

routine visit to site on the Saturday had not flagged up any concerns and he had also visited site after leaving the Town Council office and there was no evidence eg rubbish etc on site, it was unclear if a local resident had already litter picked.

There were 34 crimes reported for February, 14 of which were related to children being messaged via Instagram, 2 violent crimes, 1 dwelling burglary, 3 shop lifting and 1 drugs related.

To date in March, 17 crimes had been reported with no cluster, 1 of note was a shoplifter who in 2 visits to Filco Foods had taken over £600 of alcohol and £200 meat from the Co-op. The person concerned has been traced and arrested.

PC Williamson informed Councillor Mrs Hanks that he had emailed Mr M Clogg from the Vale of Glamorgan Council regarding the concerns that the traffic road sign on Boverton Road is not working.

Councillor Powell asked for an update on the stolen tractor. PC Williamson stated that the tractor had been stolen from a building compound, driven up onto the Windmill playing fields and abandoned under the bridge. There was no forensic evidence and therefore could not be taken any further.

PC Williamson added that whilst in the Town Council office he was shown footage from the new CCTV camera being moved on the top steps of the Town Hall. He had noted the persons involved and if he sees them, he will have a word.

Councillors thanked PC Williamson for attending the meeting and he vacated the Council Chamber.

365. MINUTES

Full Town Council Meeting held 28th February 2019

The minutes of the Full Town Council meeting held on 28th February 2019, had previously been circulated to the Council Members.

RESOLVED: That the Minutes of the Full Town Council Meeting held on 28th February 2019 be adopted and accepted as a true record.

Matters Arising

There were no matters arising.

Planning Meeting held on 5th March 2019

The minutes of the Planning Meeting held on 5th March 2019, had previously been circulated to the Council Members.

RESOLVED: That the minutes of the Planning Meeting held on the 5th March 2019 be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising

Citizen of the Year Committee Meeting held on 6th March 2019

The minutes of the Citizen of the Year Committee Meeting held on 6th March 2019, had previously been circulated to the Council Members.

RESOLVED: That the minutes of the Citizen of the Year Committee Meeting held on the 6th March 2019 be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising

366. SIGNING OF MINUTES

Signing of Minutes of Previous Meeting

Councillors duly noted that the Town Mayor would sign the Minutes at the end of the meeting.

367. TOWN MAYOR

Town Mayor report of events attended 1st February 2019 to 31st March 2019

Councillors had previously been circulated with a copy of events attended by the Town Mayor between 1st February 2019 and 31st March 2019. Noted.

Deputy Town Mayor report of events attended 1st February 2019 to 31st March 2019

Councillors had previously been circulated with a copy of events attended by the Deputy Town Mayor between 1st February 2019 and 31st March 2019. Noted.

Past Town Mayor report of events attended 1st February 2019 to 31st March 2019

Councillors had previously been circulated with a copy of events attended by the Past Town Mayor between 1st February 2019 and 31st March 2019. Noted.

Questions to the Town Mayor

There were no questions to the Town Mayor.

368. YOUTH COUNCIL

Youth Activity Progress

No Youth Council representative were present.

To note minutes of Llantwit Youth Council Meeting held on 28th February 2019

Councillors had previously been circulated with the minutes of the Llantwit Youth Council Meeting held on 28th February 2019. Councillor Thomas asked it be noted that he had not stated the Town Council would be maintaining Windmill Playing Fields and has asked for the minutes to be amended. Councillor Mrs Hanks informed Councillors that she attended the Youth Council meeting tonight and updated them on her findings regarding lighting under the 'black bridge'. Noted.

To discuss any Agenda Items as highlighted by the Youth Council

As no Youth Council representatives was present this was not discussed.

369. COUNCIL MEETINGS

Meetings for the Month of April 2019

Councillors had previously been circulated with a list of the Meetings for the Month of April 2019. Noted.

370. PROCEDURAL MATTERS**Members Report**

Councillor Gant stated he and Councillor Mrs S Hanks had recently attended the Glamorgan Heritage Coast meeting, where the Coast Access Improvement Plan was discussed. A report was given by a representative from Creative Rural Communities regarding the setting up of an adventure tourist group looking at a study into promoting more outdoor activities along the Heritage Coast. Unfortunately, it was also reported that the Seawatch centre had been vandalised again.

