

**LLANTWIT MAJOR TOWN COUNCIL**

**REPORT FROM REMOTE TOWN STUDY STEERING GROUP MEETING HELD AT 7.000PM, ON TUESDAY, 8<sup>th</sup> FEBRUARY, 2021**

|          |             |                           |
|----------|-------------|---------------------------|
| Present; | Councillor  | Mr G Morgan (Chairperson) |
|          | Councillors | Dr D Ellis                |
|          |             | Mr G Thomas               |
|          |             | Mr D Powell               |
|          |             | Mr R Gant                 |
|          |             | Mrs G Hughes              |
|          |             | Dr P Dickson              |

Mr Christopher Edwards - Vale of Glamorgan Council Town Centre Development Officer  
Mrs H March - Llantwit Major History Society  
Mr John Deakin -  
Mr J Durrant - Bethel Baptist Church  
Ms Toni Marley – Llantwit Major Christmas Committee  
Mrs Sylvia Geary – Llanilltud Fawr in Flower  
Mrs Sally Hanks – Vale of Glamorgan Councillor  
Mr M Neate  
Mr G Benfield, GVS

Apologies were tendered on behalf of;  
Mr W Norman  
Mr Jay Jones - Publican White Hart / Tudor Tavern  
Canon Edwin Counsell – St Illtyds Church  
Mr Ian Hunt – Filco Food Stores / Llantwit Major Chamber of Trade  
Ms Toni Marley – Llantwit Major Christmas Committee  
Mrs Patricia Lancaster – Llanilltud Fawr in Flower

Councillor G Morgan welcomed everyone to the Town Study Steering Group Meeting.

**Declaration of Interest Forms.**

There were no Declaration of Interest Forms received.

**Report of last Meeting held on 2nd November 2021, ratified at the Full Town Council Meeting on the 25<sup>th</sup> November 2021**

Committee members had previously been circulated with a copy of the Report of the Town Study Meeting held on 2<sup>nd</sup> November 2021 and ratified at the Full Town Council Meeting on the 25<sup>th</sup> November 2021. Noted.

### **Update from Town Centres Development Officer**

Mr Christopher Edwards introduced himself to Committee Members.

Mr Edwards stated that the equipment (measuring Wi-Fi devices from smart phones) to monitor the footfall in the town centre of Llantwit Major was to be installed at the Well Pharmacy, in the Precinct. The Waylay Agreement was being forwarded to Mr Hunt for signature. Mr Edwards hoped by the next meeting to be able to provide useful analysis from the data of footfall in the town and to be able to analyse busy and slow periods of activity in the centre.

Mr Edwards informed members that a Vale of Glamorgan Council Grant had been given to Llanilltud Fawr in Flower to purchase 5 planters for the town. Mrs Geary from Llanilltud Fawr in Flower stated the original Application had been applied for in January 2021. Final confirmation of the Grant was received on the 19<sup>th</sup> January 2022 for the sum of £3258.00. All good must be purchased and delivered by the end of March 2022. A new planter will be installed outside the Rio Clothes Shop and the other four planters will remain in storage until existing planters in the town centre need replacing.

Mr Edwards stated he was visiting all businesses in the town centre (based on the Retail Boundary defined in the Development Plan) over the next few weeks to obtain up to date contact details. Then he would then be able to provide businesses with details of any Grants that become available, or events being undertaken within the Vale.

Councillor Gant asked Mr Edwards that in the meeting on the 13th July 2021 he asked if funding was available under the regeneration scheme to repaint the railings at the Railway Station along Llanmaes Road. Mr Edwards stated that Councillor Gants comments had been forwarded to the Vale Regeneration Team and if more funding becomes available in the future it will be considered.

Councillor Dr Ellis stated he had attended a Neighbourhood Watch Meeting as a Safer Vale Partnership representative and it was announced that all CCTV cameras are being replaced across the Vale (subject to Cabinet approval). He stated the CCTV cameras will be linked to Cardiff but there will be a base in Barry Police Station.

### **Update on Llantwit Major Chamber of Trade**

No update on Llantwit Major Chamber of Trade as Mr Hunt was unable to attend the Meeting.

**Recommended:** That an email be written to Mr Hunt, the Secretary of the Chamber of Trade asking for an update on the latest position reference the Chamber of Trade.

### **To discuss Meeting with Vale of Glamorgan Council re litter bins and litter in the town**

Committee members had previously been circulated with a Meeting detailing a site visit with the Vale of Glamorgan Council re the litter bins and litter in the town. Councillor Powell reported that since the Meeting a new bin had been placed in Church Lane and the Bin on Dimlands Road had been replaced. Mrs March stated how pleased she was with the progress being made. Councillor Dr Dickson noted the Vale of Glamorgan Council were looking at adding new bins for Llantwit Major Beach in next year's financial budget. The old concrete

bunkers bins would then be revamped into flower/plant beds. Councillor Dr Dickson queried who would be responsible for the upkeep of the beds. The Deputy Town Clerk stated it would fall under the Vale of Glamorgan Council remit.

**To note presentation from OGI re installation of full fibre broadband to Llantwit Major**

Committee members had previously been circulated with notes on a presentation from OGI to the Town Council reference the installation of full fibre broadband to Llantwit Major. Members raised concerns re the standard and sealing of the tarmac when the roads are being re-laid. Members raised concerns that the tarmac will lift in the wet/cold weather. Mr Deakin stated he had reported the poor resurfacing in Voss Park and would monitor the action taken to amend this issue.

