

Pursuant to the requirements of this Councils Code of Conduct, Councillor G Morgan declared an interest under Recreation and Open Spaces, Item 3, to discuss email for access to Recreation Field from St Illtyds Gate for 24th/25th August 2019 for Party on the Pitch, Item 4, to discuss Open Spaces Application Form from Llantwit Major Rugby Club re Party on the Pitch event 24th/25 August 2019 and Item 7, to discuss email from LMRFC re placing banner on fencing around the Recreation Field.

Pursuant to the requirements of this Councils Code of Conduct, Councillor D Foster declared an interest under Recreation and Open Spaces, Item 3, to discuss email for access to Recreation Field from St Illtyds Gate for 24th/25th August 2019 for Party on the Pitch, Item 4, to discuss Open Spaces Application Form from Llantwit Major Rugby Club re Party on the Pitch event 24th/25 August 2019 and Item 7, to discuss email from LMRFC re placing banner on fencing around the Recreation Field.

Councillor Mr R Gant asked permission to bring forward Agenda Item Youth Council, Item 1, to receive Youth Activity Progress, Item 2 to note minutes of Llantwit Youth Council Meeting and Item 3 to discuss Agenda Items as highlighted by the Youth Council.

424. **ITEMS BROUGHT FORWARD** **YOUTH COUNCIL**

Youth Activity Progress

David Maughan informed councillors that he had been elected as Chair of Llantwit Youth Council for the next year. He confirmed that the position of Vice Chair would be decided at the September Youth Council Meeting. David stated that the Youth Council had attended a Dementia Coffee Morning in Llantonian Hall. They were in the process of designing a Litter Bin for the Recreation Field and were trying to create an interactive design to encourage the general public to place their rubbish in the bins. David confirmed that the Llantwit Youth Council had attended a Residential Weekend with Rhoose Youth Council and had investigated plastic/recycling issues as well as trying out surfing at Porthcawl.

On behalf of Llantwit Youth Council David thanked the Town Council for being invited to attend the Mayors Civic Service.

David said he was sad to report that their Vale Youth Worker, Mrs Alex Thomas, was taking up a new post so would no longer be the Youth Leader for Llantwit Youth Council. Town Councillors all agreed what an excellent job Alex had done to progress the Youth Council in Llantwit Major and it was agreed to purchase a card and cake for the Youth Council to give to Alex at her final Meeting in September.

To note minutes of Llantwit Youth Council Meeting held on 26th June 2019

Councillors had previously been circulated with the minutes of the Llantwit Youth Council Meeting held on 26th June 2019. Noted.

To discuss any Agenda Items as highlighted by the Youth Council

The Youth Council had no Agenda Items they wished to discuss.

Councillor Mr R Gant thanked the Youth Council for attending the Meeting and they vacated the Council Chamber.

425. **MINUTES****Full Town Council Meeting held 27th June 2019**

The minutes of the Full Town Council meeting held on 27th June 2019, had previously been circulated to the Council Members. Councillors noted that under Finance, to discuss Membership to Field in Trust it should read 'Field in Trust' and not as previously stated 'Field in Trist'. Councillors noted that under Cemetery, Item, 1 it should read 'Geoffrey Peter Evans' and not as previously stated 'Geffrey Peter Evans'.

RESOLVED: That subject to the above amendments the Minutes of the Full Town Council Meeting held on 27th June 2019 be adopted and accepted as a true record.

Matters Arising

There were no matters arising.

Planning Committee Meeting held on 27th June 2019

The minutes of the Planning Committee Meeting held on 27th June 2019, had previously been circulated to the Council Members.

RESOLVED: That the minutes of the Planning Committee Meeting held on the 27th June 2019 be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising

Footpath Forum Meeting held on 1st July 2019

The minutes of the Footpath Forum Meeting held on 1st July 2019, had previously been circulated to the Council Members.

RESOLVED: That the minutes of the Footpath Forum Meeting held on the 1st July 2019 be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising

Town Study Steering Group Meeting held on 9th July 2019

The minutes of the Town Study Steering Group Meeting held on 9th July 2019, had previously been circulated to the Council Members.

RESOLVED: That the minutes of the Town Study Steering Group Meeting held on the 9th July 2019 be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising

Planning Committee Meeting held on 17th July 2019

Councillor Dr Ellis declared an interest.

