

22nd April 2021

Dear Councillor,

You are invited to attend a Full Town Council Meeting to be held remotely on Thursday, 29th April 2021, no sooner than 7.05pm, for the purpose of discussing the following business.

Yours faithfully,

Mrs. R. Quinn
Town Clerk

Members are asked to note the time of the meeting. Prayers will be said prior to the meeting for those wishing to attend. Login is by following the email invitation link sent on 27th April 2021

AGENDA.

To receive apologies

To receive Councillors Declaration of Interest forms

To receive minutes of Full Town Council Meeting held on 25th March 2021

Separately attached

To receive minutes of Town Study Steering Group Meeting held on 30th March 2021

Separately attached

To receive minutes of Tennis Club Sub Committee Meeting held on 7th April 2021

Separately attached

To receive minutes of Planning Committee Meeting held on 8th April 2021

Separately attached

To receive minutes of Footpath Forum Meeting held on 12th April 2021

Separately attached

To receive minutes of Allotment Sub Committee Meeting held on 15th April 2021

Separately attached

To receive minutes of Planning Committee Meeting held on 20th April 2021

Separately attached

To receive minutes of Working Group Meeting held on 21st April 2021

Separately attached

SIGNING OF MINUTES

- 1) Signing of Minutes of previous Meeting

TOWN MAYOR

- 1) Town Mayors events attended 1st April 2021 to 30th April 2021
Refer green sheet no: 1
- 2) Questions to the Town Mayor (if any)

COMMUNITY CONSTABLE

- 1) To receive Community Constables report

YOUTH COUNCIL

- 1) Youth Activity Progress
- 2) To discuss any Agenda Items as highlighted by the Youth Council

COUNCIL MEETINGS

- 1) Meetings for Month of May 2021
Refer green sheet no: 1

PROCEDURAL MATTERS

- 1) Members Announcements
- 2) Action Tracker
Refer green sheet no: 2, 3, 4, 5
- 3) To note Potential Llantwit Major Food Poverty Project Meeting 13th April 2021
Refer green sheet no: 6
- 4) To discuss Agreement for the Provision of Legal Services between Llantwit Major Town Council and Vale of Glamorgan Council Legal Services
Refer green sheet no: 6, 7, 8

- 5) To discuss Agenda Brief re Town Study Steering Group Terms of Reference
Refer green sheet no: 9
- 6) To discuss and adopt Lease Management Agreement between Town Council and Tennis Club
Refer green sheet no: 9, 10
- 7) To note Sight Loss Awareness Training on 1st April 2021
Refer green sheet no: 11
- 8) To nominate Councillor to be elected as Town Mayor for 2021/2022
- 10) To nominate Councillor to be elected as Deputy Town Mayor 2021/2022

PERSONNEL

- 1) To note Cilca Qualification of Deputy Town Clerk
- 2) To note High Sheriff Commendation Award
Refer pink sheet no: 1, 2

FINANCE

- 1) Bank Reconciliation for period 1st March 2021 to 31st March 2021
Refer blue sheet no: 1
- 2) Bank Reconciliation for period 1st January 2021 to 31st March 2021
Refer blue sheet no: 2
- 3) Bank Reconciliation for period 1st April 2020 to 31st March 2021
Refer blue sheet no: 3
- 4) Income for period 18th March 2021 to 31st March 2021
Refer blue sheet no: 4
- 5) Income for period 1st April 2021 to 23rd April 2021
Refer blue sheet no: 4
- 6) Expenditure for period 18th March 2021 to 31st March 2021
Refer blue sheet nos: 5, 6, 7
- 7) Expenditure for period 1st April 2021 to 23rd April 2021
Refer blue sheet nos: 8, 9, 10
- 8) To note proposed Income and Expenditure Budget up to the 31st March 2021
Refer blue sheet nos: 11, 12

- 9) To discuss Statement of Accounts and Reserves Statement 1st April 2020 to 31st March 2021
Refer blue sheet nos: 13, 14 ,15, 16, 17
- 10) To note payment to Councillors for 2020/21
Refer blue sheet nos: 18
- 11) To discuss Membership to One Voice Wales 2021
Refer blue sheet no: 19 to 39

DEVELOPMENT

- 1) To note Planning Application decisions by the Vale of Glamorgan Council
Refer purple sheet nos: 1
- 2) To discuss letter from Vale of Glamorgan Council re the Old Station Development and the relocation of the bench
Refer purple sheet nos: 2

CEMETERY

To note the following burial matters.

