

**LLANTWIT MAJOR TOWN COUNCIL**

**REPORT OF TOWN STUDY STEERING GROUP MEETING HELD AT 7.00PM, ON TUESDAY, 17<sup>th</sup> JANUARY, 2017 IN THE COUNCIL CHAMBER, OLD SCHOOL, WINE STREET, LLANTWIT MAJOR.**

Present;                      Councillor                      Mrs S Hanks (Chairman)

   Councillors                      Mr E Williams  
      Mr M Marsh  
      Mrs P Lancaster  
      Mr J Evans  
      Mr M Mason  
      Mr G John  
      Mr R Gant  
      Mr E Hacker  
      Mrs J Norman

Mrs. H. March.                      Llantwit Major History Society  
Mr A Clark                              Llantwit Major Principality Building Society  
Mrs G Price                              Llanilltud Fawr in Flower  
Mrs C Ingram                              Llantwit Major Retailer  
Mr. J. Durrant.                              Bethel Baptist Church.

Apologies were tendered on behalf of;

Councillor Mr D Foster  
Councillor Mr R Austin  
Councillor Mrs S Geary  
Councillor Mr G Morgan  
Mrs T Benfield                              Llanilltud Fawr in Flower.

Councillor Mrs S Hanks welcomed everyone to the Meeting.

**Declaration of Interest Forms.**

Declaration of Interest Form was received from Councillor Mr G John regarding Item 4 To note letter from Vale of Glamorgan Council re Llantwit Major Old Town Traffic Issues. Item 5 for information copies of Minutes of Vale of Glamorgan Destination Management Partnership on 27<sup>th</sup> September 2016. Item 6 to receive update reference Road Signs on approach road from Cowbridge & Bridgend, new Tourism/Directions Signage and Welcome to Llantwit Major Sign and to note the Vale of Glamorgan Councils Tourist Signing Policy and Item 9 to discuss suggestions for Section 106 Funding Money to be spent on Public Art in Llantwit Major.

2.

### **Report of meeting held on 11<sup>th</sup> October 2016**

Committee members had previously been circulated with a copy of the Report of the Town Study meeting held on 11<sup>th</sup> October, 2016, which had been ratified at the Full Town Council meeting of 27<sup>th</sup> October, 2016. Noted.

### **Update from Town Centres Development Officer**

Mr Christopher Edwards introduced himself to Committee Members. Mr Edwards confirmed that the Town Centre Partnership Scheme had now been concluded and the remainder of the monies had been spent in conjunction with Llantwit Major Events Group on the purchase of various pieces of equipment including Market Stalls, a Marquee, Gazebo's and a Stage. Mr Edwards stated the equipment was stored in the Llantwit Major Events Group Storage container. He wants to encourage other organisations to use the equipment and would be happy to liaise with other parties re potentially using the equipment to put on events in the town. Mr Edwards feels it will be an excellent opportunity to increase the footfall in Llantwit Major.

**Recommended:** That Mr Christopher Edwards provide an Inventory to the Town Council of all equipment that has been purchased.

### **Update on Llantwit Major Chamber of Trade**

Mrs Claire Ingram updated Committee Members on the progress of the newly formed Llantwit Major Chamber of Trade. Mrs Ingram stated that she had been appointed Chairperson, Ms J Jenkins had been appointed Secretary and Ms N Foster Treasurer. They had held their first meeting in October 2016 and the next meeting was planned for the 25<sup>th</sup> January 2017 in the Wine Street Coffee Shop. All Llantwit Major Traders have been invited. Mrs Ingram stated that traders had expressed excellent Christmas Sales and they were looking at moving the Chamber of Trade forward and working with other organisations including the Events Group to further promote Llantwit Major Town.

### **To note letter from Vale of Glamorgan Council re Llantwit Major Old Town Traffic Issues**

Committee Members had previously been circulated with a letter from Vale of Glamorgan Council dated 2<sup>nd</sup> November 2016 detailing confirmation of receiving a letter from the Town Study Steering Committee reference Llantwit Major Old Town Traffic Issues.

**Recommended:** That the Deputy Town Clerk write a further letter to the Vale of Glamorgan Council chasing up a response to the Town Study Steering Group queries reference their concerns regarding Old Town Traffic Issues.

### **For information copies of Minutes of Vale of Glamorgan Destination Management Partnership on 27<sup>th</sup> September 2016**

Committee Members had previously been circulated with copies of the Minutes of the Vale of Glamorgan Destination Management Partnership Meetings held on the 27<sup>th</sup> September 2016. Noted.

