

**To nominate Councillor to represent the Town Council at the Community Review commencing 2023**

Councillors had previously been circulated with an email dated 7<sup>th</sup> December 2022 to nominate a Councillor to represent the Town Council at the Community Review commencing 2023.

Councillor Mrs Hanks stated that correspondence re such matters should be forwarded to Town Councils / Community Councils much earlier. She felt that a lot of the time there is not enough time to respond to the deadlines stated due to the timings of monthly council meetings.

Councillors further discussed a Councillor to sit on the above review. Councillors noted the importance of being part of discussions re the number of Councillors sitting on each of Llantwit Major Wards and the details of any revised boundary lines assessed under the Community Review.

**RESOLVED:** That Councillor Dr Dickson be the nominated Councillor to represent the Town Council at the Community Review commencing 2023. If Councillor Dr Dickson is unable to attend any Meeting Councillor Foster will act as his reserve/replacement.

**130. WELSH GOVERNMENT**

**To discuss Consultation Document to modernise electoral administration and electoral reforms in Wales**

Councillors had previously been circulated with a Consultation Document dated 11<sup>th</sup> October 2022 to modernise electoral administration and electoral reforms in Wales. Noted.

**131. MISCELLANEOUS**

**To discuss 20<sup>th</sup> Anniversary of LGBT and History month in February 2023**

Councillors had previously been circulated with an email dated 26th October 2022 to discuss the Anniversary of LGBT and History month in February 2023. Councillors further discussed this matter.

**RESOLVED:** That due to lack of resources / manpower and financial constraints the Town Council are unable to put on a celebration of LGBT and History month in February 2023. They will support any organisation wishing to undertake an event to mark the 20<sup>th</sup> Anniversary.

**To rediscuss Agenda Item Walkers are Welcome**

Councillors had previously been circulated with a letter and email dated 21st November 2022 to rediscuss the Agenda Item Walkers are Welcome. Councillors were informed that a Steering Group is in the process of being set up to represent Llantwit Major Walkers are Welcome. The Committee in order to move forward need a resolution from the Town Council supporting the regaining the Walkers are Welcome status for the town.

**RESOLVED:** That Llantwit Major Town Council support the new Steering Group Committee in regaining the Walkers are Welcome status for the town.

**To discuss Report of Meeting with representatives from Llantwit Major Football Club**

Councillors had previously been circulated with a Report of a Meeting with representatives from Llantwit Major Football Club. Councillors further discussed the LMFC proposed ideas to improve the Club, creating a Community Hub with plans for the grounds and extending the clubhouse. Noted.

**To discuss costings for printing Llantwit Major Quarterly Newsletter**

Councillors had previously been circulated with an Agenda Brief discussing the costings for printing Llantwit Major Quarterly Newsletter. Councillors noted that most effective costings would be to print in-house on the colour photo copier (i.e.,100 copies at £16.00). Councillors further discussed distributions and number of copies to print.

**RESOLVED:** That copies of the next Quarterly Newsletter produced be distributed in small numbers to local shops/libraries/surgeries etc. Initially print of 50 copies to see how well they are received by residents of the town.

**To discuss email from Bruno Peek LVO OBE OPR Pageantmaster**

Councillors had previously been circulated with an email dated 8<sup>th</sup> December 2022 from Bruno Peek LVO OBE OPR Pageantmaster. Councillors were informed that the email stated that no beacon would be lit to mark the coronation of King Charles III. Noted.

SIGNED .....

DATED .....

MAYOR