

20th January 2023

Dear Councillor,

You are invited to attend a Full Town Council Meeting to be held in the Council Chamber, Old School or remotely on Thursday, 26th January 2023, no sooner than 7.05pm, for the purpose of discussing the following business.

Yours faithfully,



Mrs. R. Quinn
Town Clerk

Members are asked to note the time of the meeting. Prayers will be said prior to the meeting for those wishing to attend. Login is by following the email invitation link sent on 15th December 2022

AGENDA

To receive apologies

To receive Councillors Declaration of Interest forms

To receive minutes of Full Town Council Meeting held on 15th December 2022

Separately attached

To receive minutes of Citizen of the Year Committee Meeting held on 22nd November 2022

Separately attached

To receive minutes of Five Year Plan Committee Meeting held on 15th December 2022

Separately attached

To receive minutes of Fair Trade Forum Meeting held on 4th January 2023

Separately attached

To receive minutes of Finance and Policy Meeting held on 12th January 2023

Separately attached

To receive minutes of Footpath Forum Meeting held on 16th January 2023

Separately attached

To receive minutes of Citizen of Year Committee Meeting held on 17th January 2023

Separately attached

To receive minutes of Planning Committee Meeting held on 18th January 2023

Separately attached

PUBLIC QUESTION TIME

- 1) To receive any questions from members of the public in accordance with Standing Orders and Town Council Public Question Time Protocol.

SIGNING OF MINUTES

- 1) Signing of Minutes of previous Meeting

TOWN MAYOR

- 1) Town Mayors events attended 1st January 2023 to 31st January 2023
Refer green sheet no: 1
- 2) Questions to the Town Mayor (if any)

COMMUNITY CONSTABLE

- 1) To receive Community Constables report

YOUTH COUNCIL

- 1) Youth Activity Progress
- 2) To note minutes of Llantwit Youth Council Meeting on 1st December 2022
Refer white sheet nos: 1, 2, 3, 4
- 3) To discuss any Agenda Items as highlighted by the Youth Council

COUNCIL MEETINGS

- 1) Meetings for Month of February 2023
Refer green sheet no: 1

PROCEDURAL MATTERS

- 1) Members Announcements
 - (i) Report from Town Clerk
Verbal Update Town Clerk

- 2) To note January 2023 update from Community Engagement Administrator
Refer green sheet no: 2
- 3) To discuss Town Council representative to sit on Vale of Glamorgan Councils Standard Committee
Refer green sheet no: 3, 4
- 4) Action Tracker
Refer green sheet nos: 5, 6, 7, 8, 9, 10, 11
- 5) To adopt the Grant Aid Awarding Policy
Refer green sheet nos: 12, 13, 14, 15, 16, 17, 18, 19

FINANCE

- 1) Bank Reconciliation for period 1st October 2022 to 31st December 2022
Refer blue sheet no: 1
- 2) Bank Reconciliation for period 1st December 2022 to 31st December 2022
Refer blue sheet no: 2
- 3) Expenditure for period 9th December 2022 to 19th January 2023
Refer blue sheet nos: 3, 4, 5, 6, 7, 8
- 4) Income for period 9th December 2022 to 19th January 2023
Refer blue sheet no: 9, 10
- 5) To ratify Precept amount and proposed budget sheets for 2023/2024 as recommended by the Finance & Policy Committee
Refer blue sheet nos: 11, 12
- 6) To discuss email re contribution for Fairtrade Fortnights Young Persons Competition
Refer blue sheet no: 13

DEVELOPMENT

- 1) To note correspondence re Planning Application 2008/01155/FUL
(Griffith House, Church Lane)
Refer purple sheet no: 1
- 2) To discuss completing Questionnaire re the Replacement Local Development Plan – Vision Issues and Objectives as previously discussed at Decembers 2022 Full Town Council Meeting
Refer purple sheet no: 2 to 12

RECREATION AND OPEN SPACES

- 1) To note update on Stradling Park Project
Refer yellow sheet nos: 1, 2 / Community Engagement Administrator

WEST STREET POOL

- 1) To note update on West Street Pool
Refer yellow sheet nos: 3 / Community Engagement Administrator

VALE OF GLAMORGAN COUNCIL

- 1) To further discuss correspondence re noise pollution and speeding
Refer white sheet no: 1, 2
- 2) To discuss the consultation on Vale Public Services Board Well Being Plan and Vale of Glamorgan Councils Annual Delivery Plan
Refer white sheet no: 2, 3
- 3) To discuss request for community cycle markings for children
Refer white sheet no: 3, 4
- 4) To note Standards Committee Meeting on 24th November 2022
Refer white sheet nos: 5, 6, 7

WELSH GOVERNMENT

- 1) To note single use Plastic Products Bill
Refer white sheet no: 8, 9

MISCELLANEOUS

- 1) To note email from Age Connects Cardiff
Refer peach sheet no: 1
- 2) To discuss email reference heavy goods vehicles along Ham Lane East
Refer peach sheet no: 2
- 3) To note guidance reference Public Commemoration in Wales
Refer peach sheet no: 2 to 20

PART II

THE PUBLIC AND PRESS MAY BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEMS IN ACCORDANCE WITH PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960 (2)

Finance

- 1) To discuss Agenda Brief re proposed pay scales financial 23/24
Refer pink sheet no: 1