

Minutes of the Meeting of Llantwit Major Town Council held on Thursday 19<sup>th</sup> December 2019 at 7.05pm in the Council Chamber, Old School, Llantwit Major

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PRESENT; Chairman – Councillor Mr R Gant - Town Mayor

Councillors Mr D Foster )  
Mr E Williams ) NORTH WARD  
Dr D Ellis )  
Dr P Dickson )

Mr G Morgan ) SOUTH EAST WARD  
Mr G Wilkie )  
Mr G Thomas )

Mr D Powell ) WEST WARD

Mr J Evans ) BOVERTON WARD  
Mrs S Hanks )  
Mrs G Hughes )

David Maughan – Llantwit Youth Council  
Aimee Turrell – Llantwit Youth Council  
Adley Curtis - Youth Leader for Llantwit Youth Council

Apologies received from.  
Councillor G John – Prior Commitment  
Councillor Mrs J Norman – Prior Commitment

There were no Declaration of Interest Forms

Councillor Gant asked permission to bring forward Agenda Youth Council Item 1 Youth Activity Progress and Item 2 To discuss any Agenda Items as highlighted by the Youth Council.

#### **489. ITEMS BROUGHT FORWARD** **YOUTH COUNCIL**

##### **Youth Activity Progress**

David Maughan updated Councillors that the Youth Council had helped on the Christmas Stall selling ‘Love Llantwit Major’ Bags and promoting Fair Trade in the town. David stated he had spoken to representatives in the School re period poverty and confirmed that the School were taking part in the scheme. He stated it was not well advertised, however pupils knew where to obtain products if required.

David Maughan confirmed that the Youth Council had agreed a design for the new litter bin which incorporated a Welsh dragon logo. Adley Curtis agreed to email the design to the Town Clerk and would liaise further with the Town Clerk re the installation of the bin on the Recreation Field.

##### **To discuss any Agenda Items as highlighted by the Youth Council**

The Youth Council had no Agenda Items they wished to discuss.

The Youth Council vacated the Council Chamber.

**490. MINUTES****Full Town Council Meeting held 28<sup>th</sup> November 2019**

The minutes of the Full Town Council meeting held on 28<sup>th</sup> November 2019, had previously been circulated to the Council Members

**RESOLVED:** That the Minutes of the Full Town Council Meeting held on 28<sup>th</sup> November 2019 be adopted and accepted as a true record.

**Matters Arising**

There were no matters arising.

**Planning Committee Meeting held on 28<sup>th</sup> November 2019**

The minutes of the Planning Committee Meeting held on 28<sup>th</sup> November 2019, had previously been circulated to the Council Members.

**RESOLVED:** That the minutes of the Planning Committee Meeting held on the 28<sup>th</sup> November 2019 be accepted as a true record and all recommendations be actioned by the Town Clerk.

**Matters Arising**

There were no matters arising

**VE Day Celebration Committee held on 10<sup>th</sup> December 2019**

The minutes of the VE Day Celebration Committee held on 10<sup>th</sup> December 2019, had previously been circulated to the Council Members.

**RESOLVED:** That the minutes of the VE Day Celebration Committee Meeting held on the 10<sup>th</sup> December 2019 be accepted as a true record and all recommendations be actioned by the Town Clerk.

**Matters Arising**

There were no matters arising

**5 Year Plan Committee Meeting held 11<sup>th</sup> December 2019**

The minutes of the 5 Year Plan Committee Meeting held on 11<sup>th</sup> December 2019, had previously been circulated to the Council Members.

**RESOLVED:** That the Minutes of the 5 Year Plan Meeting held on 11<sup>th</sup> December 2019 be adopted and accepted as a true record.

**Matters Arising**

There were no matters arising.

**491. SIGNING OF MINUTES****Signing of Minutes of Previous Meeting**

Councillors noted that the Town Mayor would sign the Minutes at the end of the meeting.

**492. TOWN MAYOR****Town Mayor report of events attended 1<sup>st</sup> December 2019 to 31<sup>st</sup> December 2019**

Councillors had previously been circulated with a copy of events attended by the Town Mayor between 1<sup>st</sup> December 2019 and 31<sup>st</sup> December 2019. Councillor Gant stated that unfortunately he had been unable to attend the Barry Town Mayors Candlelight Carol Service due to a prior commitment. Noted.