Councillor Mrs Hanks reported that she had attended the recent Community Liaison meeting where there had been a presentation on waste management, it was stated Wales is, the 3rd best country in the World for recycling. The contract for the amenity site on Llandow ends in December 2019 and an alternative site is being sought.

Action Tracker

Councillors had previously been circulated with an up to date Action Tracker. Noted.

To discuss moving Annual meeting date from 2nd May 2019 to 9th May 2019

Councillors discussed the proposal to move the Annual meeting date from 2nd May to 9th May 2019.

RESOLVED: The Annual meeting be held on 9th May 2019.

To discuss email re Remembrance Day Parade

Councillors had previously been circulated with an email dated 4th March 2019, received from the Chair of the local Royal British Legion branch stating that 'the event organiser has to the council'.

RESOLVED: A small committee be formed at the Annual meeting, which will look at organising and running the Remembrance Day Parade for 2019.

To discuss letter from the reformed Llantwit Major Town Twinning Association re nominating two Town Councillors to sit on Committee

Councillors had previously been circulated with a copy of a letter dated 12th March 2019, received from the Secretary of the reformed Twinning Association inviting the Town Council to nominate two Town Councillors to sit on the Committee.

RESOLVED: This item be deferred to the Annual meeting when all representation on outside organisations will be discussed.

To discuss Minor Authority Representative vacancy at Wick and Marcross Church in Wales Primary School

Councillors had previously been circulated with a copy of an email dated 11th March 2019 received from the Clerk to the Governing Body at Wick and Marcross Church in Wales Primary School, regarding a current vacancy for a Minor Authority Representative.

RESOLVED: Councillor Mrs G Hughes be nominated from the Town Council, should no other Community Council put forward a representative.

371. FINANCE**Bank Reconciliation for period 1st February 2019 to 28th February 2019**

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1st February 2019 to 28th February 2019. Noted.

Income for the period 22nd February 2019 to 21st March 2019

Councillors had previously been circulated with a copy of the Income for the period 22nd February 2019 to 21st March 2019. Noted.

Expenditure for the period 22nd February 2019 to 21st March 2019

Councillors had previously been circulated with a copy of the Expenditure for the period 22nd February 2019 to 21st March 2019. Noted.

To receive retrospective permission for payment of Invoice to Colin James from reserves for the installation of a new boiler in the Old School

Councillors had previously been circulated with a copy of an invoice dated 11th March 2019 received from Colin James Plumbing for the emergency installation of a new boiler within the Old School. Councillors noted that the Town Clerk had informed all Councillors immediately following the breakdown of the old boiler, and the urgent requirement of a new one, due to the playgroups and nursery running from the building.

RESOLVED: Retrospective permission be given to pay Colin James Plumbing invoice in the sum of £5600 for emergency installation of a new boiler in the Old School, from the reserves account.

To note proposed income and expenditure budget up to the 31st March 2019

Councillors had previously been circulated with a copy of the proposed income and expenditure budget figures up to the 31st March 2019. Councillor Foster, Chair of Finance, stated that the accurate end of the year figures will be available at the Full Town Council meeting, 25th April 2019. Noted.

372. DEVELOPMENT**To discuss Planning Appeal 2016/01160/OUT, Woodside Hamlet, Ham Manor, Llantwit Major**

Councillors had previously been circulated with a copy of a letter dated 20th March 2019 received from the Planning Inspectorate of Wales regarding the planning appeal relating to planning application 2016/01160/OUT, Woodside Hamlet, Ham Manor. A discussion took place, and it was

RESOLVED: The Planning Committee meet and take forward the comments and objections made by Town Councillors to formulate a response to the Planning Appeal.

373. CEMETERY

The following Burial matters were noted.

- 1) Burial of Terrie Linda Evans (new plot) K1 on 1st March 2019
- 2) Burial of Noah John Thomas (new plot) Sb7 on 8th March 2019

RESOLVED: That approval be granted for the Exclusive Right of Burial Certificate to be issued and sealed on behalf of the Town Council in respect of matters 1 & 2.

