

25th March 2022

Dear Councillor,

You are invited to attend a Full Town Council Meeting to be held in the Council Chamber, Old School or remotely on Thursday, 31st March 2022, no sooner than 7.05pm, for the purpose of discussing the following business.

Yours faithfully,

Mrs. R. Quinn
Town Clerk

Members are asked to note the time of the meeting. Prayers will be said prior to the meeting for those wishing to attend. Login is by following the email invitation link sent on 31st March 2022

AGENDA

To receive apologies

To receive Councillors Declaration of Interest forms

To receive minutes of Full Town Council Meeting held on 24th February 2022

Separately attached

To receive minutes of Planning Meeting held on 22nd February 2022

Separately attached

To receive minutes of Planning Meeting held on 3rd March 2022

Separately attached

To receive minutes of Platinum Jubilee Committee Meeting held on 15th March 2022

Separately attached

To receive minutes of Planning Meeting held on 16th March 2022

Separately attached

PUBLIC QUESTION TIME

- 1) To receive any questions from members of the public in accordance with Standing Orders and Town Council Public Question Time Protocol.

SIGNING OF MINUTES

- 1) Signing of Minutes of previous Meeting

TOWN MAYOR

- 1) Town Mayors events attended 1st March 2022 to 31st March 2022
Refer green sheet no: 1
- 2) Questions to the Town Mayor (if any)

COMMUNITY CONSTABLE

- 1) To receive Community Constables report

YOUTH COUNCIL

- 1) Youth Activity Progress
- 2) To discuss any Agenda Items as highlighted by the Youth Council

COUNCIL MEETINGS

- 1) Meetings for Month of April 2022
Refer green sheet no: 1

PERSONNEL

- 1) To discuss Agenda Brief regarding staff working hours over Jubilee weekend celebrations
Refer green sheet no: 2

PROCEDURAL MATTERS

- 1) Members Announcements
 - (i) Report from Town Clerk
Verbal Update Town Clerk
 - (ii) To note report from Councillor Dr P Dickson on Public Service Board/TCC Liaison Meeting on 8th March 2022
Refer green sheet no: 2
 - (iii) To note report from Councillor Dr D Ellis on Coastal Suicide Prevention Group meeting 15th March 2022
Refer green sheet nos: 3 & 4
- 2) To adopt revised Terms of Reference for Planning Committee
Refer green sheet no: 4
- 3) To discuss MAR vacancy on Wick & Marcross Church in Wales Primary Governing Body
Refer green sheet no: 5

- 4) To discuss request for consideration by the Community Liaison Committee
Refer green sheet no: 5
- 5) Action Tracker
Refer green sheet nos: 6, 7 & 8

FINANCE

- 1) Bank Reconciliation for period 1st February 2022 to 28th February 2022
Refer blue sheet no: 1
- 2) Income for period 18th February 2022 to 25th March 2022
Refer blue sheet no: 2
- 3) Expenditure for period 18th February 2022 to 25th March 2022
Refer blue sheet nos: 3 - 8
- 4) To discuss letter and comments from Auditor General for Wales, Audit Certificate and report for the year ended 31st March 2021
Refer blue sheet nos: 9 - 18
- 5) To note Draft Independent Remuneration for Wales – Annual Report 2022/23
Separately attached - White
- 6) To discuss proposed end of year budget figures 2021/22, explanation and agenda brief regarding projects
Separately attached - Blue
- 7) To discuss letter from One Voice Wales regarding membership for 2022/23
Refer blue sheet nos: 19 - 22

DEVELOPMENT

- 1) To note Planning Application decisions by the Vale of Glamorgan Council
Refer purple sheet nos: 1 - 11
- 2) To discuss further email re Planning Application 2008/01155/FUL – Griffith House, Church Lane, Llantwit Major
Refer purple sheet no: 11

CEMETERY

To note the following burial matters.

- 1) Burial of cremated remains Lillian May Lyle (new plot) Md8 on 1st March 2022
- 2) Burial of cremated remains George Albert Lyle (new plot) Md8 on 1st March 2022
- 3) Burial of cremated remains Glyndwr Lawrence Pritchard (reopen plot) B125 on 11th March 2022

- 4) Burial of cremated remains Melvin David Morris Thomas (reopen plot) A107 on 14th March 2022
- 5) Burial of cremated remains Shelia Mary Jauncey (reopen plot) La7 on 31st March 2022

RECREATION AND OPEN SPACES

- 1) To discuss request from LM10K to install a bench on the Recreation Field
Refer yellow sheet no: 1
- 2) To discuss Open Spaces Hiring Form from Llantwit Major Events Group to hold a Summer Fair on the Recreation Field on the 25th June 2022
Refer yellow sheet nos: 2 & 3
- 3) To discuss Tenders to replace fencing along one side of the Recreation Field
Refer yellow sheet nos: 4 - 9
- 4) To discuss email from Llantwit Major Horticultural Society re hedgerow clearance and ownership of a boundary wall on the Allotment site
Refer yellow sheet nos: 10 - 12

OLD SCHOOL

- 1) To discuss Agenda Brief creating a small Garden outside the entrance to the Council Chamber
Refer yellow sheet nos: 13 & 14
- 2) To discuss Tenders to replace the carpet in the Council Chamber
Refer yellow sheet nos: 15 & 16

VALE OF GLAMORGAN COUNCIL

- 1) To note email re remedial works to be undertaken on a wall within the Old School Car Park
Refer orange sheet no: 1
- 2) To discuss request for feedback regarding Proforma for observations of Independent Member from Standards Committee – Council Meeting Template
Refer orange sheet nos: 2 - 4

MISCELLANEOUS

- 1) To discuss email re the 40th Anniversary of the Falklands Conflict
Refer peach sheet no: 1
- 2) To note letter from the Trustees and Members of Llanilltyd Fawr in Flower
Refer peach sheet no: 2
- 3) To discuss request for replacing wooden flower barrels under Welcome to Llantwit signs
Refer peach sheet no: 2

PART II

THE PUBLIC AND PRESS MAY BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEMS IN ACCORDANCE WITH PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960 (2)

Personnel

- 1) To retrospectively accept the Pay Agreement / National Salary Awards (NJC) with effect 1st April 2021
Refer pink sheet no: 1