

Minutes of the Meeting of Llantwit Major Town Council to be held remotely on Thursday 24th September 2020 at 7.05pm

PRESENT;	Chairman –	Councillor Mr G Thomas	- Town Mayor
	Councillors	Mr D Foster)
		Mr E Williams)
		Dr D Ellis) NORTH WARD
		Mr G Morgan)
		Mr G Wilkie) SOUTH EAST WARD
		Mr D Powell) WEST WARD
		Mr G John)
		Mrs S Hanks) BOVERTON WARD
		Mrs G Hughes)
		Mr R Gant)

PC Jamie Williamson

Apologies received from.

Councillor Dr P Dickson – Family Commitment

Councillor Mrs J Norman – Prior Commitment

Councillor J Evans - Technology Issues

There were no Declaration of Interest Forms

Councillor Thomas asked permission to bring forward Agenda Item Community Constable Item 1 To receive Community Constables Report.

585. ITEMS BROUGHT FORWARD
COMMUNITY CONSTABLE

To receive Community Constables report

PC Jamie Williamson informed Councillors that so far for the month of September 2020 there had been 35 reported crimes. These included public order offences, theft and damage to vehicles and anti-social behaviour in the Precinct and in Nichol Court.

PC Williamson announced that as from the 28th September 2020 Llantwit Major police resources were up to one Sergeant, four Police Officers and PCSO's. Also, PC Williamson stated that a Double Crew Response Unit was to be set up at Cowbridge Fire Station from the end of October 2020. This he felt was a positive step forward for the Vale of Glamorgan and should improve responses to emergency calls within the area.

Councillors raised concerns re anti-social behaviour on the Windmill Recreation Field. PC Williamson stated he had a productive meeting with a representative from the Llantwit Football Club and was organising additional patrols around the area.

Councillor Thomas thanked PC Williamson for his attendance and PC Williamson left the Meeting.

586. MINUTES**Full Town Council Meeting held 30th July 2020**

The minutes of the Full Town Council meeting held on 30th July 2020, had previously been circulated to the Council Members.

RESOLVED: That the Minutes of the Full Town Council Meeting held on 30th July 2020 be adopted and accepted as a true record.

Matters Arising

There were no matters arising.

Planning Committee Meeting 3rd August 2020 and onwards

The minutes of the Planning Committee Meeting held on 3rd August 2020 and onwards, had previously been circulated to the Council Members.

RESOLVED: That the minutes of the Planning Committee Meeting held on 3rd August 2020 and onwards be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

Councillor D Powell updated Councillors on the Planning Committees objection re Planning Application 2020/00882/FUL, Sunnyside, Wesley Street, Llantwit Major and the link with the Llantwit Major Conservation Document.

Allotment Sub Committee Meeting held on 26th August 2020

The minutes of the Allotment Sub Committee Meeting held on 26th August 2020, had previously been circulated to the Council Members.

RESOLVED: That the minutes of the Allotment Sub Committee held on the 26th August 2020, be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

Councillor Mrs S Hanks queried if the new sign re exiting the Allotment Site was successful. Councillor Foster stated that he felt 50% of vehicles were beeping their horns when leaving the site.

Councillor Mrs G Hughes asked for an update on tenants written to re their untidy plots and queried the numbering of the Allotment plots. Councillors were given an updated reference these matters.

587. SIGNING OF MINUTES**Signing of Minutes of Previous Meeting**

Councillors noted that the Town Mayor would sign the minutes when lockdown restrictions are lifted.

589. TOWN MAYOR**Town Mayors Report of events attended 1st August 2020 to 30th September 2020**

Councillor G Thomas informed Councillors that he had attended one event during the period 1st August 2020 to 30th September 2020, this being a service outside the Cenotaph for Victory in

Japan Day on the 15th August 2020. No other events had been undertaken due to the Coronavirus pandemic and current lockdown guidelines. Noted.

Questions to the Town Mayor

There were no questions to the Town Mayor.

590 COUNCIL MEETINGS

Meetings for Month of October 2020

Councillors had previously been circulated with the Meetings for the Month of October 2020. Noted.

