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Item 7 to note Newsletter from Glamorgan Heritage Coast 'Welcome Gateway Features' and Item 9 to discuss email re the weeds along Boverton Road.

Report of meeting held on 12th April 2016

Committee members had previously been circulated with a copy of the Report of the Town Study meeting held on 12th April, 2016, which had been ratified at the Full Town Council meeting of 28th April, 2016. Mrs H March noted that her name was incorrectly spelt on page 2 of the report reference the 'Update by the Deputy Town Clerk re Town Centres Development Officer. Noted.

Introduction and update from Town Centres Development Officer

Mr Christopher Edwards introduced himself to Committee Members as the newly appointed Town Centre Development Officer for the Vale of Glamorgan Council, responsible for the Town Centre advancement in Barry, Penarth, Cowbridge and Llantwit Major.

Mr Edwards stated that since taking up the post he has been working closely with the Llantwit Major Events Group. He wants to establish a strong relationship between Llantwit Major Traders, Llantwit Major Town Council and the Vale of Glamorgan Council. Mr Edwards stated he was keen to see a new Chamber of Trade/Commerce developed.

He explained to members that the three years Welsh Government Funding Programme for Town Centres Development comes to an end in September 2016. He explained the three year funding programme was in total £34,000. The first two year monies were spent on Tourist Board Signs, Wayward Markers and Market Stalls. Mr Edwards said he was in discussion with the Events Group on using the remaining funding to purchase staging and a sound system. Mrs T Benfield expressed her disappointment that other local organisations had not been advised they were eligible to ask for funding from this three year programme.

Councillor Mr E Williams asked Mr Edwards what happens to the Town Centre Development funding once this comes to an end in September 2016. Mr Edwards explained to Committee Members that the Welsh Government had not established a way forward with regard to this matter. He stated he would still be able to provide staff support to Llantwit Major Traders, local organisations etc. Mr Edwards felt that different funding options may need to be considered, such as the Business Improvement District package. He said this is where all local retailers pay a levy into a fund, dependent on the rateable value of the business. The retailers then prioritise how the money is spent within the Town Centre. Committee members debated this matter.

Recommended: That the dialogue between all Llantwit Major Traders, Organisations, Town and Vale Council continues to ensure the regeneration of Llantwit Major Town Centre continues and is enhanced.

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Councillor Mrs S Hanks entered the Councillor Chamber. Councillor Mrs J Norman vacated the Chair; Councillor Mrs S Hanks took the Chair and thanked Councillor Mrs J Norman for taking the role.

Councillor E Hacker entered the Council Chamber.

Update on Llantwit Major Chamber of Trade

Ms Nicky Foster from the Health Conscious Shop in the Town Centre updated Committee Members on the pro-active Open Meeting that was held on the 16th June 2016. She stated they were to have a Social Meeting on the 26th July 2016 to try and bring all local Traders together with the aim to form a new Chamber of Trade/ Commerce Group. Ms N Foster stated Invitations to the event will be sent out to all Town Centre Traders shortly.

Mr C Edwards stated he would meet with Traders prior to this event, however due to holiday commitments was unable to attend the Social Meeting.

Mr Andrew Clarke wished to express his thanks to Councillor Mr M Mason for all his efforts in trying to re-establish a Chamber of Trade for Llantwit Major. All Committee Members endorsed this statement.

To receive update from Visible Services and Transport re Llantwit Major Brown Tourist Signs

Councillor G John and Councillor Mrs S Geary declared an interest.

The Deputy Town Clerk informed Committee Members that she had received confirmation from the Visible Services & Transport Department that the redundant Bed & Breakfast Brown Tourist Road Signs have been removed.

To receive update reference Beach Road Signage, Internal Town Signage and HGV Signage

Councillor Mrs S Geary declared an interest.

Committee Members and previously been circulated with copies of the Llantwit Major Signage Review conducted by Mr A Clark, Councillor G Morgan and Councillor M Marsh. Mr A Clark informed Committee Members that Councillor G Morgan, the Deputy Town Clerk and himself had attend a Meeting with Ms Wendy Smith of the Visible Services & Transport Department to discuss in greater detail the Llantwit Major Signage Review Report. Following much discussion it was agreed the following ideas be brought to the Town Study Meeting:

1) A new road sign be produced on the Approach Road from Cowbridge and Bridgend. The sign to clearly display the direction (left) for all traffic going to Llantwit Major. Due to new regulations the Notice Board will need to display the Welsh text first followed by the English text.

