

Minutes of the Meeting of Llantwit Major Town Council held on Thursday 31st October 2019 at 7.05pm in the Council Chamber, Old School, Llantwit Major

PRESENT;	Chairman –	Councillor Mr R Gant - Town Mayor	
	Councillors	Mr D Foster)
		Mr E Williams) NORTH WARD
		Dr D Ellis)
		Dr P Dickson)
		Mr G Morgan) SOUTH EAST WARD
		Mr G Thomas)
		Mr G Wilkie)
		Mr D Powell) WEST WARD
		Mr G John)
		Mrs G Hughes)
		Mr J Evans) BOVERTON WARD
		Mrs S Hanks)

PC Jamie Williamson

Apologies received from.

Councillor Mrs J Norman – Prior Commitment

Pursuant to the requirements of this Councils Code of Conduct, Councillor D Foster declared an interest under Finance, Item 8, to discuss Application for Grant Aid from Llantwit Major Rugby Club and under Recreation and Open Spaces, Item 5 to discuss Open Spaces Application Form from Llantwit Major RFC for a Firework Display on the Recreation Ground.

Pursuant to the requirements of this Councils Code of Conduct, Councillor J Evans declared an interest under Finance, Item 8, to discuss Application for Grant Aid from Llantwit Major Rugby Club and under Recreation and Open Spaces, Item 5 to discuss Open Spaces Application Form from Llantwit Major RFC for a Firework Display on the Recreation Ground.

Pursuant to the requirements of this Councils Code of Conduct, Councillor G Thomas declared an interest under Finance, Item 8, to discuss Application for Grant Aid from Llantwit Major Rugby Club and under Recreation and Open Spaces, Item 5 to discuss Open Spaces Application Form from Llantwit Major RFC for a Firework Display on the Recreation Ground.

Pursuant to the requirements of this Councils Code of Conduct, Councillor G Morgan declared an interest under Finance, Item 8, to discuss Application for Grant Aid from Llantwit Major Rugby Club and under Recreation and Open Spaces, Item 5 to discuss Open Spaces Application Form from Llantwit Major RFC for a Firework Display on the Recreation Ground.

Pursuant to the requirements of this Councils Code of Conduct, Councillor D Powell declared an interest under Finance, Item 8, to discuss Application for Grant Aid from Llantwit Major Rugby Club and under Recreation and Open Spaces, Item 5 to discuss Open Spaces Application Form from Llantwit Major RFC for a Firework Display on the Recreation Ground.

459. ITEMS BROUGHT FORWARD**COMMUNITY CONSTABLE****To receive Community Constables report**

PC Jamie Williamson introduced himself to Councillors and confirmed that for the month of September there had been 28 reported crimes. These included 3 burglaries.

To date the unofficial reported crime figures for October 2019 is 46. These crimes include 9 public order offences. PC Williamson stated there had been an increase in anti-social behaviour on The Precinct by a small group of teenagers.

Councillor Dr Ellis informed PC Williams that new Neighbourhood Watch groups had been formed in Llantwit Major and he was working with Safer Vales Partnership to further promote Neighbourhood Watch through the town.

PC Williamson informed Councillors that PCSO Rhiannon Cummings was working to provide a Suicide Prevention Scheme in the area, linking with other organisations that had been set up throughout the UK.

PC Williamson vacated the Council Chamber.

460. MINUTES**Full Town Council Meeting held 26th September 2019**

The minutes of the Full Town Council meeting held on 26th September 2019, had previously been circulated to the Council Members

RESOLVED: That the Minutes of the Full Town Council Meeting held on 26th September 2019 be adopted and accepted as a true record.

Matters Arising

There were no matters arising.

Remembrance Day Committee Meeting held 23rd September 2019

The minutes of the Remembrance Day Committee Meeting held on 23rd September 2019, had previously been circulated to the Council Members

RESOLVED: That the Minutes of the Remembrance Day Committee Meeting held on 23rd September 2019 be adopted and accepted as a true record.

Matters Arising

There were no matters arising.

Fair Trade Forum Meeting held on 24th September 2019

The minutes of the Fair-Trade Forum Meeting held on 24th September 2019, had previously been circulated to the Council Members.

RESOLVED: That the minutes of the Fair-Trade Forum Meeting held on the 24th September 2019 be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising

Footpath Forum Meeting held on 7th October 2019

The minutes of the Footpath Forum Meeting held on 7th October 2019, had previously been circulated to the Council Members.

RESOLVED: That the minutes of the Footpath Forum Meeting held on the 7th October 2019 be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising

Finance and Policy Committee held on 10th October 2019

The minutes of the Finance and Policy Committee Meeting held on 10th October 2019, had previously been circulated to the Council Members.

