

21st June 2019

Dear Councillor,

You are invited to attend a Full Town Council Meeting to be held on Thursday, 27th June 2019, at 7.05pm, in the Council Chamber, Old School, Llantwit Major for the purpose of discussing the following business.

Yours faithfully,

Mrs. R. Quinn
Town Clerk

Members are asked to note the time of the meeting. Prayers will be said at 7.00pm for those wishing to attend.

AGENDA.

To receive apologies

To receive Councillors Declaration of Interest forms

To receive minutes of Full Town Council Meeting held on 30th May 2019

Separately attached

To receive minutes of the Planning Committee Meeting held on 28th May 2019

Separately attached

To receive minutes of the Allotment Sub Committee Meeting held on 4th June 2019

Separately attached

To receive minutes of the Planning Committee Meeting held on 18th June 2019

Separately attached

To receive minutes of the Remembrance Day Committee held on 19th June 2019

Separately attached

SIGNING OF MINUTES

1) Signing of Minutes of previous Meeting

TOWN MAYOR

1) Town Mayors report of events attended 1st June 2019 to 30th June 2019

Refer green sheet no: 1

- 2) Deputy Town Mayors report of events attended 1st June 2019 to 30th June 2019
Refer green sheet no: 1
- 3) Questions to the Town Mayor (if any)

COMMUNITY CONSTABLE

- 1) To receive Community Constables report

YOUTH COUNCIL

- 1) Youth Activity Progress
- 2) To discuss any Agenda Items as highlighted by the Youth Council

COUNCIL MEETINGS

- 1) Meetings for Month of July 2019
Refer green sheet no: 2

PROCEDURAL MATTERS

- 1) Members Report
- 2) Action Tracker
Refer green sheet nos: 2, 3, 4, 5
- 3) To adopt amended Terms of Reference for Remembrance Day Committee
Refer green sheet no: 6
- 4) To appoint Deputy Town Mayor to sit on Remembrance Day Committee
- 5) To note minor authority appointment – Wick and Marcross Church in Wales Primary School
Refer green sheet no: 6
- 6) To discuss meeting with Cardiff and Vale University Health Board
Refer green sheet no: 7

FINANCE

- 1) Bank Reconciliation for period 1st May 2019 to 31st May 2019
Refer blue sheet no: 1
- 2) Income for period 24th May 2019 to 20th June 2019
Refer blue sheet no: 2

- 3) Expenditure for period 24th May 2019 to 20th June 2019
Refer blue sheet no: 3, 4, 5, 6, 7, 8
- 4) Credit Card Statement for period 23rd May 2019 to 4th June 2019
Refer blue sheet no: 9
- 5) Credit Card Statement for period 7th May 2019 to 28th May 2019
Refer blue sheet no: 10
- 6) To note Town Mayors expenses for 2018/2019.
Refer blue sheet nos: 11, 12
- 7) To note Town Mayors Fund Raising Account for 2018/2019.
Refer blue sheet no: 13, 14
- 8) To note payments to members of Llantwit Major Town Council for 2018/2019
Refer blue sheet no: 15
- 9) To discuss membership to Fields in Trust
Refer blue sheet no: 16
- 10) To discuss Orbits IT Hardware Quotation for three business desktop computers
Refer blue sheet no: 17, 18

DEVELOPMENT

- 1) To note Planning Application decisions by the Vale of Glamorgan Council
Refer purple sheet no: 1

CEMETERY

To note the following burial matters.

- 1) Burial of Geoffery Peter Evans (new plot) K2 on 3rd June 2019
- 2) Burial of Timothy Christopher O'Sullivan (re open) E51 on 14th June 2019
- 3) Burial of Beatrice Kathleen Morgan (re open) D41 on 17th June 2019
- 4) To discuss letter from resident requesting placing a bench adjacent to his deceased wife's grave
Refer white sheet no: 1
- 5) To discuss Agenda Brief re space remaining in Boverton Cemetery
Refer white sheet no: 2, 3

RECREATION AND OPEN SPACES

- 1) To discuss Playground Monthly Inspection Report dated 9th May 2019
Refer yellow sheet no: 1, 2, 3, 4
- 2) To discuss Tender letters for replacement roof on Garage, Recreation Field
Refer yellow sheet no: 5, 6
- 3) To discuss Agenda Brief and correspondence from Llantwit Major Tennis Club
Refer yellow sheet no: 7, 8, 9
- 4) To discuss email from resident re 'Happy to Chat' bench idea
Refer yellow sheet no: 10

OLD SCHOOL

- 1) To discuss letter from Llantwit Major History Society re rental charge for the Archive Room
Refer yellow sheet nos: 11
- 2) To further discuss correspondence from Cylch Meithrin re Rooms upstairs in the Old School
Refer yellow sheet no: 12

VALE OF GLAMORGAN COUNCIL

- 1) To discuss email re fifth round of funding available for Strong Communities Grants
Refer orange sheet nos: 1
- 2) To discuss email re A Place for Sport Funding Stream – Capital Grant Funding
Refer orange sheet no: 2, 3
- 3) To discuss email re Stradling Park
Refer orange sheet no: 4

PUBLICATIONS RECEIVED

- 1) To note the Institute of Cemetery and Crematorium Management Journal – Summer 2019 Edition
Copy available in Office

MISCELLANEOUS

- 1) To discuss letter from Woodland Trust re a Wales Tree of the Year Competition
Refer red sheet no: 1

- 2) To discuss letter from Llantwit Major Christmas Committee
Refer red sheet no: 1
- 3) To discuss email regarding Llantwit Major as a 'Fair Trade Town'
Refer red sheet no: 2
- 4) To discuss VE Day 75th Anniversary over the weekend of 8th to 10th May
Refer red sheet no: 2, 3, 4