- 1) Burial of cremated remains Mandy Ann Cain (new plot) Mc11 on 6th April 2021
- 2) Burial of cremated remains Christine Lilian Miller (new plot) Md1 on 15th April 2021
- 3) To discuss Report from CDS re Environment Agency Groundwater Risk Assessment at possible additional cemetery land site
Refer white sheet no: 1, 2, 3, 4 ,5 ,6 , 7, 8

RECREATION AND OPEN SPACES

- 1) To discuss the Open Spaces Application from 'Bodyworks with Julie' on Lorna Hughes Park
Refer yellow sheet no: 1, 2
- 2) Update from Vale of Glamorgan Council Legal Services re Allotment Boundaries and email from Developer of the Old Ambulance Station site
Refer yellow sheet no: 3, 4, 5
- 3) To discuss letter re requests from Llantwit Major Bowls Club
Refer yellow sheet nos: 6

VALE OF GLAMORGAN COUNCIL

- 1) To discuss letter re planting a tree as a lasting legacy to those who lost their lives due to coronavirus
Refer orange sheet no: 1
- 2) To note consultation on Draft Vale of Glamorgan Statement of Licensing Policy 2021 to 2026
Refer orange sheet no: 1 to 12
- 3) To discuss letter re potentially designating Llantwit Beach as a bathing water
Refer orange sheet no: 13
Verbal Update Councillor Powell

WELSH GOVERNMENT

- 1) To discuss letter re compulsory purchase powers by local authorities
Refer orange sheet no: 14
- 2) To discuss consultation re the General Power of Competence (Commercial Purpose)(Conditions)(Wales) Regulations 2021
Refer orange sheet no: 15, 16, 17, 18, 19
- 3) To note Climate Change Newsletter March 2021
Refer orange sheet no: 20, 21, 22
- 4) To note letter re the implementation of the Local Government and Elections (Wales) Act 2021
Refer orange sheet no: 23
- 5) To discuss the consultation re the draft Race Equality Action Plan for Wales
Refer orange sheet no: 24
Previously emailed

MISCELLANEOUS

- 1) To discuss letter from Plant Llantwit re Ham Woods and to note Land Registry document re Land on South side of Millay Lane
Refer peach sheet no: 1, 2, 3
- 2) To discuss letter from resident re anti-social noise from Heritage Business Park
Refer peach sheet no: 3
- 3) To note update on decommissioning Aberthaw Power
Refer peach sheet no: 4, 5
- 4) To discuss Agenda Brief re cost of purchasing and maintaining an additional Defibrillator
Refer peach sheet no: 5, 6, 7

- 5) To discuss Agenda Brief Tenders re Covid 19 Book
Refer peach sheet no: 8, 9
- 6 To further discuss NHS, Social Care and Frontline Workers Day 5th July 2021
Refer peach sheet no: 9, 10
- 7 To discuss email re parking at junction Boverton Road / Baron Close
Refer peach sheet no: 10
- 8 To information removing Phone Boxes in Vale of Glamorgan Council
Refer peach sheet no: 11, 12
- 9 To discuss email re tackling climate change – The Vale of Glamorgan Councils Project Zero Consultation
Refer peach sheet no: 13
- 10 To discuss email reply received from Northern Gas and Power re renewable energy procurement and carbon offsetting
Refer peach sheet no: 13

PART II

THE PUBLIC AND PRESS MAY BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEMS IN ACCORDANCE WITH PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960 (2)

Personnel

- 1) To discuss Part II Report of Working Group Meeting held on 21st April 2021
Refer pink sheet no: 1