

RESOLVED: That Councillor Williams will contact the Head Teacher of Llantwit Major Comprehensive School and arrange a Meeting with Councillor Mrs Norman, Chair of the Youth Council and the Head Teacher to further discuss period poverty.

The Youth Council and Adley Curtis left the Meeting.

615. ITEMS BROUGHT FORWARD

To receive Community Constables report

PCSO Rhiannon Cummings informed Councillors that so far for the month of November 2020 there had been 32 reported crimes. This figure included drug offences. PCSO Cummings confirmed that over the next month the Police were undertaking stop and search for drugs and high visibility patrols to try and prevent shop lifting. She confirmed that PC Williamson had been seconded for three months to the 'Covid Car' to deal with Covid calls throughout the Vale of Glamorgan. The three Officers based within Llantwit Major would be stepping up to cover PC Williamson workload during his secondment.

Councillor Thomas thanked PCSO Cummings for her attendance and PCSO Cummings left the Meeting.

616. MINUTES

Full Town Council Meeting held 29th October 2020

The minutes of the Full Town Council meeting held on 29th October 2020, had previously been circulated to Council Members. Councillor Thomas noted that under item Cenotaph, Resolution re placing Garlands around the Cenotaph Railings is should read 'permission is granted' and not as previously stated 'permission if granted'.

RESOLVED: That subject to the above amendments the Minutes of the Full Town Council Meeting held on 29th October 2020 be adopted and accepted as a true record.

Matters Arising

There were no matters arising.

Planning Committee Meeting 27th October 2020

The minutes of the Planning Committee Meeting held on 27th October 2020, had previously been circulated to the Council Members.

RESOLVED: That the minutes of the Planning Committee Meeting held on 27th October 2020 be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Remembrance Day Committee Meeting on 27th October 2020

The minutes of the Remembrance Day Committee Meeting held on 27th October 2020, had previously been circulated to the Council Members.

RESOLVED: That the minutes of the Remembrance Day Committee Meeting held on 27th October 2020 be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Planning Committee Meeting 9th November 2020

The minutes of the Planning Committee Meeting held on 9th November 2020, had previously been circulated to the Council Members.

RESOLVED: That the minutes of the Planning Committee Meeting held on 9th November 2020 be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Allotment Sub Committee Meeting held on 12th November 2020

The minutes of the Allotment Sub Committee Meeting held on 12th November 2020, had previously been circulated to the Council Members.

RESOLVED: That the minutes of the Allotment Sub Committee held on the 12th November 2020, be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Five Year Plan Meeting held on 17th November 2020

The minutes of the Five Year Plan Meeting held on 17th November 2020, had previously been circulated to the Council Members. Councillor Foster noted that the Recommendation under item Additional Items it should state ‘That a letter be sent to the Welsh Government regarding the need for an additional Cemetery within the area, enquire if they had any land along the Northern Access Road which would be suitable and if they would be prepared to release it for this purpose’ was not on the report and should be included.

RESOLVED: That subject to the above amendments the minutes of the Five Year Plan Meeting held on 17th November 2020 be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

617. SIGNING OF MINUTES

Signing of Minutes of Previous Meeting

Councillors noted that the Town Mayor would sign the minutes when lockdown restrictions are lifted.

618. TOWN MAYOR**Town Mayors Report of events attended 1st November 2020 to 30st November 2020**

Councillor G Thomas informed Councillors that he had judged the Best Guy Competition and presented the winner with a £20 Gift Card Voucher.

Questions to the Town Mayor

There were no questions to the Town Mayor.

619. COUNCIL MEETINGS**Meetings for Month of December 2020**

Councillors had previously been circulated with Meetings for the Month of December 2020. Noted.

620. PROCEDURAL MATTERS**Members Announcements****(i) To note report of meeting with Age Connects Update on 22nd October 2020**

Councillors had previously been circulated with the report of the meeting with Age Connects on 22nd October 2020. Councillor Dr Ellis confirmed that Kathryn Thomas from Age Connects was reviewing concerns re issues with Llantwit Major Surgeries. Councillors Dr Ellis stated he would bring any findings back to a future meeting. Councillors noted that there was a formal process to follow with the Cardiff and Vale Health Board and that Age Connect should report directly to them if further action was required.

Action Tracker

Councillors had previously been circulated with an up to date Action Tracker. Noted.

To discuss items for inclusion on Community Liaison Meeting**(i) To ask for copy of Vale of Glamorgan Council Emergency Plan and to consider inclusion of Town/Community Council in compiling it.**

Councillors noted that they had never received a copy of the Vale of Glamorgan Council Emergency Plan, to cover such topics as heavy snow etc.

RESOLVED: That Councillor Williams liaise with Mrs Debbie Spargo (Principal Civil Protection Officer) and ask for the Vale of Glamorgan Council Emergency Plan to be sent to the Town Clerk

621. FINANCE**Bank Reconciliation for period 1st October 2020 to 31st October 2020**

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1st October 2020 to 31st October 2020. Noted.