The minutes of the Planning Committee Meeting held on 17th July 2019, had previously been circulated to the Council Members.

RESOLVED: That the minutes of the Planning Committee Meeting held on the 17th July 2019 be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising

426. SIGNING OF MINUTES

Signing of Minutes of Previous Meeting

Councillors noted that the Town Mayor would sign the Minutes at the end of the meeting.

427. TOWN MAYOR

Town Mayor report of events attended 1st July 2019 to 31st July 2019

Councillors had previously been circulated with a copy of events attended by the Town Mayor between 1st July 2019 and 31st July 2019. Councillor R Gant confirmed he had attended a very informative session ran by Techniquet at Llantwit Major Library on the 24th July 2019. Noted.

Deputy Town Mayor report of events attended 1st July 2019 to 31st July 2019

Councillors had previously been circulated with a copy of events attended by the Deputy Town Mayor between 1st July 2019 and 31st July 2019. Noted.

Past Town Mayors report of events attended 1st July 2019 to 31st July 2019

Councillors had previously been circulated with a copy of events attended by the Past Town Mayors between 1st July 2019 and 31st July 2019. Noted.

To discuss invitation to Councillors to attend presentation at Woody's Lodge, Amelia Trust Farm

Councillors were verbally informed by Councillor R Gant of his intention to attend a presentation about Woody's Lodge at Amelia Trust Farm. Councillor Gant asked if any Councillors would like to attend the presentation with him, date to be confirmed.

RESOLVED: That Councillors contact Councillor Gant directly if they wish to attend a presentation by Woody's Lodge at Amelia Trust Farm. Councillor Gant will then finalise a date and time for the event.

Questions to the Town Mayor

There were no questions to the Town Mayor.

428. COMMUNITY CONSTABLE

To receive Community Constables report

PC J Williamson and PCSO Rhiannon Morgan sent their apologies for being unable to attend tonight's Meeting due to both being on Annual Leave. PC Williamson sent a report to Councillors and confirmed that for the month of June 2019 there had been 27 crimes reported which included 7 criminal damage offences.

To date the unofficial reported crimes figures for July 2019 are 27. PC Williamson stated in his report that residents need to be aware of fraudulent Irish Monetary Notes being distributed around the town. Councillors discussed their frustration that a recent incident in the town, there was no police on cover in Llantwit Major and a Patrol had to be sent from Penarth to investigate the alleged offence. The Town Clerk confirmed that PC Williamson had agreed to patrol the Town Hall steps over the next few weekends with reference to the increasing amount of broken glass and debris found in the porch way area by Town Hall Staff.

429. COUNCIL MEETINGS

Meetings for the Month of September 2019

Councillors had previously been circulated with a list of the Meetings for the Month of September 2019. Noted.

430. PROCEDURAL MATTERS

Members Report

Councillor G Thomas informed Councillors he had attended a One Voice Wales Meeting. Topics included a Presentation from the Local Government Ombudsman Department, pre-Surgery Advice and Support, a report of the number of empty dwellings within Wales and schemes being introduced to refurbish housing and make properties relivable again.

Action Tracker

Councillors had previously been circulated with an up to date Action Tracker. Noted.

To discuss request for Valeways representative to be invited to sit on Footpath Forum

Councillors had previously been circulated with a request for a Valeways representative to sit on the Footpath Forum.

RESOLVED: That permission be granted for a representative from Valeways to sit on the Footpath Forum.

To discuss email for new uniforms for Town Hall Staff

Councillors had previously been circulated with an email dated 6th July 2019 from Councillor Evans requesting new uniforms for Town Hall Staff.

RESOLVED: That the Town Clerk discuss new uniforms and colour schemes with the Office Staff and bring recommendations back to September's Full Town Council Meeting.

431. FINANCE

Bank Reconciliation for period 1st April 2019 to 30th June 2019

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1st April 2019 to 30th June 2019. Noted.

Bank Reconciliation for period 1st June 2019 to 30th June 2019

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1st June 2019 to 30th June 2019. Noted.

Income for the period 21st June 2019 to 9th July 2019

Councillors had previously been circulated with a copy of the Income for the period 21st June 2019 to 9th July 2019. Noted.

Expenditure for the period 21st June 2019 to 9th July 2019

Councillors had previously been circulated with a copy of the Expenditure for the period 21st June 2019 to 9th July 2019. Noted.