**Deputy Town Mayor report of events attended 1<sup>st</sup> December 2019 to 31<sup>st</sup> December 2019**

Councillors had previously been circulated with a copy of events attended by the Deputy Town Mayor between 1<sup>st</sup> December 2019 and 31<sup>st</sup> December 2019. Noted.

**Questions to the Town Mayor**

Councillor R Gant informed Councillors he had noted that the coverage of Llantwit Major events in the Gem Newspaper had improved in the last few weeks. Councillors agreed to continue to monitor the coverage over the next few months.

**493. COMMUNITY CONSTABLE****To receive Community Constables report**

No Community Constable was available to give a report at the Meeting.

**494. COUNCIL MEETINGS****Meetings for the Month of January 2020**

Councillors had previously been circulated with a list of the Meetings for the Month of January 2020. Noted.

**495. PROCEDURAL MATTERS****Members Announcements**

There were no Members Reports.

**Action Tracker**

Councillors had previously been circulated with an up to date Action Tracker. Noted.

**To discuss possible Agenda Items for inclusion on Community Liaison Meeting**

There were no items for inclusion on the Community Liaison Meeting.

**To note change of Finance Meeting to Tuesday 14<sup>th</sup> January 2020**

Councillors noted the change of the Finance Meeting to Tuesday 14<sup>th</sup> January 2020.

**To note informal meeting with Age Connect on Tuesday 14<sup>th</sup> January or Thursday 16<sup>th</sup> January at 6pm**

Councillors discussed the date for the informal meeting with Age Connect on Tuesday 14<sup>th</sup> January 2020 or Thursday 16<sup>th</sup> January.2020.

**RESOLVED:** That the informal meeting with Age Connect be held on Tuesday 14<sup>th</sup> January 2020 at 6pm.

**To discuss Draft Biodiversity Statement / Policy**

Councillors had previously been circulated with the Draft Biodiversity Statement / Policy.

Councillor Dr Ellis asked Councillors if an additional bullet point could be added under 'specific Actions' detailing consideration in the future for Green Projects.

**RESOLVED:** That an additional bullet point be added under the Specific Actions noting that the Council will consider Green Projects in the future.

Further

**RESOLVED:** That subject to the above amendments the Draft Biodiversity Statement / Policy be adopted.

**496. FINANCE****Bank Reconciliation for period 1<sup>st</sup> November 2019 to 30<sup>th</sup> November 2019**

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1<sup>st</sup> November 2019 to 30<sup>th</sup> November 2019. Noted.

**Income for the period 21<sup>st</sup> November 2019 to 19<sup>th</sup> December 2019**

Councillors had previously been circulated with a copy of the Income for the period 21<sup>st</sup> November 2019 to 19<sup>th</sup> December 2019. Noted.

**Expenditure for the period 21<sup>st</sup> November 2019 to 19<sup>th</sup> December 2019**

Councillors had previously been circulated with a copy of the Expenditure for the period 21<sup>st</sup> November 2019 to 19<sup>th</sup> December 2019. Noted.

**497. DEVELOPMENT****To note Planning Application decisions by the Vale of Glamorgan Councils**

Councillors had previously been circulated with a copy of the Vale of Glamorgan Councils Planning Application decisions. Noted.

**498. CEMETERY**

The following Burial matters were noted.

- 1) Scattering of Ashes of Patricia Anne Umney on 11<sup>th</sup> December 2019
- 2) Burial of Yvonne Cecilia Bowring (new plot) E186a on 13<sup>th</sup> December 2019

**RESOLVED:** That approval be granted for the Exclusive Right of Burial Certificate to be issued and sealed on behalf of the Town Council in respect of matters 2.

**3) To discuss email re volunteering at Boverton Cemetery**

Councillors had previously been circulated with an email dated 6<sup>th</sup> December 2019 re volunteering at Boverton Cemetery. Councillors discussed this request and raised concerns re insurance legalities reference undertaking a volunteer role within the Cemetery Grounds.

**RESOLVED:** That a letter be written to the Volunteer asking her to contact the Town Clerk to arrange a mutual convenient time to come into the Town Hall Office to further discuss this request.

