

17<sup>th</sup> February 2022

Dear Councillor,

**You are invited to attend a Full Town Council Meeting to be held remotely on Thursday, 24<sup>th</sup> February 2022, no sooner than 7.05pm, for the purpose of discussing the following business.**

Yours faithfully,

Mrs. R. Quinn  
**Town Clerk**

*Members are asked to note the time of the meeting. Prayers will be said prior to the meeting for those wishing to attend. Login is by following the email invitation link sent on 23<sup>rd</sup> February 2022*

**AGENDA.**

To receive apologies

To receive Councillors Declaration of Interest forms

To receive minutes of Full Town Council Meeting held on 27<sup>th</sup> January 2022  
**Separately attached**

To receive minutes of Fairtrade Forum Meeting held on 3<sup>rd</sup> February 2022  
**Separately attached**

To receive minutes of Platinum Jubilee Committee Meeting held on 3<sup>rd</sup> February 2022  
**Separately attached**

To receive minutes of Planning Meeting held on 8<sup>th</sup> February 2022  
**Separately attached**

To receive minutes of Town Study Steering Group Meeting held on 8<sup>th</sup> February 2022  
**Separately attached**

To receive minutes of Working Group Meeting Footpath Forum Meeting held on 15<sup>th</sup> February 2022  
**Separately attached**

**SIGNING OF MINUTES**

1) Signing of Minutes of previous Meeting

**TOWN MAYOR**

- 1) Questions to the Town Mayor (if any)

**COMMUNITY CONSTABLE**

- 1) To receive Community Constables report

**YOUTH COUNCIL**

- 1) Youth Activity Progress
- 2) To note minutes of Llantwit Youth Council Meeting on 27<sup>th</sup> January 2022  
**Refer white sheet nos: 1, 2**
- 3) To discuss any Agenda Items as highlighted by the Youth Council

**COUNCIL MEETINGS**

- 1) Meetings for Month of March 2022  
**Refer green sheet no: 1**

**PERSONNEL**

- 1) Verbal Update on appointment of Community Engagement Administrator

**PROCEDURAL MATTERS**

- 1) Members Announcements
  - (i) Report from Town Clerk  
**Verbal Update Town Clerk**
- 2) Action Tracker  
**Refer green sheet no: 1, 2, 3, 4, 5**
- 3) To note report with Age Connects, Jane Hutt MS, GVS, Vale of Glamorgan Council Officers and Local Councillors regarding provision for older people in Llantwit Major and Western Vale  
**Refer green sheet no: 5, 6**
- 4) To note report of Llantwit Major Food Poverty Project Meeting  
**Refer green sheet no: 6, 7**
- 5) To amend date of Annual Meeting 2022 to 19<sup>th</sup> May 2022

- 6) To review Standing Orders with amended updates re multi location meetings  
**Separately attached**
- 7) To adopt Policy and Protocol on Multi Location Meetings  
**Separately attached**

### **FINANCE**

- 1) Bank Reconciliation for period 1<sup>st</sup> January 2022 to 31<sup>st</sup> January 2022  
**Refer blue sheet no: 1**
- 2) Income for period 20<sup>th</sup> January 2022 to 17th February 2022  
**Refer blue sheet no: 2**
- 3) Expenditure for period 20<sup>th</sup> January 2022 to 17th February 2022  
**Refer blue sheet nos: 3, 4, 5**
- 4 To discuss Agenda Brief re donation for prizes Fairtrade Foundations Fortnight Vale-Wide Youth Creative Competition  
**Refer blue sheet no: 6**
- 5 To discuss quotation for cleaning and repairing Town Hall Clock  
**Refer blue sheet no: 7, 8, 9, 10**
- 6 To discuss and confirm Budget for Youth Council 2022/23

### **DEVELOPMENT**

- 1) To note Planning Application decisions by the Vale of Glamorgan Council  
**Refer purple sheet nos: 1**
- 2) To discuss email re Planning Application 2008/01155/FUL – Griffith House, Church Lane, Llantwit Major  
**Refer purple sheet nos: 2**

### **CEMETERY**

To note the following burial matters.

- 1) Burial of Alun Lewis Ham (new plot) D19 on 4<sup>th</sup> February 2022
- 2) Burial of cremated remains David Arthur Williams (new plot) Md7 on 7th February 2022
- 3) Burial of John Anthony Griffin (new plot) E60 on 11th February 2022
- 4) Burial of Florence Munn (re-open plot) C202 on 16<sup>th</sup> February 2022

**RECREATION AND OPEN SPACES**

- 1) To discuss request from pre-season dressing of the Bowling Green by Avonmore Associates Ltd  
**Refer yellow sheet no: 1**
- 2) To discuss letter from Llantwit Major Bowls Green re alterations to the Sports Pavilion  
**Refer yellow sheet no: 2, 3**
- 3) To discuss email re update on Floodlight Project at Llantwit Major Tennis Club  
**Refer yellow sheet no: 4, 5**
- 4) To discuss email re request to plant a tree for the Queens Jubilee from MOD St Athan  
**Refer yellow sheet no: 6**

**VALE OF GLAMORGAN COUNCIL**

- 1) To discuss email re Invitation to Vale Public Services Board /Town and Community Council Exchange Meeting 8<sup>th</sup> March 2022  
**Refer orange sheet no: 1**
- 2) To discuss letter re addition of a footpath from adopted highway at Boverton Mill Road, Boverton, Llantwit Major  
**Refer orange sheet no: 2**
- 3) To discuss letter re Stradling Park, Llantwit Major  
**Refer orange sheet no: 3, 4, 5, 6, 7, 8**
- 4) To note revised Winter of Wellbeing Funding Guidance for Applicants February 2022  
**Refer orange no: 9, 10, 11**

**MISCELLANEOUS**

- 1) To discuss email from resident regarding road speed limit along High Street  
**Refer peach sheet no : 1**
- 2) To discuss Dwr Cymru Welsh waters Draft Water Resources Management Plan 2024 – Pre Consultation  
**Refer peach sheet no: 1, 2, 3**
- 3) To discuss email from ‘Climate Conversations’ Group re climate change and Vale of Glamorgan Councils Project Zero initiatives  
**Refer peach sheet no: 4, 5, 6, 7, 8**
- 4) To discuss email from Mr J Blackman MBE re meeting with Town Mayor  
**Refer peach sheet no: 8**