

Minutes of the Meeting of Llantwit Major Town Council to be held remotely on Thursday 25th June 2020 at 7.05pm

PRESENT; Chairman – Councillor Mr G Thomas - Town Mayor

 Councillors Mr D Foster)

 Mr E Williams)

 Dr D Ellis) NORTH WARD

 Mrs J Norman)

 Mr G Morgan)

 Mr G Wilkie) SOUTH EAST WARD

 Mr D Powell) WEST WARD

 Mr G John)

 Mr J Evans)

 Mrs S Hanks) BOVERTON WARD

 Mrs G Hughes)

 Mr R Gant)

PC Jamie Williamson

Apologies received from.
Councillor Dr P Dickson – Family Commitment

There were no Declaration of Interest Forms

Councillor Thomas asked permission to bring forward Agenda Community Constable Item 1 To receive Community Constables Report.

559. ITEMS BROUGHT FORWARD
COMMUNITY CONSTABLE

To receive Community Constables report

Councillors had previously been circulated with a report detailing crime figures for the months of April and May 2020.

PC Jamie Williamson informed Councillors that for the month of May 2020 there had been 21 reported crimes. These included criminal damage, theft, and Public Order Offences.

To date the unofficial reported crime figures for June 2020 is 25. These crimes include theft and public order offences. These include incidents challenging/breaching Coronavirus Social Distancing regulations. PC Williamson stated that overall crimes figures have been low throughout the Rural Vale.

Councillors asked PC Williamson for updates/progress on specific recorded crimes over the last 3 months.

Councillor Thomas thanked PC Williamson for his attendance and PC Williamson left the Meeting.

560. MINUTES
Full Town Council Meeting held 28th May 2020

The minutes of the Full Town Council meeting held on 28th May 2020, had previously been circulated to the Council Members.

RESOLVED: That the Minutes of the Full Town Council Meeting held on 28th May 2020 be adopted and accepted as a true record.

Matters Arising

There were no matters arising.

Annual Meeting held 4th June 2020

The minutes of the Annual Meeting held on 4th June 2020, had previously been circulated to the Council Members. Councillors noted that under Agenda Item ‘To Elect Town Mayor’ it should read ‘life may bring’ and not as previously stated ‘life my bring’.

RESOLVED: That subject to the above amendments the Minutes of the Annual Meeting held on 4th June 2020 be adopted and accepted as a true record.

Matters Arising

There were no matters arising.

Planning Committee Decisions 27th May 2020 to 18th June 2020

The minutes of the Planning Committee Decisions 27th May 2020 to 18th June 2020, had previously been circulated to the Council Members.

RESOLVED: That the minutes of the Planning Committee Decisions 27th May 2020 to 18th June 2020 be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising

Town Hall Working Group Meeting held on 2nd June 2020

The minutes of the Town Hall Working Group Meeting held on 2nd June 2020, had previously been circulated to the Council Members.

RESOLVED: That the minutes of the Town Hall Working Group Meeting held on 2nd June 2020, be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

Councillors were informed that due to the further lifting of lockdown guidelines both the Tennis Club and Bowls Club had updated and circulated Risk Assessments re procedures to follow during the Coronavirus pandemic. The Tennis Courts would be open to members from the 27th June 2020 and the Bowling Green open to members from the 1st July 2020. Noted.

561. SIGNING OF MINUTES

Signing of Minutes of Previous Meeting

Councillors noted that the Town Mayor would sign the minutes when lockdown restrictions are lifted.

562. TOWN MAYOR

Town Mayors Report of events attended 4th June 2020 to 25th June 2020

Councillors had previously been circulated with the Town Mayors Report of events attended 4th

June 2020 to 25th June 2020. Councillor Thomas confirmed he had recorded remote speeches for both Bro Radio and the Opening of the 'More in Common Weekend'.

Questions to the Town Mayor

Councillor Gant asked the Town Mayor if he intended to nominate any additional charities during his term in office. Councillor Thomas confirmed that until guidelines permit social events he would continue to only support Vale Plus as his chosen charity.

563. COUNCIL MEETINGS

Meetings for Month of July 2020

Councillors had previously been circulated with the Meetings for the Month of July 2020. Councillors discussed options for holding Hybrid Meetings however noted that under present guidelines all Council Meetings will continue to be undertaken remotely. Noted.

564. PROCEDURAL MATTERS

Members Announcements

There were no Members Announcements.

Action Tracker

Councillors had previously been circulated with an up to date Action Tracker.