RESOLVED: That the minutes of the Finance and Policy Committee Meeting held on the 10th October 2019 be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising

Remembrance Day Committee Meeting held on 14th October 2019

The minutes of the Remembrance Day Committee Meeting held on 14th October 2019, had previously been circulated to the Council Members.

RESOLVED: That the minutes of the Remembrance Day Committee Meeting held on the 14th October 2019 be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Planning Committee Meeting held on 15th October 2019

The minutes of the Planning Committee Meeting held on 15th October 2019, had previously been circulated to the Council Members.

RESOLVED: That the minutes of the Planning Committee Meeting held on the 15th October 2019 be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising

Town Study Steering Group Meeting held on 15th October 2019

The minutes of the Town Study Steering Group Meeting held on 15th October 2019, had previously been circulated to the Council Members.

RESOLVED: That the minutes of the Town Study Steering Group Committee Meeting held on the 15th October 2019 be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising

Allotment Sub Committee Meeting held on 22nd October 2019

The minutes of the Allotment Sub Committee Meeting held on 22nd October 2019, had previously been circulated to the Council Members. Councillors noted that under Present it should read 'Councillor Mrs S Hanks' and not as previously stated 'Councillor Mrs J Norman'. Councillors noted that under to discuss inspection of Allotment site it should read 'weeds and ivy' and not as previously stated 'weeds and ivory'.

RESOLVED: That subject to the above amendments the minutes of the Allotment Sub Committee Meeting held on the 22nd October 2019 be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising

Tennis Club Sub Committee Meeting held on 22nd October 2019

The minutes of the Tennis Club Sub Committee Meeting held on 22nd October 2019, had previously been circulated to the Council Members.

RESOLVED: That the minutes of the Tennis Club Sub Committee Meeting held on the 22nd October 2019 be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising

461. SIGNING OF MINUTES**Signing of Minutes of Previous Meeting**

Councillors noted that the Town Mayor would sign the Minutes at the end of the meeting.

462. TOWN MAYOR**Town Mayor report of events attended 1st October 2019 to 31st October 2019**

Councillors had previously been circulated with a copy of events attended by the Town Mayor between 1st October 2019 and 31st October 2019. Noted.

Deputy Town Mayor report of events attended 1st October 2019 to 31st October 2019

Councillors had previously been circulated with a copy of events attended by the Deputy Town Mayor between 1st October 2019 and 31st October 2019. Noted.

Questions to the Town Mayor

There were no questions to the Town Mayor.

**463. YOUTH COUNCIL
Youth Activity Progress**

There were no Youth Council members present at the Meeting.

To discuss any Agenda Items as highlighted by the Youth Council

The Youth Council had no Agenda Items they wished to discuss.

**464. COUNCIL MEETINGS
Meetings for the Month of November 2019**

Councillors had previously been circulated with a list of the Meetings for the Month of November 2019. Noted.

**465. PROCEDURAL MATTERS
Members Report**

Councillors had previously been circulated an email dated 9th October 2019 from Councillor Dr Dickson re an update on the Aberthaw Liaison Meeting he attended on the 8th October 2019. Councillor Dr Dickson informed Councillors that Aberthaw Power Station would cease generating on the 31st March 2020. It will then enter a 6-month decommissioning phase when it will be handed over to the RWE Development Division who will determine the future of the site. Councillor Dr Dickson confirmed that members of the Meeting had noted the ecological importance of the site. He asked if anyone had any memorabilia regarding the site please could they pass to the Aberthaw power Station as they are thinking of producing a 60-year anniversary publication. Noted.

Action Tracker

Councillors had previously been circulated with an up to date Action Tracker. Noted.

**To discuss possible Agenda Items for inclusion on Community Liaison Meeting
i) To discuss Agenda Brief re correspondence from Vale of Glamorgan Council**

Councillors had previously been circulated with an Agenda Brief re the request that the Vale of Glamorgan provide better quality and meaningful responses to queries raised to them from the Town Council and local organisations.

RESOLVED: That the above item be sent to the Vale of Glamorgan Council for inclusion on the Community Liaison Meeting Agenda.

To appoint Councillor G Thomas as representative to sit on the Community Liaison Committee

Councillors discussed appointing a representative to sit on the Community Liaison Committee.

RESOLVED: That Councillor G Thomas be appointed as the representative to sit on the Community Liaison Committee.

To adopt the Llantwit Major Town Council Fixed Asset Capitalisation Policy

Councillors had previously been circulated with a copy of the Llantwit Major Town Council Fixed Asset Capitalisation Policy dated 23rd October 2019.

RESOLVED: That the Llantwit Major Town Council Fixed Asset Capitalisation Policy be adopted.