**499. CENOTAPH**

**To discuss email re placing Christmas Memory Hearts on the Cenotaph**

Councillors had previously been circulated with an email dated 28<sup>th</sup> November 2019 from a concerned resident re the placing of Christmas Memory Hearts around the Cenotaph. Councillor Foster stated that the Town Council had previously given permission for the placing of the memory hearts around the railings of the Cenotaph. He stated he felt it created a centre of remembrance for the people of Llantwit Major. Councillors further discussed the concerns of the resident. Councillor Mrs S Hanks stated she had received positive feedback from locals re the memory hearts placed around the Cenotaph.

**RESOLVED:** That a letter be written to the resident noting their comments in relation to the memorial hearts on the Cenotaph railings but state that the Town Council stand by their original decision of allowing them to be placed there. The Cenotaph and the Railings are a centre of remembrance for the town and for those who wish quiet reflection and Councillors do not feel the hearts deter from this in anyway.

**500. RECREATION AND OPEN SPACES**

**To discuss Playground Monthly Inspection Report dated 14<sup>th</sup> November 2019**

Councillors had previously been circulated with the Playground Monthly Inspection Report dated 14<sup>th</sup> November 2019. Councillor Williams asked Councillors if there was any requirement to have this item on the Agenda each month, if there are no issues/faults raised within the Playgrounds. He suggested it be left to the discretion of the Town Clerk if the Monthly Inspection Report needed to be added on as an Agenda Item.

**RESOLVED:** That the Town Clerk review the Playground Monthly Inspection Report. Dependent upon faults raised either liaise with the Chair of Buildings and Recreation or add the Report as an Item on the Full Town Council Agenda for further discussion.

**To discuss letter from Llantwit Major Bowls Club and Club Statement of Accounts for year ended 31<sup>st</sup> October 2019.**

Councillors had previously been circulated with a letter dated 2<sup>nd</sup> December 2019 from Llantwit Major Bowls club requesting permission to replace the Pavilion windows and to note the Club Statement of Accounts for year ended 31<sup>st</sup> October 2019.

**RESOLVED:** That permission be granted for Llantwit Major Bowls Club to proceed with looking into replacing the Pavilion windows.

**501. VALE OF GLAMORGAN COUNCIL**

**To discuss the Agreement for Provision of Legal Services between Llantwit Major Town Council and Vale of Glamorgan Legal Services**

Councillors had previously been circulated with the Agreement for Provision of Legal Services between Llantwit Major Town Council and Vale of Glamorgan Legal Services.

**RESOLVED:** That permission is granted to sign the Agreement for Provision of Legal Services between Llantwit Major Town Council and Vale of Glamorgan Legal Services.

**To discuss email re proposal to improve the surface of Footpath 7, Llantwit Major**

Councillors had previously been circulated with an email dated 4<sup>th</sup> December 2019 re proposal to improve the surface of Footpath 7, Llantwit Major. Noted.

**RESOLVED:** That the proposal to improve the surface of Footpath 7, Llantwit Major be added as an Agenda Item at the next Footpath Forum Meeting to be held on the 13<sup>th</sup> January 2020.

**502. PUBLICATIONS RECEIVED**

**To note Glamorgan Heritage Coast, A Newsletter for the Friends Winter 2019 edition**

Councillors had previously been circulated with the Glamorgan Heritage Coast, A Newsletter for the Friends Winter 2019 edition. Noted.

**503. MISCELLANEOUS**

**To discuss email re the future of Bro Tathan**

Councillors had previously been circulated with an email dated 6<sup>th</sup> December 2019 re the future of Bro Tathan. Councillors are invited to attend a presentation by the Welsh Government about the future of the ex-MOD site, now named Bro Tathan on Tuesday 21<sup>st</sup> January 2020.

**RESOLVED:** That Councillor R. Gant, Councillor G. Thomas, Councillor J. Evans, Councillor D. Foster, Councillor G. John and the Deputy Town Clerk attend the presentation by the Welsh Government about the future of the ex-MOD site, now named Bro Tathan on Tuesday 21<sup>st</sup> January 2020.

SIGNED .....  
MAYOR

DATED .....