

Mr R Alexander (Z) - Standards Committee – Vale of Glamorgan Council
Members of the Public

Apologies were received from:
Councillor Mrs J Norman – Technical issues
PC Jamie Williamson
Mrs Louise Taylor- Community Engagement Administrator

There were no Declaration of Interest Forms received.

101. MINUTES

Full Town Council Meeting held 27th October 2022

The minutes of the Full Town Council Meeting held on the 27th October 2022, had previously been circulated to Council Members. Councillor Dr Ellis noted that under Minutes – Fair Trade Forum Meeting – Matters Arising it should read ‘25th November 2022’ and not as previously stated ‘25th September 2022. Councillor Dr Ellis also noted that under Procedural Items , To discuss report of Age Connects Meeting on 14th October it should always read ‘Age Connects’ and not as previously stated in the item ‘Age Connect’.

RESOLVED: That subject to the above amendments the minutes of the Full Town Council Meeting held on 27th October 2022 be adopted and accepted as a true record.

Matters Arising

There were no matters arising.

Allotment Sub Committee Meeting held 26th October 2022

The minutes of the Allotment Sub Committee Meeting held on 26th October 2022, had previously been circulated to Council Members.

RESOLVED: That the minutes of the Allotment Sub Committee Meeting held on 26th October 2022 be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

The were no matters arising

Five Year Plan Committee Meeting held 26th October 2022

The minutes of the Five Year Plan Committee Meeting held on 26th October 2022, had previously been circulated to Council Members.

RESOLVED: That the minutes of the Five Year Plan Committee Meeting held on 26th October 2022 be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

Councillor Foster stated that funding for next years projects have been put on hold until confirmation has been received re the Band D rates for 2023/24 with reference to the continuing financial difficulties re lockdown and increasing utility prices.

Planning Committee Meeting held 8th November 2022

The minutes of the Planning Committee Meeting held on 8th November 2022, had previously been circulated to Council Members.

RESOLVED: That the minutes of the Planning Committee Meeting held on 8th November 2022 be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

Councillor Dr Dickson informed Councillors that the comments re the Pre Planning Consultation for Summerhouse Bay, Boverton had been forward to the relevant parties.

Town Study Steering Group Meeting 8th November 2022

The minutes of the Town Study Steering Group held on 8th November 2022, had previously been circulated to Council Members.

RESOLVED: That the minutes of the Town Study Steering Group Meeting held on 8th November 2022 be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

102. PUBLIC QUESTION TIME

To receive any questions from members of the public in accordance with Standing Orders and Town Council Public Question Time Protocol

No questions were received from members of the public attended the Meeting.

103. SIGNING OF MINUTES

Signing of Minutes of Previous Meeting

Councillors noted that the Town Mayor would sign the minutes when next in the Town Council office.

104. TOWN MAYOR

Town Mayors events attended 1st November 2022 to 30th November 2022

Councillors had previously been circulated with the Town Mayor events attended 1st November 2022 to 30th November 2022. The Town Mayor stated he had a very memorable day at the Royal Gun Salute at Cardiff Castle. Noted.

Deputy Town Mayors events attended 1st November to 30th November 2022

Councillors had previously been circulated with the Deputy Town Mayor events attended 1st November 2022 to 30th November 2022. Noted.

Past Town Mayors events attended 1st November 2022 to 30th November 2022

Councillors had previously been circulated with the Past Town Mayor events attended 1st November 2022 to 30th November 2022.

Questions to the Town Mayor

There were no questions to the Town Mayor.

105. COMMUNITY CONSTABLE

To receive Community Constables report

No Community Constable was available to provide a report for the Meeting.

To discuss South Wales Police and Crime Commissioner Annual Community Survey

Councillors had previously been circulated with an email dated 25th October 2022 reference the South Wales Police and Crime Commissioner Annual Community Survey. Noted.

106. YOUTH COUNCIL

Youth Activity Progress

No Youth Council Representatives were present to discuss progress.

To discuss any Agenda items as highlighted by the Youth Council

There were no Agenda Items to discuss.

107. COUNCIL MEETINGS

Meetings for Month of December 2022

Councillors had previously been circulated with Meetings for the Month of December 2022. Noted.

