

20th October 2022

Dear Councillor,

You are invited to attend a Full Town Council Meeting to be held in the Council Chamber, Old School or remotely on Thursday, 27th October 2022, no sooner than 7.05pm, for the purpose of discussing the following business.

Yours faithfully,

Mrs. R. Quinn
Town Clerk

Members are asked to note the time of the meeting. Prayers will be said prior to the meeting for those wishing to attend. Login is by following the email invitation link sent on 26th October 2022

AGENDA

To receive apologies

To receive Councillors Declaration of Interest forms

To receive minutes of Full Town Council Meeting held on 29th September 2022

Separately attached

To receive minutes of Town Hall Working Group held on 26th September 2022

Separately attached

To receive minutes of Allotment Sub-Committee Meeting held on 27th September 2022

Separately attached

To receive minutes of Remembrance Day Committee Meeting held on 27th September 2022

Separately attached

To receive minutes of Planning Committee Meeting held on 4th October 2022

Separately attached

To receive minutes of Fair Trade Forum Meeting held on 6th October 2022

Separately attached

To receive minutes of Finance and Policy Meeting held on 13th October 2022

Separately attached

To receive minutes of Remembrance Day Committee Meeting held on 18th October 2022

Separately attached

PUBLIC QUESTION TIME

- 1) To receive any questions from members of the public in accordance with Standing Orders and Town Council Public Question Time Protocol.

SIGNING OF MINUTES

- 1) Signing of Minutes of previous Meeting

TOWN MAYOR

- 1) Town Mayors events attended 1st October 2022 to 31st October 2022
Refer green sheet no: 1
- 2) Deputy Mayors events attended 1st October 2022 to 31st October 2022
Refer green sheet no: 1
- 3) Questions to the Town Mayor (if any)

COMMUNITY CONSTABLE

- 1) To receive Community Constables report
- 2) To discuss email regarding parking issues along Boverton Road
Refer white sheet no: 1

YOUTH COUNCIL

- 1) Youth Activity Progress
- 2) To discuss any Agenda Items as highlighted by the Youth Council

COUNCIL MEETINGS

- 1) Meetings for Month of November 2022
Refer green sheet no: 2

PROCEDURAL MATTERS

- 1) Members Announcements
 - (i) Report from Town Clerk
Verbal Update Town Clerk
- 2) To note October 2022 update from Community Engagement Administrator
Refer green sheet no: 2

- 3) Action Tracker
Refer green sheet nos: 3, 4, 5 & 6
- 4) To discuss report of Llantwit Major Food poverty Project Meeting on 29th September 2022
Refer green sheet no: 6
- 5) To discuss report of Age Connects Meeting on 14th October 2022
Refer green sheet no: 7
- 6) To discuss email request from Councillor Hadley of Colwinston Community Council to attend the Footpath Forum
Refer green sheet no: 7
- 7) To discuss MAR Governor position at St Illtyd Primary School
Refer green sheet no: 8

FINANCE

- 1) Bank Reconciliation for period 1st July 2022 to 30th September 2022
Refer blue sheet no: 1
- 2) Bank Reconciliation for period 1st September 2022 to 30th September 2022
Refer blue sheet no: 1
- 3) Expenditure for period 22nd September 2022 to 19th October 2022
Refer blue sheet nos: 2, 3 & 4
- 4) Income for period 22nd September 2022 to 19th October 2022
Refer blue sheet no: 5
- 5) To discuss breakdown of costs re Vale of Glamorgan Council Local Government Elections 5th May 2022
Refer blue sheet no: 6
- 6) To discuss Grant Application from Age Connects following discussion at Meeting held 14th October 2022
Refer blue sheet no: 7

DEVELOPMENT

- 1) To note further correspondence re Planning Application 2008/01155/FUL (Griffith House, Church Lane)
Refer peach sheet no: 1
- 2) To discuss pre planning consultation re Summerhouse Bay, Boverton, '*demolition of existing buildings and the erection of 20 self-contained holiday units, associated landscaping, car parking, bin store and all associated works*'. Please also note email received from Vale of Glamorgan Officers in relation to above consultation
Refer peach sheet nos: 2 – 9
Previously circulated by email on 20th October 2022

- 3) To discuss public consultation on supplementary planning guidance regarding Local Development Plan

Refer peach sheet nos: 9 - 13

CEMETERY

To note the following burial matters.

- 1) Burial of William John Davies (new plot) B134 on 30th September 2022
- 2) Burial of Patricia Ann New (new plot) D31 on 7th October 2022

RECREATION AND OPEN SPACES

- 1) To discuss request to hire Seaview Park as venue for a Forest School

Refer yellow sheet nos: 1, 2, 3

TOWN HALL

- 1) To discuss email from resident re Town Hall lights and antisocial behaviour

Refer yellow sheet nos: 4 & 5

VALE OF GLAMORGAN COUNCIL

- 1) To note letter re sending Llantwit Major Book of Condolences to Buckingham Palace
Refer white sheet no: 1
- 2) To further discuss meeting with Mr Miles Punter and Mrs Emma Reed, Vale of Glamorgan Council Offices reference street cleaning, Pavements, Boverton Road, Electric Car Charging Points, Electric Bikes and Car Parks
Refer white sheet nos: 1 & 2
- 3) To discuss meeting re 20mph speed limit roll out for Vale of Glamorgan
Refer white sheet no: 3
- 4) To discuss letter re completing a short survey to identify locations/services could offer 'Warm Welcome' to support citizens during cost of living crisis
Refer white sheet no: 4
- 5) To discuss email and paperwork in relation to Community Review for the Vale of Glamorgan
Refer white sheet nos: 5-16
Previously circulated by email on 20th October 2022 copy of Local Democracy and Boundary Commission for Wales – Community Reviews, Guidance for Councils – Easy Read

WELSH GOVERNMENT

- 1) To discuss consultation for modernising electoral administration and wider electoral reforms in Wales

Refer white sheet no: 16

MISCELLANEOUS

- 1) To note 'Cost of Living Crisis' Audit
Refer purple sheet nos: 1, 2, 3

- 2) To discuss email requesting representation from Llantwit Major AFC Committee to meet with Town council to discuss their ideas for Club and Club House.
Refer purple sheet no: 4