

**LLANTWIT MAJOR TOWN COUNCIL**

**REPORT OF TOWN STUDY STEERING GROUP MEETING HELD AT 7.00PM, ON TUESDAY, 18th APRIL, 2019 IN THE COUNCIL CHAMBER, OLD SCHOOL, WINE STREET, LLANTWIT MAJOR.**

Present;                      Councillor                      Dr D Ellis (Chairperson)  
   Councillors                      Mr D Powell  
                                        Mr G Morgan  
                                        Dr P Dickson  
                                        Mr G Thomas

Mrs B Field                      Llanilltud Fawr in Flower  
Mrs H March                      Llantwit Major History Society  
Mrs G Price  
Mr John Deakin  
Mr J Durrant - Bethel Baptist Church  
Mr A Ecclestone - Llantwit Major Boys Brigade  
Mr W Norman  
Ms Jacquie Jenkins – Llantwit Major Chamber of Trade  
Ms Alex Thomas - Vale of Glamorgan Council Youth Participation Worker  
David Maughan – Llantwit Youth Council

Apologies were tendered on behalf of;  
Councillor Mr J Evans  
Mrs Claire Ingram                      Llantwit Major Chamber of Trade  
Mr Christopher Edwards                      Vale of Glamorgan Council Town Centre Development Officer

Councillor Dr Ellis welcomed everyone to the Town Study Steering Group Meeting and members introduced themselves.

**Declaration of Interest Forms.**

There were no Declaration of Interest Forms received.

**Report of Meeting held on 15th January 2019**

Committee members had previously been circulated with a copy of the Report of the Town Study Meeting held on 15<sup>th</sup> January 2019, which had been ratified at the Full Town Council meeting of 31<sup>st</sup> January 2019.

Committee Members noted that on page 5 to discuss frontage of shops, buildings around the town it should read Age Connect Building and not as previously stated Age Concern Building.

Mrs H March informed members that her surname had been incorrectly spelt on page 3 and 4 of the Minutes where it should read March and not as previously stated Marsh. Noted.

**Update from Town Centres Development Officer**

Mr Christopher Edwards was unable to attend the Meeting so there was no update available from the Town Centre Developments Officer.

**Update on Llantwit Major Chamber of Trade**

Ms Jacquie Jenkins informed Committee Members that Llantwit Major Chamber of Trade had attended a Public Meeting called for Llantwit Major Christmas Lights. Jacquie confirmed that a new Committee (The Llantwit Major Christmas Committee) had been formed to look in to this for 2019. She confirmed that the Chamber of Trade would not be organising the Christmas lights this year but a representative from the Chamber of Trade would sit on the newly formed Committee.

**Update on Sculpture Project**

Gwyneth Price updated Committee Members on the Sculpture Project. Mrs Price confirmed that the Sculpture had been cut out and was now at the Site Office of Alun Griffiths Ltd at Eglwys Brewis awaiting installation. She confirmed that the Deputy Town Clerk, Neil Evans from Alun Griffiths and Andrew Halligan from LMRFC had met at the Recreation Ground on 22<sup>nd</sup> March 2019 and finalised where the statue would be positioned. It is hoped Alun Griffiths will install the Sculpture within the next week.

The Deputy Town Clerk confirmed to members that Alun Griffiths had kindly agree to cover the purchase of the steel and all installation costs. She also confirmed that LMRFC had no objections to the installation of the Sculpture on the agreed site.

**Recommended:** The Deputy Town Clerk will liaise with Alun Griffiths Ltd if the Sculpture has not been erected week commencing 29<sup>th</sup> April 2019.

**To discuss update on placing Flags around the town to promote Llantwit Major**

Committee members had previously been circulated with a report detailing the cost, design and photographs of the proposed design for the flag. The Deputy Town Clerk confirmed that Treganna Designs had kindly created, free of charge, a design to be displayed on flags around the town.

The Deputy Town Clerk distributed a photograph of a flag she had made up and erected on the Town Hall to show members how the flag would look. Committee members discussed the design. Committee Members felt that the flag should be in both Welsh and English. The Deputy Town Clerk confirmed the budget available for this project was £500.00.

Members discussed how many flags could be purchased. Each flag cost approximately £40.39 to make plus the additional costs of purchasing wooden flag poles. Committee Members discussed where best to position the flags around the town (i.e. Leading from the train station down towards the church).

