

LLANTWIT MAJOR TOWN COUNCIL

**Report on Finance & Policy Committee Meeting
held remotely on Thursday 13th January 2022 at 7.00pm**

PRESENT: Chairman – Councillor Mr D Foster

Councillors: Mrs S Hanks
Mr E Williams
Mr R Gant
Mr G Morgan
Mr G John
Mr G Thomas
Mr D Powell
Dr D Ellis
Dr P Dickson
Mr J Evans
Mrs G Hughes
Mrs J Norman

Apologies

Councillor Mr G Wilkie

Declarations of Interest Forms were received from Councillors.

Pursuant to the requirements of this Councils Code of Conduct, Councillor G John declared an interest in agenda item 5d, grant application Llantwit Major School.

Pursuant to the requirements of this Councils Code of Conduct, Councillor E Williams declared an interest in agenda item 5d, grant application Llantwit Major School.

Pursuant to the requirements of this Councils Code of Conduct, Councillor Mrs J Norman declared an interest in agenda item 5c, grant application Llantwit Major Photography Club.

FINANCE

1) REPORT OF FINANCE COMMITTEE MEETING HELD 14TH JANUARY 2021

Committee members had previously been circulated with a copy of the Report from the Finance Committee meeting held on 14th January 2021, for information only. Noted.

2) TO RECEIVE REPORT OF FIVE YEAR PLAN MEETING HELD ON 7TH DECEMBER 2021

Committee members had previously been circulated with a copy of the Report from the Five Year Plan Committee meeting held on 7th December 2021. Noted

3) BANK BALANCES AND CLARIFICATION ON COUNCIL ACCOUNTS

Committee members were circulated with the bank balances and an agenda brief detailing the balances. Noted.

FINANCIAL YEAR 2021/22

4) EXPENDITURE AND INCOME UP TO 31ST DECEMBER 2021

Committee members had previously been circulated with copies of the Expenditure and Income up to 31st December 2021.

Expenditure

Councillor Foster confirmed that currently we are under budget on the overall expenditure, although a couple of budget categories were slightly high. Several projects were still ongoing but we should be on target for the end of year.

Income

Councillor Foster stated that the Town Hall and Cemetery should be either on budget or slightly over, but Llantonian Hall and the Old School will be under due to restrictions on hirings.

5) GRANT AID APPLICATIONS

Committee members had previously been circulated with copies of Grant Aid Applications submitted for Financial Year 2020/2021.

a) Grant Aid Application from Llantwit Major Festival of Arts

Brief discussion followed and it was;

RESOLVED: That in pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfied the requirements of that section, the Town Council approves the payment of the sum of £100.00 to Llantwit Major Festival of Arts.

Further

RESOLVED: The Town Council offers the use of community buildings at half price for the Festival weekend.

b) Grant Aid Application from Llantwit Major Music Festival

Brief discussion followed and it was;

RESOLVED: That in pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfied the requirements of that section, the Town Council approves the payment of the sum of £200.00 to Llantwit Major Music Festival.

c) Grant Aid Application from Llantwit Major Photography Club

Councillor Mrs Norman declared an interest.

Brief discussion followed and it was;

RESOLVED: That in pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfied the requirements of that section, the Town Council approves the payment of the sum of £100.00 to Llantwit Major Photography Club.

d) Grant Aid Application from Llantwit Major School

Councillor Mr G John and Councillor Mr E Williams declared an interest.

Brief discussion followed and it was;

RESOLVED: That no grant be awarded this financial year.

e) Grant Aid Application from Urdd Gobarth Cymru

Brief discussion followed and it was;

RESOLVED: That no grant be awarded this financial year.

6) TO CONFIRM GRANT PAYMENT TO LLANILLTUD FAWR IN FLOWER RE; BOVERTON ROAD REGENERATION

Committee members had previously been circulated with a copy of a Grant Application form submitted by Llanilltud Fawr in Flower (year 4 of agreed 4). Councillor Foster asked Committee members to note that this was the last payment for the agreed terms of support. He also stated that once this payment is made there would be £504.33 remaining in the Boverton Road account.

RESOLVED: That in pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfied the requirements of that section, the Town Council approves the payment of the sum of £450.00 to Llanilltud Fawr in Flower.

Further

RESOLVED: That permission be given for the remaining £504.33 in Boverton Road Account to be paid to Llanilltud Fawr in Flower and the account closed.

7) TO DISCUSS TENDERS RECEIVED FOR THE PROVISION OF INTERNAL AUDIT 2021/22

Committee members had previously been circulated with a copy of a quotation received from KLG Internal Audit services. Committee members noted that the quotation had two options for either a remote audit or an in person audit.

RESOLVED: That a letter be sent to KLG Internal Auditor and state that the Town Council would like to receive a 2 day remote audit, in the sum of £896 + vat.

