

23<sup>rd</sup> June 2022

Dear Councillor,

**You are invited to attend a Full Town Council Meeting to be held in the Council Chamber, Old School or remotely on Thursday, 30<sup>th</sup> June 2022, no sooner than 7.05pm, for the purpose of discussing the following business.**

Yours faithfully,

Mrs. R. Quinn  
**Town Clerk**

*Members are asked to note the time of the meeting. Prayers will be said prior to the meeting for those wishing to attend. Login is by following the email invitation link sent on 29<sup>th</sup> June 2022*

#### **AGENDA**

To receive apologies

To receive Councillors Declaration of Interest forms

To receive minutes of Annual Meeting held on 19<sup>th</sup> May 2022

**Separately attached**

To receive minutes of Full Town Council Meeting held on 26<sup>th</sup> May 2022

**Separately attached**

To receive minutes of Fair Trade Forum Meeting held on 9<sup>th</sup> June 2022

**Separately attached**

To receive minutes of Allotment Sub-Committee Meeting held on 1<sup>st</sup> June 2022

**Separately attached**

To receive minutes of Planning Committee Meeting held on 20<sup>th</sup> June 2022

**Separately attached**

#### **PUBLIC QUESTION TIME**

- 1) To receive any questions from members of the public in accordance with Standing Orders and Town Council Public Question Time Protocol.

#### **SIGNING OF MINUTES**

- 1) Signing of Minutes of previous Meeting

### **TOWN MAYOR**

- 1) Town Mayors events attended 1<sup>st</sup> June 2022 to 30<sup>th</sup> June 2022  
**Refer green sheet no: 1**
- 2) Questions to the Town Mayor (if any)
- 3) To discuss email from Glamorgan Star re 1<sup>st</sup> Anniversary edition  
**Refer green sheet no: 1**

### **COMMUNITY CONSTABLE**

- 1) To receive Community Constables report
- 2) To note email from PCSO Cummings re Crawshay House Community Garden Project  
**Refer green sheet no: 2, 3**

### **YOUTH COUNCIL**

- 1) Youth Activity Progress
- 3) To discuss any Agenda Items as highlighted by the Youth Council

### **COUNCIL MEETINGS**

- 1) Meetings for Month of July 2022  
**Refer green sheet no: 3**

### **PROCEDURAL MATTERS**

- 1) Members Announcements
  - (i) Report from Town Clerk  
**Verbal Update Town Clerk**
  - (ii) To receive report on Llantwit Major Food Access Project Update 13<sup>th</sup> June 2022  
**Refer green sheet no: 4**
- 2) To discuss request for clarification of the Fair Trade Forum Terms of Reference  
**Refer green sheet nos: 4, 5**
- 3) To discuss email invitation to Climate Conversations Meeting on 16<sup>th</sup> July 2022  
**Refer green sheet nos: 5**

- 4) To discuss invitation by Vale Public Services Board to attend 3 Horizons Workshop on 14<sup>th</sup> July 2022 at Barry Memo Arts Centre  
**Refer green sheet no: 6**
- 5) To discuss email for invitation to attend a meeting re an update on Bro Tathan current and future development plans  
**Refer green sheet nos: 6**
- 6) To discuss email re request re meeting with Lanmaes Community Council re proposed Green Wedge Application  
**Refer green sheet nos: 7**
- 7) To discuss Agenda Brief re 'paperless' Town Council Meetings  
**Refer green sheet no: 7**
- 8) Action Tracker  
**Refer green sheet nos: 8, 9, 10**

#### **FINANCE**

- 1) Bank Reconciliation for period 1<sup>st</sup> May 2022 to 31<sup>st</sup> May 2022  
**Refer blue sheet no: 1**
- 2) Income for period 20<sup>th</sup> May 2022 to 23rd June 2022  
**Refer blue sheet no: 2**
- 3) Expenditure for period 20<sup>th</sup> May 2022 to 23rd June 2022  
**Refer blue sheet nos: 3, 4, 5**
- 4) To receive permission to apply for a National Lottery Grants for Heritage for refurbishment of the 13 Blue Plaque around the town  
**Refer blue sheet nos: 6, 7**
- 5) To discuss payment of Invoice from Rob James  
**Refer blue sheet nos: 8**