The Town Clerk informed Councillors she had received a reply from Mr Miles Punter, Director of Environment and Housing, Vale of Glamorgan Council re Mill Road/Footpath. She confirmed this will be added as an Agenda Item on July's Full Town Council Meeting.

Councillor Mrs Hanks asked for an update on the works to the area in front of Llantwit Major Rugby Club. The Town Clerk confirmed the Contractor had been given the go ahead to proceed with the work.

Councillor Mrs Hanks asked for an update on the installation of a memorial bench on the Recreation Field. The Town Clerk confirmed that Mr Pilcher was looking at companies and costings for recycled material benches.

Councillors Mrs Hanks thanked the Town Clerk for the successful completion of the ownership of street lighting along Boverton Road.

To note report on meeting with Age Connects on 21/2/2020

Councillors had previously been circulated with a Report of the Meeting that Councillor Gant and Councillor Dr Ellis attended with Age Connect on the 21/2/2020. Councillors Dr Ellis updated members on actions to be undertaken. Noted.

To note Agenda Brief re Bro Tathan Public Art Commissioning Process

Councillors had previously been circulated with an Agenda Brief re Bro Tathan Public Art Commissioning Process. Noted.

To note Minutes of Llantwit Major Town Twinning Association Annual General Meeting on 12th March 2020

Councillors had previously been circulated with the Minutes of Llantwit Major Town Twinning Association Annual General Meeting. Councillor Dr Ellis confirmed that the proposed trip to Le Pouliguen this year had been postponed but it was hoped subject to guidelines and fundraising to organise a trip to Le Pouliguen in May 2021. Noted.

565. **FINANCE****Bank Reconciliation for period 1st May 2020 to 31st May 2020**

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1st May 2020 to 31st May 2020. Noted.

Income for the period 23rd May 2020 to 18th June 2020

Councillors had previously been circulated with a copy of the Income for the period 23rd May 2020 to 18th June 2020. Noted.

Expenditure for the period 23rd May 2020 to 18th June 2020

Councillors had previously been circulated with a copy of the Expenditure for the period 23rd May 2020 to 18th June 2020. Noted.

To note documentation re Public Works Loans Board

Councillors had previously been circulated with documentation dated 25 February 2020 re Public Works Loans Board. Noted.

To discuss Agenda Brief re Finance Project 2020/2021

Councillors had previously been circulated with an Agenda Brief re Finance Project 2020/2021. Councillors discussed the proposed projects and additional projects put forward for 2020/21.

RESOLVED: That a letter be written to LM10K asking for confirmation the event is postponed for 2020.

Further

RESOLVED: That permission be granted to move forward with the Finance Projects listed in the Agenda Brief 2020/2021. If the LM10K confirm postponement of their event the Town Council take steps to organise a Virtual Town Council 10K Run. An Agenda Brief be brought to next Full Town Council Meeting to look at organising an event to thank volunteers that helped in the town during the Coronavirus Pandemic.

To discuss GVS Small Grants Scheme for Community and Village Halls in the Vale of Glamorgan Council

Councillors had previously been circulated with documentation re the GVS Small Grants Scheme for Community and Village Halls in the Vale of Glamorgan Council. Noted.

566. **DEVELOPMENT****To note Planning Application decisions by the Vale of Glamorgan Councils**

Councillors had previously been circulated with a copy of the Vale of Glamorgan Councils Planning Application decisions. Noted.

To discuss Outline Planning Application – Land at Beggars Pound, Y De South, Bro Tathan, St Athan (ref: 2020/00434/OUT)

Councillors had previously been circulated with an Outline Planning Application dated 5th June 2020 re the Land at Beggars Pound, Y De South, Bro Tathan, St Athan (ref: 2020/00434/OUT). Councillor John stated that this Planning Application comes under the remit of St Athan Community Council. Noted.

567. CEMETERY

To discuss email re a living tree urn in Boverton Cemetery

Councillors had previously been circulated with an email dated 23rd May 2020 requesting to place a living tree urn in Boverton Cemetery. Councillors were informed that past requests for a living tree urn have been refused due to the damage the roots could cause to existing graves and memorials within the cemetery.

RESOLVED: That a letter be written to the resident stating that the request to place a living tree urn in Boverton Cemetery must be declined due to the potential damage it could cause to existing graves. Recommend that the resident approach Plant Llantwit. They may be able to recommend a suitable site for the tree which would be agreeable to both parties.