108. PROCEDURAL MATTERS

Members Announcements

Report from Town Clerk

The Town Clerk informed Councillors that the Town Hall Clock was undergoing its final two weeks testing program to ensure all repairs had been successful it was keeping correct time. Once this test phase is completed it is hoped to have the Town Hall Clock reinstalled for the Festive Season 2022.

The Town Clerk confirmed that the planned Meeting with Llantwit Major Football Club had been postponed until Thursday 1st December 2022.

She stated that Llantonian Hall had a leak in one of its windows on the roof. The roofer and a window glazier has been approached to look at the leak and costings to resolve this issue.

The Town Clerk informed Councillors that ‘Carols with the Councillors’ will be held on the 21st December 2022. Time to be confirmed.

To note November 2022 update from Community Engagement Administrator

Councillors had previously been circulated with an update from the Community Engagement Administrator dated November 2022.

Councillors were advised that a grant of over £3000 had successfully been obtained from the Vale Local Nature Partnership to enable the commencement of work on Mid Well and Stradling Park projects.

The Town Clerk confirmed that at present fifty percent of the ticket’s had been sold for the Pantomime in Llantonian Hall in January 2023. A further promotional push will be undertaken Mid December . Noted.

Action Tracker

Councillors had previously been circulated with an up to-date Action Tracker. Noted.

To discuss invitation re Fair Trade and the upcoming Social Partnership and Procurement Bill.

Councillors had previously been circulated with an email dated 8th November 2022 regarding Fair Trade and the upcoming Social Partnership and Procurement Bill. Councillors noted the first stage of the Bill , if passed, was to be held on the 29th November.

RESOLVED: That no Councillor take part in campaigning re Fair Trade and the upcoming Social Partnership and Procurement Bill.

109. PERSONNEL

To note the acceptance of the Local Government Pay Scale Agreement 2022/23

Councillors had previously been circulated with a document dated 2nd November 2022 detailing the acceptance of the Local Government Pay Scale Agreement 2022/23. Noted.

110. FINANCE**Bank Reconciliation for period 1st October 2022 to 31st October 2022**

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1st October 2022 to 31st October 2022. Noted.

Expenditure for the period 20th October 2022 to 16th November 2022

Councillors had previously been circulated with a copy of the Expenditure for the period 20th October 2022 to 16th November 2022. Councillor Foster wished to make Councillors aware that although the Government have publicised reduction in Business rates this is not applicable to Local Authorities The Town Council pay business rates on the Town Hall, Llantonian Hall, Old School and Cemetery. Noted.

Income for the period 20th October 2022 to 16th November 2022

Councillors had previously been circulated with a copy of the Income for the period 20th October 2022 to 16th November 2022. Noted.

To discuss Annual Figures from Llantwit Major Bowls Club for season ending 30th September 2022

Councillors had previously been circulated with a letter dated 24th October 2022 from Llantwit Major Bowls Club for season ending 30th September 2022. Councillors further discussed figures for 2022 season and noted the payment due to the Town Council for 20% of ticket sales and room hire fees of £725.40.

To discuss annual renewal of Field in Trust membership on 1st November 2022

Councillors had previously been circulated with an email dated 27th October 2022 re annual renewal of Field in Trust Membership on the 1st November 2022.

RESOLVED: That permission be granted to renew the Annual Membership to the Field in Trust on the 1st November 2022 at a cost of £65.00.

111. DEVELOPMENT**To note Planning Application decisions by the Vale of Glamorgan Councils**

Councillors had previously been circulated with a copy of the Vale of Glamorgan Councils Planning Application decisions.

Councillor Dr Dickson noted the Refusal of the 2 Wine Street Planning Application and noted all the hard work undertaken by the Planning Committee and residents to achieve this result. He stated his disappointment of the Town Councillors objections of Planning Application 2022/00533/FUL (Kenilworth, Station Road, Llantwit Major) that then was subsequently approved by the Vale Planners. Noted.

To further discuss correspondence re Planning Application 2008/01155/FUL (Griffith House, Church Lane)

Councillors had previously been circulated with correspondence dated 21st October 2022 re Planning Application 2008/01155/FUL, Griffith House, Church Lane. Councillor Dr Dickson informed Councillors he was extremely disappointed with the letter and felt that there were several inaccuracies with the contents. He asked Town Council permission to respond to letter noting inaccuracies and lack of taking further action reference the removal of the caravan from the site. He also asked if Vale Councillors could also follow up this matter with the Vale Planning Department.