Committee Members discussed giving businesses the option of purchasing flags for their own shop fronts.

Councillor Dr Dickson suggested asking the new train provider, KeolisAmey, if they would put up posters of the 'love Llantwit Major' design on their Notice Boards at Llantwit Major Station.

**Recommended:** That permission be granted for the Deputy Town Clerk to purchase 10 flags 'Love Llantwit Major' (5 flags in English, 5 flags in Welsh).

Further

**Recommended:** That the Deputy Town Clerk to liaise with Treganna Design to determine if The Town Council can own the Copyright for the 'Love Llantwit Major' Design and ask them to create an additional design in Welsh.

Further

**Recommended:** That Councillor D Powell, Jacque Jenkins and the Deputy Town Clerk walk around the Town in the next few weeks to determine the best position to place the flags and gain permission from the shop owners to erect them on their exterior walls in the Christmas tree holders.

#### **To note launch of Front Garden Competition**

Committee Members had previously been circulated with the Poster and Entry Form for the Best Front Garden Competition the was launched on the 1st March 2019. The Deputy Town Clerk informed Committee Members that at present she had received no entries for the event. Mrs B Field stated that it was still very early for planting and would suggest re advertising the event from the 1<sup>st</sup> May 2019. Committee members agreed to take flyers to their various organisation and events they were attending over the coming weeks.

**Recommended:** That the Front Garden Competition will be re advertised from the 1<sup>st</sup> May 2019 on all social media sites, website and in the local newspaper.

#### **To further discuss production of Postcards of Llantwit Major**

The Deputy Town Clerk asked Committee members if they still wished to look at getting Postcards of Llantwit Major produced to promote tourism in the Town and raise funds for the Mayors chosen charities. She confirmed there was a budget of £400.00 available for a Town Study Steering group project. Mrs Heather March stated she was against the production of postcodes as this would compete with businesses within the town that already sell postcards.

An alternative idea of producing Hessian Bags depicting the 'Love Llantwit Major' logo was suggested. All Committee Members felt this was an excellent idea and assisted with our aim to make Llantwit Major a plastic free town.

**Recommended:** That we no longer proceed with producing Postcards but the Deputy Town Clerk bring costings and examples of a Hessian Bags back to the next Town Study Steering Group Meeting for further discussion.

**To discuss response to letters sent re frontage of shops, buildings around the Town**

Committee Members had previously been circulated with a letter dated 13<sup>th</sup> February 2019 confirming Filco Supermarkets Ltd plans for the area between Greggs and LM Sports. Committee Members were very disappointed re the poor response from other landlords written to regarding the frontage of their buildings. Mrs B Field informed members that Llanilltud Fawr in Flower had placed 3 new planters in the area outside Rio Clothes Shop and the Tattoo Shop to smarten up this area of the town.

**Recommended:** That the Chamber of Trade write to the following tenants of the buildings encouraging them to improve their frontage of their businesses:

White Lion Public House  
Kings Head  
The Age Concern Building  
The Police Station

The Deputy Town Clerk to email the Chamber of Trade the original letter sent to landlords with reference to this Agenda Item.

**To note letter from Vale of Glamorgan Council re pavements**

Committee members had previously been circulated with a letter dated 4<sup>th</sup> February 2019 from the Vale of Glamorgan Council detailing the inspection/condition of pavements around Llantwit Major. Mr J Deakin stated he was very disappointed with the Vale of Glamorgan Councils response and informed Committee members that since this letter had been received, he knew of two runners that have had bad falls due to the poor condition of the pavements. Members agreed that as a Committee we must keep informing the Vale of Glamorgan of our dissatisfaction re the state of the pavements.

Councillor Morgan stated that vehicles parking on the pavements / double yellow lines around the Cenotaph is not only damaging the pavements but also disrespectful to this historical area.

Andy Ecclestone queried if we had received response from the Vale of Glamorgan Council re letters sent regarding the condition of roads in Llantwit Major.

**Recommended:** Mr J Deakin to undertake a survey of the pavements around Llantwit Major. He will forward the finalised list to the Deputy Town Clerk who will update all pot/ broken slabs consider dangerous on the Vale of Glamorgan Councils via their online weblink detailed below:

<https://www.valeofglamorgan.gov.uk/en/lioving/Roads/Potholes.aspx>

Further

**Recommended:** That a letter be written to Mike Clogg, Operational Manager Engineering, Vale of Glamorgan Council re the parking on double yellow lines and on pavements around the Cenotaph and ask if any action can be undertaken to deter this occurring in this historical part of the town.

