

19<sup>th</sup> May 2022

Dear Councillor,

**You are invited to attend a Full Town Council Meeting to be held in the Council Chamber, Old School or remotely on Thursday, 26<sup>th</sup> May 2022, no sooner than 7.05pm, for the purpose of discussing the following business.**

Yours faithfully,

Mrs. R. Quinn  
**Town Clerk**

*Members are asked to note the time of the meeting. Prayers will be said prior to the meeting for those wishing to attend. Login is by following the email invitation link sent on 26<sup>th</sup> May 2022*

#### **AGENDA**

To receive apologies

To receive Councillors Declaration of Interest forms

To receive minutes of Full Town Council Meeting held on 28<sup>th</sup> April 2022

**Separately attached**

To receive minutes of Planning Committee Meeting held on 27<sup>th</sup> April 2022

**Separately attached**

To receive minutes of Platinum Jubilee Committee Meeting held on 28<sup>th</sup> April 2022

**Separately attached**

To receive minutes of Allotment Sub-Committee Meeting held on 3<sup>rd</sup> May 2022

**Separately attached**

#### **PUBLIC QUESTION TIME**

- 1) To receive any questions from members of the public in accordance with Standing Orders and Town Council Public Question Time Protocol.

#### **SIGNING OF MINUTES**

- 1) Signing of Minutes of previous Meeting

### **TOWN MAYOR**

- 1) Town Mayors events attended 1<sup>st</sup> May 2022 to 31<sup>st</sup> May 2022  
**Refer green sheet no: 1**
- 2) Questions to the Town Mayor (if any)

### **COMMUNITY CONSTABLE**

- 1) To receive Community Constables report

### **YOUTH COUNCIL**

- 1) Youth Activity Progress
- 2) To discuss any Agenda Items as highlighted by the Youth Council

### **COUNCIL MEETINGS**

- 1) Meetings for Month of June 2022  
**Refer green sheet no: 2**

### **PROCEDURAL MATTERS**

- 1) Members Announcements
  - (i) Report from Town Clerk  
**Verbal Update Town Clerk**
  - (ii) To receive report on 'Friends of Glamorgan Heritage Coast' 15<sup>th</sup> May 2022  
**Refer green sheet no: 3**
- 2) Action Tracker  
**Refer green sheet nos: 4 -11**
- 3) To adopt the Annual Report 2021/22  
**Previously circulated via email**

### **FINANCE**

- 1) Bank Reconciliation for period 1<sup>st</sup> April 2022 to 30<sup>th</sup> April 2022  
**Refer blue sheet no: 1**
- 2) Income for period 15<sup>th</sup> April 2022 to 19<sup>th</sup> May 2022  
**Refer blue sheet no: 2**

- 3) Expenditure for period 15<sup>th</sup> April 2022 to 19th May 2022  
**Refer blue sheet nos: 3, 4 & 5**
- 4) Permission to close Sport Development Bank Account following payment of final account to Kingfisher Developments Ltd.
- 5) To discuss invoice for corporate membership to the Institute of Cemetery and Crematorium Management Statement  
**Refer blue sheet no: 6**
- 6) To discuss Statement of Accounts, Annual Return, Internal Auditors and additional information Report 1<sup>st</sup> April 2021 to 31<sup>st</sup> March 2022  
**Refer blue sheet nos: 7 - 33**

### **DEVELOPMENT**

- 1) To note Planning Application decisions by the Vale of Glamorgan Council  
**Refer purple sheet no: 1**
- 2) To further discuss emails reference Griffith House, Church Lane, Llantwit Major  
**Refer purple sheet nos: 2, 3, 4**
- 3) To note replacement LDP Draft Review Report and Draft Delivery Agreement Update  
**Refer purple sheet no: 5**  
**Previously emailed**

### **CEMETERY**

To note the following burial matters.

- 1) Burial of cremated remains Patricia Anderson (reopen plot) E17 on 27th April 2022
- 2) Burial of Michael Anthony Davies (new plot) K7 on 3<sup>rd</sup> May 2022
- 3) Burial of cremated remains David Fredrick Benjamin Hancock (new plot) Md10 on 16<sup>th</sup> May 2022
- 4) To discuss letter received from residents requesting heightening of tap to acceptable level  
**Refer yellow sheet no: 1**

### **RECREATION AND OPEN SPACES**

- 1) To discuss Annual Play Area Inspections  
**Refer yellow sheet no: 2**
- 2) To discuss letter re large pole (CCTV Camera) being installed in Lorna Hughes Park  
**Refer yellow sheet nos: 3, 4**
- 3) To discuss email re Local Places for Nature – 2022 Applications  
**Refer yellow sheet nos: 5, 6**

### **TOWN HALL**

- 1) To discuss email re official lighting up of Town Hall  
**Refer yellow sheet no: 7**  
**Councillor D Powell**

### **OLD SCHOOL**

- 1) To discuss agenda brief re use of Council Chamber for English Lessons, Ukraine families  
**Refer yellow sheet no: 8**

### **VALE OF GLAMORGAN COUNCIL**

- 1) To note decision re Consultation Report – Llanmaes Road September 2021  
**Refer orange sheet nos: 1 - 9**

### **WELSH GOVERNMENT**

- 1) To note Climate Change Newsletter May 2022  
**Refer orange sheet nos: 9 - 12**

### **MISCELLANEOUS**

- 1) To discuss email re presentation on Woodland Creation  
**Refer peach sheet no: 1**
- 2) To note letter of thanks from Mrs Heather March MBE  
**Refer peach sheet no: 1 & 2**
- 3) To discuss email re torn raincoat from sitting on new memorial bench outside Cenotaph  
**Refer peach sheet no: 3**
- 4) To discuss undertaking an Audit Wales Survey of Welsh Town /Community Councils  
**Refer peach sheet no: 4 & 5**
- 5) To note letter of thanks from Boverton WI  
**Refer peach sheet no: 4**
- 6) To note email from Town Twinning Association regarding visit to Le Pouliguen  
**Refer peach sheet no: 5**
- 7) To discuss email for training from Jacob Abraham Foundation  
**Refer peach sheet no: 6**

## **PART II**

**THE PUBLIC AND PRESS MAY BE EXCLUDED FROM THE MEETING DURING CONSIDERATION  
OF THE FOLLOWING ITEMS IN ACCORDANCE WITH PUBLIC BODIES (ADMISSIONS TO MEETINGS)  
ACT 1960 (2)**

### **Miscellaneous**

- 1) To discuss email request to meet with Town Councillors  
**Refer pink sheet no: 1**