Councillor Williams abstained from voting.

RESOLVED: That Councillor Dr Dickson draft a letter to the Vale Planning Department noting the inaccuracies in correspondence sent on 21st October and reiterate the need for further action to be taken. Forward letter to Town Clerk to check and send to relevant parties within Vale Planning Department.

Further

RESOLVED: Councillor John will speak to the Operational Manager for Planning and Building Control the Planning Application 2008/01155/FUL , Griffith House and the ongoing issues with this Application.

112. **RECREATION AND OPEN SPACES**

To discuss Letter from Llantwit Major Tennis Club re invite to see Floodlights

Councillors had previously been circulated with a letter dated 17th November 2022 inviting all Councillors to see the Floodlights on the 14th December 2022 at 6:30pm.

RESOLVED: That Councillors inform the Town Clerk if they will be attending the Tennis Courts on 14th December 2022 at 6:30pm to see the Flood lights in operation.

To note successful Grant Application from Vale Local Nature Partnership for Midwell and West Street Pool

Councillors had previously been circulated with an email dated 15th November 2022 noting the successful Grant Application from Vale Local Nature Partnership for Midwell and West Street Pool. Councillor Powell stated that this was excellent news and thanked the Community Engagement Administrator for all her hard work in obtaining this Grant.

113. **CEMETERY**

The following Burial matters were noted.

1. Burial of cremated remains Brian James (re-open plot) Hc3 on 16th November 2022
2. Scattering ashes of Jill Christine Coles on 19th November 2022

The Town Clerk reiterated to Councillors that you cannot pre-purchase plots in Boverton Cemetery.

114. **OLD SCHOOL**

To discuss Cowork Local Memorandum of Understanding – Continuing Relationship

Councillors had previously been circulated with an email dated 31st October 2022 from Cowork confirming that the existing contract expired on the 29th September 2022 and asking if we wished to continue our relationship with Cowork and complete a new 6 month Memorandum of Understanding Contract.

RESOLVED: That permission be granted to enter into another contract with Cowork up to 31st March 2023. The Memorandum of Understanding be signed and returned to Town Square Spaces Ltd.

115. VALE OF GLAMORGAN COUNCIL

To note the statutory notice to relocate the Llandough Primary School Specialist Resource Base to Ysgol Y Ddraig from January 2023

Councillors had previously been circulated with a letter and Statutory notice dated 9th November regarding the relocation of the Llandough Primary School Specialist Resource Base to Ysgol Y Ddraig from January 2023. Noted.

To discuss letter and response re excess speed and noise of traffic on the B4265, Llantwit Major

Councillors had previously been circulated with a letter and emails dated 17th October 2022 re excess speed and noise of traffic on the B4265, Llantwit Major.

Councillor Dr Dickson confirmed he had attended 20mp speed limit rollout for the Vale of Glamorgan on the 22nd November 2022.

Councillors further discussed the issue re excess speed and noise along the B4265. Councillor John suggested approaching Community Speed Watch to look at strategic points around the town (e.g., including Eaglesewell Road). Councillors noted that speeding along the B4265 was a particular concern on Sundays and late at night.

RESOLVED: Councillor Dr Dickson write a letter on behalf of the Town Council raising the Councils continuing concerns re the speeding along the B4265 late in the evenings and on Sundays, and the noise generated from the speeding vehicles.

To discuss letter regarding the widening the pavement alongside the Recreation Field on Boverton Road

Councillors had previously been circulated with a letter dated 26th October 2022 regarding the widening of the pavement alongside the Recreation Field, Boverton Road. Councillor's further discussed Mr Michael Clogg (Operational Manager Engineering) proposals. Councillors raised concerns re the cost of the project while noting the potential budget constraints facing Local and Borough councils in the next financial year.

RESOLVED: That a letter be written to Mr Michael Clogg (Operational Manager Engineering) stating the Town Councils support, in principle, to the scheme subject to funding being in place.