591. PROCEDURAL MATTERS

Members Announcements

(i) Report of Age Connect Meeting 27/8/2020

Councillor Dr Ellis confirmed he and Councillor Gant had attended an Age Connect Meeting on the 27th August 2020. Councillor Dr Ellis stated Age Connect had made the decision to start charging clients £5 for shopping trips. Councillor Dr Ellis and Councillor Gant raised concerns that this may dissuade clients and volunteers to use this service in the future. Councillor Dr Ellis noted that shopping was still done free of charge (if part of the befriending scheme) and he hoped to meet with Paula Hodge, Project Co-ordinator, to discuss this matter further.

Councillor Dr Ellis also stated the Meeting discussed volunteering during the Covid 19 pandemic, letter of thanks and the plans for a future Christmas event, dependent upon the pandemic and charity finances.

(ii) Report of Local Liaison Committee Meeting on Tuesday 15th September 2020

Councillors had previously been circulated with a copy of the Local Liaison Committee Meeting on Tuesday 15th September 2020. Councillor John stated that Aberthaw Power Station was formerly closed on the 31st March 2020. Councillor John confirmed that a land agent, Savills, had been engaged to market the site for sale and it was hoped that the potential buyer would be sympathetic to the history of the site.

Action Tracker

Councillors had previously been circulated with an up to date Action Tracker.

Councillor Powell informed Councillors that the DMO for the proposed footpath along Mill Road was progressing well with the Vale of Glamorgan Council and he hoped to have an update at the Footpath Forum Committee Meeting to be held in October 2020.

Councillor Mrs Hanks requested that the item re Leisure Services be removed from the Action Tracker.

Councillor Dr Ellis asked if any acknowledgement had been received from the letter sent to Mr Alun Michael re policing in the Vale of Glamorgan. Councillors expressed their disappointment at the lack of response to letters sent in the past to the South Wales Police & Crime Commissioner.

RESOLVED: That permission be granted for the item Leisure Services be removed from the Action Tracker.

To further discuss arrangements for Remembrance Day

Councillors had previously been circulated with an Agenda Brief re arrangements for Remembrance Day. Councillors were informed that at present road closures had been applied for with the Vale of Glamorgan Council and some correspondence had been received from organisations re whether they wish/wish not to attend a Remembrance Day due to the Covid 19 pandemic.

Councillors stated they had heard proposals that Remembrance Ceremony for 2020 be held on the Recreation Field or the Windmill Playing Fields. All Councillors felt strongly that the Remembrance Service should take place at the Cenotaph, the focal point of the town. Councillors were informed that at present no correspondence had been received from the Welsh Government or the British Legion re guidelines for Remembrance Day due to the coronavirus.

Councillor discussed various options. This included no parade, only one representative from each organisation attending the ceremony and recording the event for uploading onto various social media sites.

RESOLVED: That the Council representatives on the Remembrance Day Sub Committee meet week commencing 28th September 2020 to look at a proposed plan for Remembrance Day in Llantwit Major based around the Cenotaph.

Further

RESOLVED: That a meeting be held week commencing 5th October 2020 with representatives from the Llantwit Major British Legion, Mr Paul Lindsay and members of the Remembrance Day Sub Committee to finalise plans for Remembrance Day 2020.

To note procedural matters re the opening of Community Centres.

Councillors had previously been circulated with a report of the Covid 19 Action Group Meeting held on 7th September 2020, Agenda Brief re cleaning Procedures for Town Hall and Llantonian Hall, updated Risk Assessment Form for Town Council Community Buildings and Supplementary Conditions for Hirers. The Town Clerk confirmed that all Council Buildings were open excluding the Old School Back Annex and the Heritage Centre. Facilities were only open to regular Hirers that undertook exercise or education. Councillors noted that with the further local lockdown restrictions being imposed by the Welsh Government this situation could change.

592. PERSONNEL**To note the NALC 2020-21 National Salary Awards**

Councillors had previously been circulated with a letter dated 24th August 2020 detailing the Local Government Services Pay Agreement 2020-21. Noted.