To adopt the Llantwit Major Town Council Local Government Pension Scheme Discretions Policy

Councillors had previously been circulated with a copy of the Llantwit Major Town Council Local Government Pension Scheme Discretions Policy.

RESOLVED: That the Llantwit Major Town Council Local Government Pension Scheme Discretions Policy be adopted.

To note observations checklist by Independent Members of the Standards Committee

Councillors had previously been circulated with the observation's checklist by Independent Members of the Standards Committee. Noted.

466. FINANCE

Bank Reconciliation for period 1st July 2019 to 30th September 2019

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1st July 2019 to 30th September 2019. Noted.

Bank Reconciliation for period 1st September 2019 to 30th September 2019

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1st September 2019 to 30th September 2019. Noted.

Income for the period 19th September 2019 to 23rd October 2019

Councillors had previously been circulated with a copy of the Income for the period 19th September 2019 to 23rd October 2019. Noted.

Expenditure for the period 19th September 2019 to 23rd October 2019

Councillors had previously been circulated with a copy of the Expenditure for the period 19th September 2019 to 23rd October 2019. Noted.

To discuss Independent Remuneration for Wales – Annual Report 2020/21

Councillors had previously been circulated with the Draft Independent Remuneration for Wales -Annual Report dated 15th October 2019. Noted.

To receive retrospective permission to sign funding letter from Vale of Glamorgan Council re Capital Grant Funding for Llantwit Major Christmas Lights

Councillors had previously been circulated with a letter dated 11th October 2019 from the Vale of Glamorgan Council re Capital Grant Funding for Llantwit Major Christmas Lights.

RESOLVED: That retrospective permission be given to sign the funding letter from the Vale of Glamorgan Council re Capital Grant Funding for £14,000 for Llantwit Major Christmas Lights.

To discuss Agenda Brief for contributions to the Christmas Illuminations for Llantwit Major and Boverton

Councillors had previously been circulated with an Agenda Brief for contributions to the Christmas Illuminations for Llantwit Major and Boverton.

RESOLVED: That permission be granted to close the Town Study Account and the monies used to cover the cost of illuminations for Boverton.

Further

RESOLVED: That permission be granted to contribute up to £800 from the Boverton Road Account towards the installation of 2 external boxes for shops along Boverton Road.

To discuss Application for Grant Aid Form from Llantwit Major Rugby Club

Councillor G Thomas, Councillor D Foster, Councillor J Evans, Councillor D Powell and Councillor G Morgan declared an interest.

Councillors had previously been circulated with an Application dated 22nd October for £500.00 from Llantwit Major Rugby Club to assist with funding the Clubs Annual Community Firework Display on the 5th November 2019.

RESOLVED: That permission be granted to donate £500 to Llantwit Major Rugby Club to assist with funding the Clubs Annual Community Firework Display on the 5th November 2019.

Retrospective permission to pay D. Pearce £1082.00 for installation of Water Heater in Old School

The Town Clerk requested retrospective permission to pay D Pearce £1082.00 for installation of a Water Heater in the Old School following the old water heater breaking down.

RESOLVED: That retrospective permission be given to pay D Pearce £1082.00 for installation of a Water Heater in the Old School.

467. DEVELOPMENT

To note Planning Application decisions by the Vale of Glamorgan Councils

Councillors had previously been circulated with a copy of the Vale of Glamorgan Councils Planning Application decisions. Noted.

To discuss Welsh Government Consultation on Planning Policy

Councillors had previously been circulated with the Welsh Government Consultation on Policy dated 16th October 2019. Noted.

To note Local Development Plan Manual Edition 2, August 2015

Councillors had previously been circulated with the Local Development Plan Manual Edition 2, August 2015. Noted.

468. CEMETERY

The following Burial matters were noted.

- 1) Burial of Dylis Evans (re-open) C242 on 25th September 2019
- 2) Burial of cremated remains Audrey George (re open) Lj6 on 11th October 2019

To discuss email from Funeral Guide re holding Llantwit Major Town Councils prices for burials at Boverton Cemetery

Councillors had previously been circulated with an email, dated 22nd October 2019 from Funeral Guide re holding data of Llantwit Major Town Councils prices for Burial at Boverton Cemetery on their website. Councillors discussed the Funeral Guide Website.

RESOLVED: That permission is not granted for Funeral Guide to hold details of Llantwit Major Town Council prices for burials at Boverton Cemetery on their website.

469. RECREATION AND OPEN SPACES

To discuss Playground Monthly Inspection Report dated 7th October 2019

Councillors had previously been circulated with the Playground Monthly Inspection Report dated 7th October 2019. Noted.

To note Llantwit Major Bowls Club Final Figures for season ended 30th September 2019

Councillors had previously been circulated with the Llantwit Major Bowls Club Final Figures, dated 13th October 2019 for season ended 30th September 2019. Noted.