Further

RESOLVED: Request that Mr Michael Clogg look at a temporary solution to this issue (i.e., removing the grass verge to make the path wider for pedestrians etc.) until funding schemes become available.

Further

RESOLVED: That a letter be written to Field in Trust. Clarify if the proposed project is viable as the Recreation Field is a Field in Trust site.

Further

RESOLVED: That a letter be written to Llantwit Major Rugby Club advising them of the potential plans re widening the pavement along the Recreation Field on Boverton Road and asking if this has any impact/playing implications on the Rugby pitches on the site.

To nominate representative to attend Vale Public Services Board and Town and Community Council Exchange Meeting 8th December 2022

Councillors had previously been circulated with an email dated 16th November 2022 to nominate a representative to attend Vale Public Services Board and Town and Community Council Exchange Meeting 8th December 2022.

RESOLVED: That Councillor Williams is nominated to attend the Vale Public Services Board and Town and Community Council Exchange Meeting 8th December 2022.

To discuss Well-being Consultation Plan

Councillors had previously been circulated with an email and report dated 7th November 2022 detailing the Draft Well Consultation Plan.

RESOLVED: That the Town Council accept the Draft Well Being Consultation Plan,

To discuss update on Llantwit Major CCTV

Councillors had previously been circulated with email dated 14th November 2022 detailing an update of the installation of new CCTV cameras in Llantwit Major. Councillor John confirmed to Councillors that by the end of this week (27/11/2022) the CCTV cameras in Llantwit Major should be fully operational.

116. MISCELLANEOUS

To discuss email re the Telephone box, East Street, Llantwit Major

Councillors had previously been circulated with an email dated 26th October 2022 re the telephone box, East Street, Llantwit Major. Noted.

To discuss email re meeting with representative from National Forest Wales

Councillors had previously been circulated with an email dated 25th October 2022 re organising a meeting with representatives from National Forest Wales.

RESOLVED: That permission be granted to arrange a meeting with a representative from National Forest Wales prior to Decembers 2022 Full Town Council Meeting.

To discuss Agenda Brief re cost of printing 300 Fair Trade Leaflets

Councillors had previously been circulated with an Agenda Brief detailing the cost of printing 300 Fair Trade Leaflets . Councillor Dr Ellis confirmed that the cost of production of the leaflets was covered by a Fair Trade grant.

RESOLVED: That permission be granted to print 300 Fair Trade Leaflets at a cost of £98.00.

To discuss email reference RAF leaving MOD St Athan

Councillors had previously been circulated with an email dated 25th October 2022 reference RAF leaving MOD St Athan. Councillor W Norman noted the excellent attendance at this year's

Remembrance Parade and felt it was important for the Town Council to do something to commemorate the strong links the RAF have had with the town over many years.

Councillor Deakin and Councillor John endorsed these sentiments.

Councillor Thomas stated it was important to keep a military presence at the Remembrance Service Parade. Councillor Foster stated the band was an integral part of the Remembrance Service and the music is so important on the day. The Royal British Legion and Town Council start looking into finding a Marching Band to play at Llantwit Majors Remembrance Service Parade.

RESOLVED: That the Remembrance Day Committee explore options for providing a marching band to play at the 2023 Remembrance Day parade. Also look into how Llantwit Major could commemorate the RAF leaving MOD St Athan next year.

Further

RESOLVED: That the Royal British Legion be approached to gain their thoughts and proposals for 2023.

To note Llantwit Major Town Council Newsletter November 2022 and to discuss how to circulate Newsletter around the town

Councillors had previously been circulated with the Llantwit Major Town Council Newsletter November 2022. Councillors discussed various options on how to circulate the Newsletter around the town. Various options were discussed including publicising the newsletter on social media sites, advertising in Glamorgan Star, putting on the Digital Notice Board (to be installed end of November 2022 in the Precinct) and copies placed in local shops, libraries, surgeries etc.

RESOLVED: That the Llantwit Major Town Council Newsletter for November 2022 be publicised on the Llantwit Major Town Council Facebook and Website page.

Further

RESOLVED: That the cost of printing copies of future Town Council Newsletters is sought and findings be brought back to the next Full Town Council Meeting for further discussion.

SIGNED

DATED

MAYOR