Further

**Recommended:** That the Deputy Town Clerk review the Minutes of previous Town Study Meetings to see if any response was received from the Vale of Glamorgan Council re the condition of roads in Llantwit Major. If no response received send a further letter requesting an update regarding this matter.

**To note letter from Vale of Glamorgan Council re suggested Zebra Crossing**

Committee Members had previously been circulated with a letter from the Vale of Glamorgan Council re the rejection of the Town Study Steering Groups suggestion for the Vale Council to install a zebra crossing on Boverton Road to the east of its existing roundabout junction with Le Pouliguen Way. Noted.

**To discuss email from Councillor Mrs S Hanks re pavement along Co-op**

Committee Members had previously been circulated with an email dated 4<sup>th</sup> February 2019 requesting that the pavement along the side wall of the Co-op, by the Car Park was very dangerous. Committee Members were pleased to report that the pavement had been re tarmacked a few weeks ago. Therefore, this Agenda Item was no longer needing to be discussed. Noted.

**Agenda Brief re update on Llantwit Major becoming a Dementia Friendly Town**

Committee Members had previously been circulated with an Agenda Brief re an update on Llantwit Major becoming a Dementia Friendly Town. The Deputy Town Clerk that she had attended an informal meeting with Alan Cairns MP and other local representatives looking at the second stage in becoming a dementia friendly town. She stated that a Coffee Morning where businesses would be encouraged to take up the initiative of becoming a dementia friendly shop would take place on Saturday 11<sup>th</sup> May and further dementia friendly training session be undertaken during Alzheimer's Action Week (commencing 20<sup>th</sup> May 2019). Jacquie Jenkins stated Hair Studio were considering looking into having a quiet afternoon once a week where Alzheimer's suffers (where noise and too many people can cause them distress) could come and get their hair done. She suggested other business could have a designated time when Alzheimer suffers and carers could shop in a less stressful atmosphere, for example would Filco Supermarket consider offering a 'Quiet Till' for a couple of hours once a week where Alzheimer suffers could do their shopping and the shop assistants are trained to help them undertake these tasks.

John Durrant stated that this should not just cover retail organisations but a town wide initiative. For example, Churches and the library should also be included in this remit.

**Recommended:** That the Deputy Town Clerk will email all business and organisations the date and plans re the Coffee Morning and ideas to make Llantwit Major a dementia friendly town.

**To receive update on Heritage Gate Development**

Councillor Dr P Dickson updated Committee Members on the Heritage Gate Development. He confirmed that since the Vale of Glamorgan Council had issued a Breach of Enforcement Notice against the Persimmon Developers the condition of the roads had improved. They hold weekly discussions and action is undertaken to rectify problems. He stated the new roundabout being built and any issues resulting from this construction have been sorted out quickly and safely by the engineering company Alun Griffiths Ltd.

Mrs B Field stated we must continue to ensure that the enforcement conditions re the noise level and timings of using machinery on site continue to be monitored and adhered to. She also stated she would like to thank Councillor Mrs S Hanks for all her support with the issues that neighbours have had with reference to this development. Noted.

**To discuss Action Tracker detailing all projects undertaken and outstanding within the Town Study Steering Group**

Committee Members had previously been circulated with an Action Tracker detailing all projects undertaken and outstanding within the Town Study Steering Group.

Councillor Dr D Ellis requested an updated on the Footpath down by the Beach. He also asked if there had been any response about the litter bins around the town. David Maughan informed the Meeting that the Llantwit Youth Council had produced a Litter Report of the Town Centre. David distributed a copy of the report to all members. They will review the report and discuss the finding and the way forward at the next Meeting.

**Recommended:** That the Deputy Town Clerk ask Councillor G John for an updated of the Footpath down by the beach and bring findings back to the next meeting.

**To further discuss Committee Members ideas for improving Llantwit Major Town and Community**

Mr Will Norman suggested that as well as producing flags depicting 'Love Llantwit Major' we could look at car stickers and a few big Posters of the logo placed at venues such as the Windmill Playing Fields and the Recreation Field. Noted.

**Date of Next Meeting.**

Committee members will be advised of the time and date of the next Meeting following the Annual Meeting to be held on the 9<sup>th</sup> May 2019.