Income for the period 22nd October 2020 to 18th November 2020

Councillors had previously been circulated with a copy of the Income for the period 22nd October 2020 to 18th November 2020. Noted.

Expenditure for the period 22nd October 2020 to 18th November 2020

Councillors had previously been circulated with a copy of the Expenditure for the period 22nd October 2020 to 18th November 2020. Noted.

To note letter and comments from Auditor General for Wales, Audit Certificate and report for the year ended 31st March 2020

Councillors had previously been circulated with a letter dated 29th October 2020 and comments from Auditor General for Wales, Audit Certificate and report for the year ended 31st March 2020. Councillors asked for their thanks to be recorded to the Town Clerk for all her hard work in the completion of the Annual Return for year ending 31st March 2020. Noted.

622. DEVELOPMENT**To note Planning Application decisions by the Vale of Glamorgan Councils**

Councillors had previously been circulated with a copy of the Vale of Glamorgan Councils Planning Application decisions. Noted.

To note Report of Informal Planning Meeting between Llantwit Major Planning Committee and Representatives from Vale Planning Department on 11th November 2020

Councillors had previously been circulated with a Report of the Informal Planning Meeting between Llantwit Major Planning Committee and Representatives from Vale Planning Department on 11th November 2020. Councillor Dr Dickson informed Councillors he had accepted an invitation from Victoria Robinson, Vale of Glamorgan Council Planning Department, for her to come and offer the Planning Committee a Training Session on Planning Guidelines when Covid 19 Lockdown guidelines permit. Noted.

To note Vale of Glamorgan Planning Department Training Slides

Councillors had previously been circulated with copies of the Vale of Glamorgan Planning Department Training Slides. Noted.

623. CEMETERY

The following Burial matters were noted.

- 1) Burial of cremated remains Clifford Auterson (new plot) Mc9 on 20th November 2020

RESOLVED: That approval be granted for the Exclusive Right of Burial Certificate to be issued and sealed on behalf of the Town Council in respect of matters 1.

624. RECREATION AND OPEN SPACES**To note Llantwit Major Bowls Club final figures for Season ended 30th September 2020**

Councillors had previously been circulated with a report dated 24th October 2020 showing Llantwit Major Bowls Club final figures for Season ended 30th September 2020. Noted.

To note update re Llantwit Major Rugby Football Club Licence and Management Agreement.

Councillors had previously been circulated with an email dated 12th November 2020 reference an update regarding Llantwit Major Rugby Football Club Licence and Management Agreement. Noted.

To discuss Agenda Brief re CCTV in Recreation Field

Councillors had previously been circulated with an Agenda Brief re placing CCTV in the Recreation Field following recent vandalism and anti-social behaviour. Councillor Wilkie queried if the recommendation for the camera provided enough resolution for the site.

RESOLVED: That subject to clarification re the CCTV Cameras resolution capabilities that permission be granted to purchase and install a CCTV Camera in the Recreation Field from 'VOG Fire and Security Ltd' at a cost of £800.00 exc. Vat.

To discuss Tenders for laying of bonded mulch/wet pour surface under the roundabout equipment on Under 10's Play Park

Councillors had previously been circulated with Tenders for laying of bonded mulch/wet pour surface under roundabout equipment in Under 10's Play Park. Councillors discussed all Quotations.

RESOLVED: That permission be granted for Urban Recreation to be contracted to lay bonded mulch/wet pour surface under the roundabout equipment Under 10's Play Park at cost of £4695.00.

625. TOWN HALL

To discuss email re hiring the Town Hall for a Paranormal Investigation

Councillors had previously been circulated with an email dated 2nd November 2020 from Dark Vale Investigators re hiring the Town Hall for a private Paranormal Investigation. Councillors further discussed this request.

RESOLVED: That an email be written to Dark Vale Investigators stating that permission is not granted to hire the Town Hall for a Paranormal Investigation.

626. OLD SCHOOL

To discuss Agenda Brief and tenders re replacing Old School Gates

Councillors had previously been circulated with an Agenda Brief and Tenders for replacing the Old School Gates. Councillors discussed the tenders and options for making the gates from hard or softwood.

RESOLVED: That 'Wooden it be Special' be contracted to make the Old School Gates from hardwood at a cost of £1140.00 exc. vat.

627. VALE OF GLAMORGAN COUNCIL

To discuss report re review of Statues, Monuments, Street Names and Building Names

Councillors had previously been circulated with a report dated 9th November 2020 re review of Statues, Monuments, Street Names and Buildings. Councillors agreed to further engage with this matter when additional details are released. Noted.

To discuss copy of the Notice of Proposal for Prohibition and Restriction of Waiting and Loading and Parking Places (Civil Enforcement) (Amendment) (No 11) Order 2020 along Llanmaes Road

Councillors had previously been circulated with a copy of a Notice dated 2nd November 2020 re the Proposal for Prohibition and Restriction of Waiting and Loading and Parking Places (Civil Enforcement) (Amendment) (No 11) Order 2020 along Llanmaes Road. Councillor Powell updated Councillors that he was in favour of restrictions being put in place however they should be enforced as per the original Planning Application (2020/00657/FUL) prior to the site build and not as the subsequent Planning Application which requests amendment to conditions so restrictions are not enforced to after completion of the build.