To discuss email re damage to bench in Boverton Cemetery

Councillors had previously been circulated with an email and photographs dated 5th March 2019 received from a resident concerning damage to a bench within Boverton Road Cemetery.

RESOLVED: A site meeting be arranged between Councillor Foster, Deputy Town Clerk and the resident concerned to discuss the matter in more depth.

374. OLD SCHOOL

To discuss Agenda Brief re installing Wi-Fi into the Compass Building and Council Chamber

Councillors had previously been circulated with an agenda brief detailing costing to install wi-fi into the Compass Building and the Council Chamber using the same provider as that in the Town Council offices.

RESOLVED: Permission be given to proceed with the installation of wi-fi in the Compass Building and Council Chamber at a cost of £390 initial set up and a monthly fee of £40.

375. RECREATION AND OPEN SPACES

To discuss Open Spaces Application Form from Llantwit Major Rugby Club

Councillor Foster, Councillor Morgan, Councillor Thomas and Councillor Powell declared an interest in this agenda item.

Councillors had previously been circulated with an Open Spaces Application Form dated 21st March 2019, received from Llantwit Major Rugby Club, regarding their proposed Blood and Black Family Fun Day to be held 6th April 2019.

RESOLVED: The Town Council have no objections to the above event taking place, subject to all health and safety requirements being met, as well as all necessary licences being applied for.

376. VALE OF GLAMORGAN COUNCIL

To discuss correspondence re Stradling Park, Llantwit Major

Councillors had previously been circulated with a copy of letters dated 7th March 2019 and 14th March 2019, received from the Vale of Glamorgan Council in respect of the Town Councils letter dated 14th February 2019 concerning disappointment that this Park is not well maintained by the Vale of Glamorgan Council, and would they now be in a position to consider the Town Council taking over responsibility for the Park.

RESOLVED: That the Town Council proceed with a Community Asset Transfer request (CAT) to take over the maintenance and improvements to the park.

Councillors noted that the Comprehensive School had moved forward with the suggestion that they look at working on the Park as part of their Welsh Baccalaureate and hope that this will lead to a good partnership in the future.

To note minutes of Community Liaison Meeting on 29th January 2019

Councillors had previously been circulated with a copy of the minutes from the Community Liaison meeting held on 29th January 2019. Noted.

377. **MISCELLANEOUS****To discuss report of informal Meeting with the Royal British Legion on 13th March 2019**

Councillors had previously been circulated with a copy of a report from an informal meeting held with representatives from the Royal British Legion, on 13th March 2019, regarding a ceremony for laying up their old Standard, which they hoped to incorporate into the Civic Service.

RESOLVED: That the Town Clerk and Town Mayor work in partnership with the British Legion to oversee this Ceremony.

To note letter re pedestrian distance signs – units of measurements

Councillors had previously been circulated with a copy of a letter dated 15th February 2019, received from the British Weights and Measures Association regarding Pedestrian Distance Signs. Noted.

To note email re Llantwit Major – A Dementia Friendly Town

Councillors had previously been circulated with a copy of an agenda brief giving an update on Llantwit Major becoming a Dementia Friendly Town.

RESOLVED: The Town Council continue to support this initiative.

To discuss emails re Ysgol Dewi Sant concerns re Parking

Councillors had previously been circulated with a copy of an email dated 15th March 2019, received from a concerned resident with regards new parking implementations at Ysgol Dewi Sant. It was noted that the concerns had now been addressed by the school and Vale of Glamorgan Councillors. Noted.

To discuss Public Consultation from the Environmental Agency re Hinkley Point C and the Acoustic Fish Deterrent (AFD) System

Councillors had previously been circulated with a copy of a Permit Application form dated 19th March 2019, received from the Environmental Agency related to a consultation on the installation of an acoustic fish deterrent system at Hinkley Point C. Noted.

To note minutes of Llantwit Major Christmas Committee on 11th March 2019

Councillors had previously been circulated with a copy of minutes received from the Llantwit Major Christmas Committee meeting held on 11th March 2019. Noted.

SIGNED

MAYOR

DATED