Due to circumstances, request to clear Vale Homework Club outstanding balance of £48.02.

Councillors had previously been circulated with a request to clear Vale Homework Club outstanding balance of £48.02 due to the sudden death of the founder.

RESOLVED: That the outstanding debt of £48.02 from the Vale Homework Club be written off.

432. DEVELOPMENT**To note Planning Application decisions by the Vale of Glamorgan Councils**

Councillors had previously been circulated with a copy of the Vale of Glamorgan Councils Planning Application decisions. Noted.

433. RECREATION AND OPEN SPACES**To discuss Playground Annual Inspection Report dated 6th June 2019**

Councillors had previously been circulated with the Playground Annual Inspection Report dated 6th June 2019. Noted.

To discuss email from Councillor J Evans re project idea to create a cycle / running track around the Recreation Field

Councillors had previously been circulated with an email dated 6th July 2019 from Councillor J Evans re a project idea for creating a cycle / running track around the Recreation Field. Councillor G John stated that it was imperative not to reduce the size of the Rugby pitches. He said the idea was originally discussed and turned down two years ago, when Grants were available.

RESOLVED: That the project idea for creating a running / cycle track around the outside of the Recreation Field be held in abeyance until such a time a suitable Grant becomes available.

To discuss email for access to Recreation Field from Illyds Avenue Gate re Party on the Pitch event 24th / 25th August 2019

Councillor G Morgan, Councillor J Evans, Councillor D Powell and Councillor D Foster declared an interest.

Councillors had previously been circulated with an email dated 12th July 2019 requesting access to the Recreation Field from Illyds Avenue Gate re Party on the Pitch event 24th / 25th August 2019. Councillors discussed various concerns re damage to the pitch from vehicles if the weather is wet and ways to protect the new concrete path that has been laid by the entrance to Illyd Avenue Gate.

RESOLVED: That subject to the following conditions permission is granted for the Rugby Club to have access for vehicles from Iltyd's Avenue Gate for the Party on the pitch event on the 24th and 25th August 2019:

- 1) If the weather is wet no vehicle access will be allowed through Iltyds Avenue Gate.
- 2) That a protective surface is placed over the new path
- 3) It is the responsibility of the Rugby Club to rectify any damage caused to the Path during the event.

To discuss Open Spaces Application Form from Llantwit Major Rugby Club re Party on the Pitch event 24th / 25th August 2019

Councillor G Morgan, Councillor J Evans, Councillor D Powell and Councillor D Foster declared an interest.

Councillors had previously been circulated with an Open Spaces Application Form dated 24th June 2019 from Llantwit Major Rugby Club re Party on the Pitch event 24th / 25th August 2019.

RESOLVED: That permission is granted for Llantwit Major Rugby Club to hold the Party on the Pitch event on the 24th / 25th August 2019.

To discuss proposals from Avonmore Associates Ltd for management of the Bowling Green for Autumn 2019 and Pre and Playing Season 2020

Councillor Mrs G Hughes declared an interest.

Councillors had previously been circulated with a proposal dated 2nd July 2019 from Avonmore Associates Ltd for management of the Bowling Green for Autumn 2019 and Pre and Playing Season 2020

RESOLVED: That the proposals from Avonmore Associates Ltd for management of the Bowling Green for Autumn 2019 and Pre and Playing Season 2020 be accepted.

To discuss letter from Llantwit Major Tennis Club re update on Courts and Lease

Councillors had previously been circulated with a letter dated 16th July 2019 from Llantwit Major Tennis Club re an update on Courts and Lease. Councillors discussed the Tennis Clubs various requests.

RESOLVED: That a letter be written to the Tennis Club granting permission for the Tennis Club to undertake the following:

- 1) To place a wind break along the fencing to the south of the courts.
- 2) To install a small number of kitchen units along the front wall of the Pavilion for storage purposes.
- 3) To allow members access at all times to the disabled toilet and sink facility via the installation of a push button lock system to the internal pavilion doors and an exterior wall mounted key holder.

To discuss email from LMRFC re placing banner on fencing around the Recreation Field

Councillor G Morgan, Councillor J Evans, Councillor D Powell and Councillor D Foster declared an interest.

Councillors had previously been circulated with an email dated 17th July 2019 from LMRFC requesting placing a banner on the fencing around the Recreation Field. Councillors discussed planning permission requirements for placing banners on fencing.