RESOLVED: That a letter be written to Vale of Glamorgan Council Planning Department requesting that the restrictions along Llanmaes Road re the above Notice are enforced as per Planning Application 2020/00657/FUL.

To discuss Report on Meeting hosted by Vale of Glamorgan Council, Resilience Town Centre Forum on 3rd November 2020

Councillors had previously been circulated with a Report on a Meeting hosted by Vale of Glamorgan Council, Resilience Town Centre Forum on 3rd November 2020. Councillors discussed draft plans produced by consultants Roberts Limbrick re Town Centre improvements. Councillors discussed ideas for improving the front of the Railway Station by the addition of seats, trees and flags. All Councillors were opposed to the idea of placing cycle racks in front of the Cenotaph.

RESOLVED: That a letter be written to Mr Phil Chappell, Vale of Glamorgan Council supporting improvements to the front of the Railway Station.

Further

RESOLVED: That permission be granted for the Town Clerk to liaise directly with Mr Phil Chappell re further ideas and updates on improvements to the Town. Vale Councillors be invited to attend any progress Meetings undertaken.

To discuss All Wales Play Capital Funding Application and Agenda Brief re adult fitness equipment

Councillors had previously been circulated with an Agenda Brief re an All Wales Play Capital Funding Application that has been come available. The closing date for the Application is the 1st December 2020. Councillors discussed the idea of applying for four pieces of older children's play equipment to be placed on a Town Council site to improve their health and mental well-being.

RESOLVED: That permission be granted to apply for the All Wales Play Capital Funding Application for the purchase and installation of four pieces of older children's outdoor play equipment. A decision on where the equipment will be placed will be decided if the funding bid is successful.

628. WELSH GOVERNMENT

To note documentation re the public sector geospatial contracts

Councillors had previously been circulated with documentation dated 28th October 2020 re the public sector geospatial contracts. Noted.

To discuss Welsh Government fund to support repair and re-use activities in town Centres

Councillors had previously been circulated with an email from Welsh Government dated 5th November 2020 and Agenda Brief re a fund to support repair and re-use activities in the town centres. Councillors further discussed the request from resident re the existing and proposed repair café, site location and the funding opportunity.

RESOLVED: That the Town Council do not apply for the Welsh Government Repair and Reuse Fund due to the short deadline date, but all information be kept on file and the project looked at in 2021 if and when premises and further funding is available.

629. MISCELLANEOUS

To discuss email re a 'live stream' Carol Service on 20th December 2020

Councillors had previously been circulated with an email dated 5th November 2020 re a 'live stream' Carol Service on 20th December 2020. Councillor Dr Ellis stated the Canon Counsell had various ideas for streaming a carol concert and would the Town Council like to be involved.

RESOLVED: That an email be written to Canon Counsell that the Town Council would be happy to support him in promoting a 'live stream' Carol Service and the Town Mayor would be delighted to be involved in the event

To note letter from World War II veteran re Remembrance Sunday

Councillors had previously been circulated with a letter dated 9th November 2020 from a World War II Veteran thanking the Town Council for organising Remembrance service for the community. Noted.

To note unsuccessful Grant Bid from Heritage Fund re Covid 19 Book

Councillors had previously been circulated with a letter dated 9th November 2020 detailing an unsuccessful Grant Bid from the Heritage Fun to produce a book on Llantwit Majors experiences during the Covid 19 pandemic. Noted.

To discuss email re Great Winter Get Together

Councillors had previously been circulated with an email dated 12th November 2020 re a Great Winter Get Together focusing on loneliness within the town. Councillors stated that due to Council workload they would be unable to assist with this project

RESOLVED: That a letter be written to the Chair of More in Common Llantwit Group wishing them success with the Great Winter Get Together. State that due to limited resources the Town Council would not be able to assist with this project and recommend that the speak to the local Age Connect Group who make have contacts for those in need of help during this time.

To note letter from Llanilltyd Fawr in Flower

Councillors had previously been circulated with a letter dated 13th November 2020 from Llanilltyd Fawr in Flower detailing the new Chair to be elected on to the Committee effective from 31st January 2021. Noted.

To discuss email from Older Peoples Commissioner for Wales re invitation to attend Full Town Council Meeting

Councillors had previously been circulated with an email dated 13th November 2020 from the Older Peoples Commissioner for Wales re invitation to attend a Full Town Council Meeting. Councillors discussed when they wished the Older Peoples Commissioner for Wales to meet the Full Town Council and what topics they wished to be addressed.

RESOLVED: That the Older Peoples Commissioner for Wales be invited to attend remotely a meeting with the Town Council at 6:30pm prior to the Full Town Council Meeting in January 2021. The Councillors wish the following topics to be considered:

‘To provide a brief outline of the Older Peoples Commissioner statutory role and what they can do to help the needs of the old people in Llantwit Major with reference to health and social mobility’

SIGNED

MAYOR

DATED