**To receive update reference Road Sign on Approach from Cowbridge & Bridgend, New Tourism / Directions Signage and a Welcome to Llantwit Major Sign and to note the Vale of Glamorgan Councils Tourist Signing Policy**

Committee Members had previously been circulated with an Agenda Brief detailing the Road Sign on Approach from Cowbridge & Bridgend, New Tourism / Directions Signage and a Welcome to Llantwit Major Sign and the Vale of Glamorgan Councils Tourist Signing Policy. The Deputy Town Clerk updated Committee Members that she had met with Ms Wendy Smith from the Visible Services and Transport Department of the Vale of Glamorgan Council in December 2016 and Ms Smith had produced proposed new Directional Signs for incoming traffic from the Cowbridge / Wick Road. If the committee was in agreement with the proposals she would arrange for the Signs to be produced and installed. This would be funded from the Vale of Glamorgan Councils budget. The Deputy Town Clerk showed Committee Members proposed designs for 'Welcome to Llantwit Major' Signs. She informed members that if agreement was made to proceed with these designs the cost would need to be funded from the Town Council budget. Councillor Mrs S Hanks queried if S106 monies available for Public Art could be used fund the signage project.

**Recommended:** That Mr Andrew Clarke, Councillor M Marsh and Councillor G Morgan meet to discuss the proposed Tourism / Direction signage and bring findings back to the Deputy Town Clerk. It was agreed that as this team had produced the original remit for the overview of signage in Llantwit Major they should discuss the Visible Services & Transport findings for the proposed new Signs before final agreement is taken.

Further

**Recommended:** That Mr Christopher Edwards investigate if S106 monies could be used to fund the Welcome to Llantwit Major Signs.

Further

**Recommended:** That the Deputy Town Clerk write a letter to the Visible Services & Transport Department of the Vale of Glamorgan Council to see if funding would be available from the new financial year April 2017/2018 to purchase and install Welcome to Llantwit Major Signs.

**To further discuss details of the location of Defibrillators in Llantwit Major and the surrounding area.**

Committee Members had previously been circulated with details of the location of Defibrillators in and around Llantwit Major. The Deputy Town Clerk updated members that all Traders and Llantwit Major Town Council Notice Boards had been distributed with posters detailing where defibrillators are positioned in and around Llantwit Major.

**Recommended:** That the Poster of where Defibrillators are located in and around Llantwit Major are also given to the Library and posted on the Llantwit Major Hub.

**To discuss suggestions for Section 106 Funding Money to be spent on Public Art in Llantwit Major**

Committee Members had previously been circulated with an email dated 31<sup>st</sup> October 2016, from Mr Christopher Edwards, asking for suggestions for ideas on what the £2552.59 remaining monies from the S106 Funding Money could be spent on in Llantwit Major. The remit states the money must be spent on Public Art. Ms Gwyneth Price suggested a Wild Flower meadow in the area by the Boverton traffic lights entering into Llantwit Major and the Roundabout entering Llantwit Major from the Cowbridge and Wick Road.

Ms Gwyneth Price also suggested a Sculpture of steel that could be laser cut to depict the Celtic Cross. It would stand like a street sign on angled posts. She suggested that the Comprehensive School could be involved in the design and production of the Art Work. Committee members discussed areas where the Sculpture could be placed. Mr Christopher Edwards confirmed to members that the funding would be available until July 2018.

**Recommended:** That a letter be written to Mr Marcus Goldsworthy, Vale of Glamorgan Council asking if certain areas in Llantwit Major could be used to develop Wild Flower meadows.

Further

**Recommended:** That Ms Gwyneth Price approach Llantwit Major School to see if they would be interested in being involved in a project to develop a Steel Sculpture for Llantwit Major.

Further

**Recommended:** That Mr Christopher Edwards investigate as to if the S106 monies could be used to fund a Steel Sculpture project in Llantwit Major.

**To further discuss Committee Members ideas for improving Llantwit Major Town and Community**

Mr John Durrant asked Committee Members to consider how to improve Community cohesion within the town and the wellbeing of residents. Mr Durrant raised concerns regarding vehicle speeding and the safety of pedestrians in the Town. Councillor G John stated to members that this was an ongoing problem and the Local Police and Vale of Glamorgan Council were aware of these issues and the situation was being continually monitored and accessed.

Mrs Heather March asked Committee Members if anything could be done to remove the Caravan that is situated near the historic sight of the Galilee Chapel, Gatehouse and Dovecot as it spoils the view for Tourists visiting these areas.

Councillor Mr R Gant queried who was responsible for the Old Sign that use to display the Footpaths in the Beach Car Park. He stated is was unsightly and needed removing/replacing. Committee members queried if the Sign was still there.

5.

**Recommended:** That a letter be written to Mr Marcus Goldsworthy, Vale of Glamorgan Council asking if a request could be made to the Planning department re the removal of the Caravan from the Galilee Chapel / Gate House area of the Town.

Further

**Recommended:** That Committee Members review the Sign at the Beech Car Park and findings be brought back to the next Town Study Steering Group Meeting.

**Date of Next Meeting.**

The date of the next meeting will be at 7pm on Tuesday 11<sup>th</sup> April 2017 in the Council Chamber of the Old School, Llantwit Major.