593. FINANCE**Bank Reconciliation for period 1st July 2020 to 31st July 2020**

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1st July 2020 to 31st July 2020. Noted.

Bank Reconciliation for period 1st August 2020 to 31st August 2020

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1st August 2020 to 31st August 2020. Noted.

Income for the period 24th July 2020 to 16th September 2020

Councillors had previously been circulated with a copy of the Income for the period 24th July 2020 to 16th September 2020. Noted.

Expenditure for the period 24th July 2020 to 16th September 2020

Councillors had previously been circulated with a copy of the Expenditure for the period 24th July 2020 to 16th September 2020. Noted.

To discuss Agenda Brief re Town Mayors Chain of Office

Councillors had previously been circulated with an Agenda Brief re the Town Mayors Chain of Office. Councillors were notified that the work to repair the Town Mayors Chain was undertaken in lockdown when no official functions could take place.

RESOLVED: That permission be granted to pay ‘Thomas Fattorini’ £845.89 plus vat from the Town Mayors Budget for repairs to the Town Mayors chain.

To discuss Agenda Brief re purchase of a mobile phone, card machine and hiring fees

Councillors had previously been circulated with an Agenda Brief re purchase of a mobile phone, card machine and hiring fees.

RESOLVED: That permission be granted to purchase a mobile phone with a pay as you go sim for use as an emergency contact phone and for use if a credit card machine is purchased.

Further

RESOLVED: That the decision to purchase a credit card machine be deferred to a future Meeting when further information has been obtained as to who and how the machine would be used.

Further

RESOLVED: A decision re increasing the Hiring Fees due to Covid 19 be deferred until the Five Year Plan Committee Meeting when the Town Council Budget for 2021/22 will be discussed.

To discuss Agenda Brief re reimbursement of monies to regular hirers

Councillors had previously been circulated with an Agenda Brief re reimbursement of monies to regular hirers, due to the Coronavirus pandemic, who had paid up to 31st March 2020.

RESOLVED: That permission be granted to reimburse monies to regular hirers who had paid up to 31st March 2020.

To discuss purchasing 2021 High Tide tables

Councillors had previously been circulated with a letter, dated 11th August 2020, detailing the cost of purchasing 2021 Tide Tables at a cost of 28p each plus postage and packaging.

RESOLVED: That permission be granted to purchase 100 High Tide Tables for 2021 at a cost of 28p each plus postage and packaging.

594. DEVELOPMENT**To note Planning Application decisions by the Vale of Glamorgan Councils**

Councillors had previously been circulated with a copy of the Vale of Glamorgan Councils Planning Application decisions. Noted.

595. CEMETERY

The following Burial matters were noted.

- 1) Burial of Francis Adney (re-open) 145F on 7th August 2020
- 2) Burial of Joan Rees (re-open) A156 on 11th August 2020
- 3) Burial of Ameila Mary Staples (re-open) D47 on 24th August 2020
- 4) Burial of cremated remains Gwyneth Farman (re-open) Hf5 on 28th August 2020
- 5) Burial of cremated remains Veronica Cole (new plot) Mc8 on 18th September 2020

RESOLVED: That approval be granted for the Exclusive Right of Burial Certificate to be issued and sealed on behalf of the Town Council in respect of matters 5.

596. RECREATION AND OPEN SPACES**To discuss email re memorial bench in Recreation Field**

Councillors had previously been circulated with an email dated 4th September 2020 requesting permission to start cutting back the hedges and roots for repairing the memorial bench in the Recreation Field and purchasing stock black recycled slats and painting the concrete base purple. Councillors discussed the request and had concerns re painting the concrete base purple due to the wear and tear and ongoing maintenance that would be required.

RESOLVED: That an email been sent stating that permission be granted to cut back hedges and roots for the memorial bench. Permission is given to purchase black recycled plastic slats however suggest a plaque coloured purple is purchased rather than painting the concrete base purple.

SIGNED

MAYOR

DATED