FINANCIAL YEAR 2022/23**8) TO NOTE RECEIPT OF LGA 1972, S137, EXPNDUTIRE LIMIT FOR 2022/23**

Committee members had previously been circulated with a copy of a letter received from the Welsh Government, dated 24th November 2021, detailing the expenditure limit relating to S137 spends for 2022/23. Noted.

9) TO DISCUSS GRANT APPLICATIONS LLANTWIT MAJOR CHRISTMAS COMMITTEE

Committee members had previously been circulated with a copy of a grant application received from the Llantwit Major Christmas Committee for the installation of Christmas illuminations 2022.

RESOLVED: That in pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfied the requirements of that section, the Town Council approves the payment of the sum of £1000.00 to Llantwit Major Christmas Committee.

10) TO RECEIVE AND DISCUSS YOUTH COUNCIL REPORT DECEMBER 2021

Committee members had previously been circulated with a copy of a report and email received from Llantwit Youth Council detailing activities, membership and action plan from April 2021 to December 2021. Councillor Foster reminded committee members that at a previous meeting it had been resolved that the Youth Council be asked for a report as concerns were raised over the lack of members and the cost for providing the funding for the Youth Council. The Town Clerk reported that after a brief discussion with the Senior Youth Manager there is a possibility of an

increase from the Vale of Glamorgan Council to continue providing staff support for the Youth Council.

RESOLVED: That the Senior Youth Manager be invited to meet with the Town Council prior to the Full Town Council meeting 24th February 2022, to discuss the concerns further.

11) TO NOTE COUNCIL TAX PRECEPTS 2022/23 – TOWN AND COMMUNITY COUNCIL TAX BASE

Committee members had previously been circulated with a copy of a letter dated 17th December 2021 from the Vale of Glamorgan Council detailing the Council Tax Base Rate for 2022/23. Noted.

12) TO RECEIVE PROPOSED BUDGET AND FINALISE THE TOWN COUNCIL 2022/23 PRECEPT REQUEST

Committee members had previously been circulated with a copy of the proposed income and expenditure budget figures for financial year 2022/23. Councillor Foster asked members to refer to the Five Year Plan report 7th December 2021.

RESOLVED: The Town Council advise the Vale of Glamorgan Council's Revenues and Benefits Manager that the Town Council's 2022/23 precept requirement would be £255,566, subject to ratification by the Full Town Council meeting 27th January 2022. It was noted this would result in the Precept not being increased.

ADDITIONAL

13) TO NOTE RECEIPT OF LLANTWIT MAJOR BOWLS CLUB AUDITED ACCOUNTS 31st OCTOBER 2021

Committee members had previously been circulated with a copy of the audited accounts 31st October 2021, for Llantwit Major Bowls Club. Noted.

14) TO DISCUSS PROPOSAL TO PURCHASE AND INSTALL BENCH OF MEMORY OF THOSE AFFECTED BY CORONAVIRUS

Committee members had previously been circulated with a copy of an email dated 16th August 2021, received from a local resident. Councillor Foster reminded committee members that a copy of this email had gone before Full Town Council and they had resolved that the finance committee discuss this at the January meeting. A discussion took place and it was

RESOLVED: That at this time a bench does not be purchase.

15) TO DISCUSS PROPOSAL TO FUND VALUATION SURVEY FOR HAM WOODS

Committee members had previously been circulated with a copy of an email and further information forwarded by Councillor Wilkie in relation to the proposal for the Town Council to fund a valuation survey for Ham Woods with the intention of local community groups then working together to purchase the Woods. Committee members discussed the proposal and it was

RESOLVED: That at this time the Town Council does not fund the valuation survey for Ham Woods.

16) TO DISCUSS PROPOSED PROJECT OF ELECTRONIC NOTICE BOARD AND POSSIBLE FUNDING

Committee members had previously been circulated with a copy an agenda brief and costings for an electronic notice board to be installed in the Town Centre. Councillor Foster stated that this

project had originated from a Town Study Steering Group meeting and there is now possible funding which the Town Council could bid for.

RESOLVED: That permission be given for a grant application of approx. £8,000 be submitted to National Lottery Community Funds, with no match funding required.

POLICY

1) TO REVIEW AND ACCEPT STANDING ORDERS

Committee members had previously been circulated with a copy of Llantwit Major Town Councils Standing Orders. Noted.

2) TO REVIEW AND ACCEPT FINANCIAL REGULATIONS

Committee members had previously been circulated with a copy of Llantwit Major Town Councils Financial Regulations. Noted.

3) TO REVIEW AND ACCEPT STATEMENT OF INTERNAL CONTROL

Committee members had previously been circulated with a copy of Llantwit Major Town Councils Statement of Internal. Noted.

4) TO REVIEW AND ACCEPT FINANCIAL RISK ASSESSMENT

Committee members had previously been circulated with a copy of the Financial Risk Assessment. Noted.