568. RECREATION AND OPEN SPACES

To discuss Agenda Brief re update on Tennis Court Surface

Councillors had previously been circulated with an Agenda Brief re an update on the Tennis Court surface following a site inspection held on the 5th March 2020. The Town Clerk confirmed that a deep clean of the court surface, as requested by the Contractors, had been undertaken prior to Lockdown and a further site visit had been arranged for the 30th June 2020 where it was hoped a final agreement could be made regarding the deterioration of the macadam surface

To discuss Llantwit Major Bowls Club guidance for members re Covid 19

Councillors had previously been circulated with documentation dated 22nd June 2020 recommended guidelines for Llantwit Major Bowls Club during the Covid 19 pandemic. Councillors congratulated the Bowls Club on producing a comprehensive Risk Assessment re their guidelines during Covid 19.

RESOLVED: That the Town Council give permission, subject to the implementation of the above guidelines, for Llantwit Major Bowls Club to reopen the Bowling Green to members effective from 1st July 2020.

569. WEST STREET POOL

To discuss email from resident re West Street Pool

Councillors had previously been circulated with an email letter dated 8th June 2020 from a resident, reference West Street Pool. Councillor Powell emphasised to Councillors that West Street Pool was a natural wildlife pool which was maintained to a high standard by the Town Council. He stated that West Street Pool was a Grade 2 listed structure and he was against putting any additional sign around the stonework.

RESOLVED: That a letter be written to the resident thanking him for his email however stating the Council at the present time do not see any requirements to add additional signage to state 'Do not feed the Birds'.

570. VALE OF GLAMORGAN COUNCIL

To discuss email refunding available for Strong Communities Grants

Councillors had previously been circulated with an email dated the 9th June 2020 re the availability of the Strong Communities Grant Fund. Councillors noted that the closing date for Applications was the 8th July 2020 giving very little time to complete an Application.

RESOLVED: That the Town Council will not apply for a Strong Communities Grant during this round of funding.

To discuss Agenda Brief and Consultation Document re Boundary Commission review of Electoral Arrangements Vale of Glamorgan Council boundary

Councillors had previously been circulated with an Agenda Brief and Consultation Document re Boundary Commission review of Electoral Arrangements for the Vale of Glamorgan. Councillor Mrs Hanks informed Councillors the consultation period re the above had been delayed until the 1st September 2020. The closing date for consultation will be the 20th October 2020. Councillor John advised Councillors that he was delighted re the recommendation that 4 Vale Councillors will be retained in Llantwit Major.

RESOLVED: That when consultation opens a response be sent stating the Town Council have no objection to the recommendations.

To discuss Covid 19 Town Centre Resilience Forum

Councillors had previously been circulated with an email dated 18th June 2020 re details of the Covid 19 Town Centre Resilience Forum. Councillor Thomas confirmed that he and the Town Clerk had attended virtual meetings with representatives of the Vale of Glamorgan Council to discuss ways to 'open' the Town Centre when lockdown restrictions are lifted. The Vale of Glamorgan Council, following a survey of Llantwit Major, stated in the email that as the main shop frontage along Boverton Road, associated with The Precinct, is within private ownership it is the responsibility of the owner and traders to ensure social distancing measures are adhered to. The Vale of Glamorgan Council was proposing to suspend some street parking along Boverton Road, west of the second zebra crossing to the junction with Commercial Street to enable adequate social distancing for pedestrians and access for local businesses. Noted.

571. MISCELLANEOUS

To discuss Agenda Brief re refurbishment of Blue Plaques around Llantwit Major

Councillors had previously been circulated with an Agenda Brief re the refurbishment of 13 blue plaques around Llantwit Major. Councillors were given details of costings for refurbishing the plaques. Councillors were informed that there would be additional costs to remove and reinstall the plaques, transport costs and to cover breakages etc.

RESOLVED: That investigation continues into costings for removal and reinstallation of plaques. A letter be sent to these residents who have a blue plaque on their wall asking permission to remove it for refurbishment once funding is in place and a decision to proceed with the project has been agreed.

Further

RESOLVED: Continue to monitor funding opportunities that could be applied for to refurbish the plaques and bring all findings back to a future Full Town Council Meeting.

To note Expression of Interest Form from St Illtuds Church re European Agricultural Fund for Rural Development

Councillors had previously been circulated with an Expression of Interest Form from St Illtuds Church, dated 27th February 2020, re an application for a European Agricultural Fund for Rural Development to look at connecting the beach and coast path to the Town and Church of Llantwit Major.

RESOLVED: That a letter of support, re the above Expression of Interest, be sent to St Illtuds Church.

SIGNED
MAYOR

DATED