#### **DEVELOPMENT**

- 1) To note Planning Application decisions by the Vale of Glamorgan Council  
**Refer purple sheet no: 1**
- 2) To discuss emails reference Welsh Government and National Lottery Heritage Fund – Local Places for Nature Grant Scheme  
**Refer purple sheet nos: 2**
- 3) To note publication of the Development Plans Community Guide (Edition 2)  
**Refer purple sheet no: 3**

- 6) To discuss replacement LDP (2021-2036) – Invitation to submit Candidate Sites and Consultation Portal Update  
**Refer purple sheet no: 4, 5**
- 7) To discuss pre consultation proposed development of land at Bridge House Farm, Llanmaes Road, Llanmaes (Please note this land situated outside of Llantwit Major Town Councils boundary)  
**Refer purple sheet no: 6, 7**

### **CEMETERY**

To note the following burial matters.

- 1) Burial of John Ayres (re-open) B41 on 27<sup>th</sup> May 2022
- 2) Burial of Margaret Jean Williams cremated remains (re-open plot) E159 on 23<sup>rd</sup> June 2022

### **RECREATION AND OPEN SPACES**

- 1) To discuss response to email re large pole (CCTV Camera) installed in Lorna Hughes Park  
**Refer yellow sheet nos: 1, 2**
- 2) To discuss email from Llantwit Major Tennis Club re replacing part of the Fencing running along the south side of the courts  
**Refer yellow sheet nos: 3**
- 3) To discuss Heads of Terms of Lease Document for Stradling Park  
**Refer yellow sheet nos: 4, 5, 6, 7**
- 4) To note newly appointed One Voice Wales ‘Local Places for Nature’ Officer  
**Refer yellow sheet nos: 8**

### **TOWN HALL**

- 1) To discuss request from Antiquarian Horological Society Turret Clock Group  
**Refer yellow sheet no: 9**
- 2) To discuss fee proposal for investigating a possible design of a lift in the building encompassing disabled access  
**Refer yellow sheet no: 10, 11, 12, 13**

### **LLANTONIAN HALL**

- 1) To discuss fee proposal for investigating a possible design for a new layout for disabled WC  
**Refer yellow sheet no: 14, 15, 16, 17**

### **OLD SCHOOL**

- 1) To discuss request for memorial bench at rear of Old School Building  
**Refer yellow sheet no: 18**

### **WEST STREET POND**

- 1) To discuss letter re well dressing festival  
**Refer yellow sheet no: 19**

### **WELSH GOVERNMENT**

- 1) To discuss consultation on Shaping Wales future  
**Refer white sheet no: 1**

### **VALE OF GLAMORGAN COUNCIL**

- 1) To discuss letter from resident reference Wild Flower Meadows  
**Refer white sheet nos: 2, 3**
- 2) To note email re the launch of a new Speak Out Hub to report malpractice  
**Refer white sheet nos: 4**
- 3) To discuss email re Town and Community Council representative to sit on the Vale of Glamorgans Standards Committee  
**Refer white sheet nos: 5**

### **MISCELLANEOUS**

- 1) To discuss email and costings re the wooden barrels under three Welcome to Llantwit Major signs  
**Refer peach sheet no: 1**
- 2) To further discuss sale of Dove Cote Field  
**Refer peach sheet no: 2, 3**

- 3) To discuss email re Dredging off Llantwit Major  
**Refer peach sheet no: 4**
  
- 4) To note successful National Lottery approved funding for Vale Project to improve Food access  
**Refer peach sheet no: 5, 6**

## **PART II**

### **THE PUBLIC AND PRESS MAY BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEMS IN ACCORDANCE WITH PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960 (2)**

#### **PERSONNEL**

- 1) Community Engagement Administrator Probationary Period  
**Town Clerk.**