RESOLVED: That the Town Clerk investigate the new planning regulations for placing advertising banners on property and notify LMRFC of the findings.

To discuss letter from Plant Llantwit

Councillors had previously been circulated with a letter dated 1st July 2019 from Plant Llantwit. Councillor Foster suggested setting up a Working Party to liaise with Plant Llantwit to further discuss their proposals for planting in Seaview Park and the Recreation Field.

RESEOLVED: That a Working Party be formed consisting of the Mayor, Chair of Finance, Chair of Recreation & Buildings and Councillor D Powell. A meeting then be arranged with Plant Llantwit to further discuss planting proposals for Seaview Park and the Recreation Field.

434. WEST STREET POOL

To discuss email re skip at West Street Pool

Councillors had previously been circulated with an email dated 12th July 2019 re the skip positioned alongside West Street Pool. Councillors noted that West Street Pool was a popular tourist area and it was not acceptable to see a skip parked alongside the Pool.

RESOLVED: That the Skip Company be approached to request that the Skip is removed from alongside West Street Pool, as is situated on Town Council property.

435. LORNA HUGHES PARK

To discuss disabled access through Lorna Hughes Park from the High Street

Councillors had previously been circulated with a letter dated 17th July 2019 from a concerned resident re disabled access through Lorna Hughes Park from the High Street. Councillors noted that the fencing was originally installed around the entrance to prevent children running straight onto the road. The access to the Park was deemed very steep area and there were concerns for pedestrian safety.

RESOLVED: That the Vale of Glamorgan Council be approached to suggest options to allow safe access for mobility scooters and pedestrians, at the entrance to Lorna Hughes Park from the High Street. Findings be brought back to a future Full Town Council Meeting.

436. VALE OF GLAMORGAN COUNCIL

To receive verbal update on the Working Together Event held on 12th July 2019

Councillors received a verbal update from Councillor Foster reference the Working Together Event held on 12th July 2019. Councillor Foster confirmed that the Town Clerk, Councillor J Evans and himself attended a very informative event. Noted.

To note Community Liaison Committee Meeting held on 2nd July 2019 re Town and Community Election Costs

Councillors had previously been circulated with a Report on the Community Liaison Committee Meeting held on 2nd July 2019 re Town and Community Election Costs. Noted.

To discuss email to arrange a Presentation with the Waste Project Office to advise of the forthcoming waste and recycling changes

Councillors had previously been circulated with an email dated 15th July 2019 requesting to arrange a presentation from the Waste Project Officer to the Town Council on the forthcoming waste and recycling charges. Councillor G John stated that Llantwit Major was to be one of the first areas to take part in the new initiative for waste and recycling within the Vale of Glamorgan. Councillor Powell suggest that the Youth Council be invited to attend the proposed Presentation.

RESOLVED: That a Special Council Meeting be set for the 8th August 2019 at 7pm in the Council Chamber. The Waste Project Office be invited to attend the Meeting to present the forthcoming waste and recycling changes within the Vale of Glamorgan.

To note Section S106 Annual Cabinet Report detailing itemised account of S106 receipts and expenditure

Councillors had previously been circulated with a S106 Annual Cabinet report, dated 15th July 2019, detailing the itemised account of S106 receipts and expenditure. Noted.

Update on Stradling Park Amenity Area

The Town Clerk Informed Councillors that she had been in contact with the Vale of Glamorgan Council re an update on the Stradling Park Amenity Area. She confirmed that she was still waiting to receive a copy of the proposed Lease / Licence from the Vale of Glamorgan Council. Noted.

437. WELSH GOVERNMENT

To approve Town Councils response to the Consultation regarding the Local Government Boundary Commission / Electoral Review

Councillors had previously been circulated with the Town Councils response to the Consultation regarding the Local Government Boundary Commission / Electoral Review.

RESOLVED: That the Town Councils response to the Consultation regarding the Local Government Boundary Commission / Electoral Review be approved and the response be forwarded to the relevant Department.

438. MISCELLANEOUS

To note letter reference the Llantwit Major – Emergency Services Centre and relocation of Llantwit Major Police to the new building

Councillors had previously been circulated with a letter reference the Llantwit Major – Emergency Services Centre and relocation of Llantwit Major Police to the new building. Noted.

SIGNED

MAYOR

DATED