**Recommended:** That if any members note areas of poor tarmac re-surfacing and / or problems with OGI installations report to the Deputy Town Clerk and/or Councillor Mrs Sally Hanks or Councillor Mr John who will forward queries onto the relevant parties.

**To further discuss enquiry re Llantwit Major Railway Bridge**

Committee members had previously been circulated with emails dated November 2021 re repairs/ general maintenance and the repainting of Llantwit Major Railway Bridge. Councillor Morgan noted that work had been undertaken on the platform area on the carpark side of the bridge. Councillor Thomas and Councillor Mrs Hanks stated they had noted work being undertaken on the steps over the last few days. Councillor Gant questioned if the bridge, as requested in July 2021, would be repainted. Mr Benfield informed Committee Members that the Llantwit Major Rotary Club had adopted Llantwit Major Station and members of their organisation go there on a regular basis and undertaken a checklist that is then forward to Transport for Wales.

**Recommended:** That members continue to monitor the work being undertaken and findings be brought back to the next Meeting.

**Update on completed and planned projects undertaken by Llantwit Major Town Council**

Committee members had previously been circulated with completed and planned projects undertaken by Llantwit Major Town Council. Councillor Dr Ellis informed members that they had successfully secured funding to install 4 fair trade signs in the town depicting the towns Fair Trade status.

Mrs Geary stated how pleased she was to see part of the hedge removed on the Allotment site wall, along Llanmaes Road. She said it improved access and visibility to and from the Allotment Site. The Deputy Town Clerk confirmed that the work undertaken on the clearance of the brambles and hedgerow on the Fire Station wall on the Allotment Site was completed and at present no further budget was available to clear the rest of this area.

The Deputy Town Clerk informed Members that the Town Hall Clock mechanism was to be removed and taken away to be fully serviced and cleaned. Once the clock is fully operational the chime mechanism will be looked at to get repaired and working again.

**To discuss grant application for Digital Notice Board**

Committee members had previously been circulated with an Agenda Brief re a grant application for a Digital Notice Board. The Town Clerk confirmed to members that a Grant had been sourced from National Lottery Community Fund. Due to the tight dead line she said she had submitted an Application for the sum of £7179.00 exc. vat for the purchase, installation and running costs of a wall mounted Digital Notice Board. The Deputy Town Clerk confirmed she was liaising with Mr Ian Hunt reference a suitable location for the Notice Board in the town's precinct. The Deputy Town Clerk confirmed to members that organisations & residents would need to submit notices etc. to the Town Council for submission onto the Notice Board if the Grant Application is successful.

**To discuss Action Tracker detailing all projects undertaken and outstanding within the Town Study Steering Group**

Committee Members had previously been circulated with an Action Tracker detailing all projects undertaken and outstanding within the Town Study Steering Group. Members further discussed the state of the pavements around the town. It was noted that the pavements from the Old School to Riverwalk had been well repaired. Councillor Mrs Hanks noted to members that a pavement had to be 20ml difference in depth for the Vale Council to consider undertaking pavement repairs.

Councillor Dr Dickson asked if any Stronger Communities Grant Funding was available for the purchase of a Finger Notice Board in Lorna Hughes Park. The Deputy Town Clerk confirmed that at present no funding was available or to be released.

**Recommended:** That any areas where members feel pavements need repair around the town, the details to be forwarded to the Deputy Town Clerk and she will pass onto then the relevant parties in the Vale of Glamorgan Council.

**To discuss Project Zero plans**

Committee members had previously been circulated with a report detailing initial discussion of the Vale of Glamorgan Council re their Project Zero Plans. Councillor Dr Ellis stated the importance of working together with the Vale to ensure the success of Project Zero.

Mrs Geary stated that Illtyd Primary School had undertaken a tree planting and hedgerow planting project to educate children in the importance of eco-friendly projects.

**To further discuss Committee Members ideas for improving Llantwit Major Town and Community**

Mr Benfield raised concerns re the poorly lit area by the steps leading into the Precinct carpark opposite the Train Station. He stated the concerns for pedestrian safety at night.

It was agreed that a letter would be written to Mr Hunt expressing the Committee's concerns re the lack of lighting on the steps leading into the Precinct Car Park opposite the Train Station Car Park.

Councillor Dr Dickson informed Committee Members that he and Councillor Powell had been renovating Samson Well and had successfully raised funding to have a diseased ash tree removed. They would be looking to raise further Grants to restore the wall. He also noted

that Mogs Well, situated near the Great House, had been tidied up by local residents and they had re-planted the area.

Mr Neate informed members that the community project at Andrews Court was progressing well. He stated his thanks to Mr Hunt they had acquired an Oak Tree for the site and lots of planting and landscaping of the site had been undertaken. They were awaiting a hedgerow pack from Woodland Trust but he hoped by the next Meeting he would have photographs to show the area looking very different.

Councillor Dr Ellis informed members that he was involved in a food poverty project focusing on Llantwit Major. Undertaking research with GVS and Food Banks to improve lives for families, older people living in poverty.

The Deputy Town Clerk informed members that the Town Council were starting to look at the Queens Platinum Jubilee Celebrations for the weekend 2<sup>nd</sup> to 5<sup>th</sup> June 2022. Events include Lighting a Beacon in the Town Hall Carpark, Concert, Picnic in Seaview Park etc. She stated that all local organisations, schools, churches will be written to in the next few weeks to see if they want to take part in the weekend celebrations.

**Date of Next Meeting.**

The date of the next Town Study Steering Group Meeting will be held on 19<sup>th</sup> April 2022 at 7pm, venue to be confirmed dependent upon latest Coronavirus Legislation.