To discuss Agenda Brief re update on Tennis Court Surface

Councillors had previously been circulated with the Agenda Brief re an update on the Tennis Court Surface. Councillor David Foster informed Councillors that a Site visit had been undertaken at the Tennis Courts by representatives from Fosse Courts Ltd, Cemex Ltd, Councillors and Tennis Club Committee Members to discuss the concerns with the small holes appearing over the tennis court surface. It was agreed at the Meeting that the courts would be monitored over the winter months and any further deterioration be reported to Fosse Courts Ltd. Councillor Foster stated a further site visit would be arranged for late February 2020 where a final decision on the court surface will be undertaken.

To discuss report of informal meeting on the 16th October 2019 between Town Council and Plant Llantwit

Councillors had previously been circulated with a report of the informal meeting on the 16th October 2019 between Town Council and Plant Llantwit.

RESOLVED: That the recommendations put forward in the Report be actioned.

To discuss Open Spaces Application Form from Llantwit Major Rugby Club for a Firework Display on the Recreation Field

Councillors had previously been circulated with an Open Spaces Application Form, dated 14th October 2019 from Llantwit Major Rugby Club for a Firework Display on the Recreation Field. Councillors discussed access to the event and concerns re the footpath access from the Rugby Club Car Park entrance.

RESOLVED: That permission be granted for Llantwit Major Rugby Club to hold a Firework Display on the Recreation Field on the 5th November 2019 subject to the following conditions:

- a) That the main gate entrance is left unlocked and not covered in Heras Fencing to ensure that access for emergency vehicles is available whilst the event is ongoing.
- b) That any damage to the ground caused by the display and volumes of people is reinstated by Llantwit Major Rugby Club with assistance from the Town Council
- c) That a site visit is organised with LMRFC prior to the event to discuss the footpath access on to the Recreation Field from the car park entrance.

470. TOWN HALL**To discuss Agenda Brief re Disabled Access / Lift**

Councillors had previously been circulated with an Agenda Brief requesting permission for Councillor D Powell to investigate the possibility of installing a lift in the Town Hall. Councillor Powell informed Councillors that the Town Hall is an amazing venue and feels we should look at access for disabled people to fully utilise this listed building. Councillors discussed the structural problems that had been encountered when this project was investigated a few years ago.

RESOLVED: That permission be granted for Councillor D Powell to investigate the possibility of installing a lift in the Town Hall and bring findings back to a future Full Town Council Meeting.

471. VALE OF GLAMORGAN COUNCIL

To note Public Path Creation Order 2019 in respect of public footpath no. 62 Llantwit Major
Councillors had previously been circulated with a Public Path Creation Order 2019, dated 18th July 2019 in respect of public footpath no. 62 Llantwit Major. Noted.

To note correspondence re the Sam Davies Ward, Barry Hospital and Care for Frail Older people in the Vale of Glamorgan

Councillor had previously been circulated with correspondence, dated 14th October 2019, re the Sam Davies Ward, Barry Hospital and Care for Frail Older people in the Vale of Glamorgan. Noted.

To note Vale of Glamorgan Council Cabinet Meeting on 7th October 2019, Agenda Item 10 – Reshaping Services Programme

Councillor had previously been circulated with Agenda Item 10 – Reshaping Services Programme of the Vale of Glamorgan Cabinet Meeting held on the 7th October 2019. Noted.

472. MISCELLANEOUS**To receive invitation letter from Plant Llantwit re planting 420 saplings along a public footpath which crosses Rosedew Farm, connecting Llantwit to the Wales Coastal Path**

Councillors had previously been circulated with a letter dated 14th October 2019 from Plant Llantwit re planting 420 saplings along a public footpath which crosses Rosedew Farm, connecting Llantwit to the Wales Coastal Path. Noted.

To note timetable for Remembrance Sunday Parade and Order for Laying of Wreaths

Councillors had previously been circulated with a timetable for Remembrance Sunday Parade and Order for Laying of Wreaths. Noted.

To discuss presentation received from Charles Janczewski (Interim Chair of UHB) and Lisa Dunsford, Director of Operations for Primary, Community and Intermediate Care Clinical Board

Councillors discussed the presentation received from Charles Janczewski (Interim Chair of UHB) and Lisa Dunsford, Director of Operations for Primary, Community and Intermediate Care Clinical Board at 6pm on the 31st October 2019. Councillors agreed this was a constructive meeting and the University Health Board left the presentation with the strength of feeling within the Western Vale for our local health services.

RESOLVED: That the Welsh Ambulance Service NHS Trust be invited to give a presentation to the Town Council on the Ambulance Service in the Vale of Glamorgan.

SIGNED

MAYOR

DATED