2) New proposed Tourism and directional Designs originally drafted by the Vale of Glamorgan Council in August 2013 be reconsidered by the Visible Service & Transport Team.

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3) That Visible Service and Transport Team look into the cost of producing new Welcome to Llantwit Major signs displaying a picture depicting the historic part of the Old Town of Llantwit Major.

Committee Members discussed the signage issues in Llantwit Major, concerns regarding HGV vehicles passing through the old part of the Town and details of requirements for the proposed 'Welcome to Llantwit Major' Tourist sign.

Recommended: That Ms Wendy Smith from Visible Service & Transport Department be approached to provide detailed costings on the following signage:

1. A new road sign on the Approach Road from Cowbridge & Bridgend. Clearly detailing the direction to Llantwit Major.
2. New Tourism Signs and Directional System Signs, originally drafted in August 2013.
3. A Welcome to Llantwit Major Sign, consideration to be taken into where sign(s) should be placed.

All Quotations be bought back to the next Town Study Steering Group Meeting.

To discuss letter received from Environment & Housing Services re Litter Bins

Councillor G John and Councillor Mrs S Geary declared an interest.

Committee Members had previously been circulated with a letter received from Environment & Housing Services confirming a litter survey to be undertaken in Llantwit Major over the next month. Councillor G John confirmed that the bin outside the Town Hall will be removed and replaced behind the Town Hall. Noted.

To note Newsletter from Glamorgan Heritage Coast 'Welcome Gateway Features – May Update – Llantwit Major'

Councillor G John declared an interest.

Committee Members had previously been circulated with a Newsletter from Glamorgan Heritage Coast 'Welcome Gateway Features – May Update – Llantwit Major'. Noted.

To discuss details of the location of Defibrillators in Llantwit Major and the surrounding area

Committee Members had previously been circulated with a list, obtained from Byron Evans, Llantwit Major First Responder, of where the Defibrillators are kept in and around Llantwit Major. Councillor R Austin and Councillor J Evans expressed their concern regarding the

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location change of the Rugby Clubs Defibrillator and believed the information to be incorrect. Committee members agreed that clarification was required on location of this medical equipment. Mrs Tina Benfield believed the list of locations for Defibrillators, once finalised, should be posted in all Surgeries, Libraries, Notice Boards and in the Gem Newspaper. Ms N Foster also stated all Retailers should be given a list of where the Defibrillators are stored.

Recommended: That Committee Member's obtain clarification of where all Defibrillators are kept in Llantwit Major and a completed list be brought back to the next Town Study Steering Group Meeting.

To discuss email re the weeds along Boverton Road

Councillor G John and Councillor Mrs S Geary declared an interest.

Committee members had previously been circulated with an email from Councillor J Evans regarding the weeds along Boverton Road. Councillor G John stated that the Vale of Glamorgan Council spray the area three times a year. The Boverton Road area was sprayed in the Spring, will be sprayed again in a fortnights time and then the final spray will take place in September.

Recommended: Committee members agreed to review the weeds along Boverton Road over the next few months. If no improvement bring item back to a future Full Town Council Meeting.

To note Llantwit Majors Annual Report.

Committee members were advised that copies of the Llantwit Major Annual Report were available for viewing on the Website and at the Town Hall. Councillor G John stated what an excellent job the Town Clerk had undertaken in producing this Annual Report. Noted.

To further discuss Committee Members ideas for improving Llantwit Major Town and Community

Councillor J Evans informed Committee Members that the Public Toilets in the Town Hall Car Park were in need of painting and the Insert in the Notice Board on the Building was broken and needed replacing.

Mrs H March questioned if an up to date list of Accommodation in Llantwit Major could be produced. The Town Clerk informed Committee Members that a list of Accommodation in Llantwit Major was available from the Town Hall.

Recommended: That the Deputy Town Clerk write a letter to the Vale of Glamorgan Council requesting them to consider re-painting the Public Toilets in the Town Hall Car Park and replacing the Notice Boards Insert on the wall.

6.

To receive update from Mr Andrew Clark re Coffee / Advice Morning in Llantonian Hall.

Mr Andrew Clark said the Coffee / Advice Morning was well received by the residents of Llantwit Major. He wished to say a special thankyou to the local Police Force, Wiltshire Foods and Age Connect for their efforts on the day. He stated he would like to look at organising a second event towards the end of year and give opportunities for other local traders to be involved. Councillor G John said he felt this event was a great idea especially for the elderly residents of Llantwit Major.

Date of Next Meeting.

The date of the next meeting will be at 7pm on Tuesday 11th October 2016 in the Council Chamber of the Old School, Llantwit Major.