

LLANTWIT MAJOR TOWN COUNCIL

REPORT OF TOWN STUDY STEERING GROUP MEETING HELD AT 7.00PM, ON TUESDAY, 11th OCTOBER, 2016, AT THE BACK ANNEXE OF THE OLD SCHOOL, WINE STREET, LLANTWIT MAJOR.

Present; Councillor Mrs S Hanks (Chairman)

 Councillors Mrs S Geary
 Mr G Morgan
 Mr E Williams
 Mr M Marsh
 Mrs P Lancaster
 Mr J Evans

Mrs. H. March. Llantwit Major History Society
Mr A Clark Llantwit Major Principality Building Society
Mrs T Benfield Llanilltud Fawr in Flower
Miss J Jenkins Llantwit Major Retailer
Mr Ian Hunt Llantwit Major Retailer

Apologies were tendered on behalf of;

Councillor Mr M Mason
Councillor Mr D Foster
Councillor Mr G John
Councillor Mr R Austin
Councillor Mr R Gant
Councillor Mr E Hacker
Councillor Mrs J Norman
Mr. J. Durrant. Bethel Baptist Church.

Councillor Mrs S Hanks welcomed everyone to the Meeting.

Declaration of Interest Forms.

Declaration of Interest Form was received from Councillor Mrs S Geary regarding Item 6 To receive copies of Minutes of Vale of Glamorgan Destination Management Partnership on 22nd January 2016 and 24th June 2016. Item 7 to receive update on Road Sign on Approach Road from Cowbridge & Bridgend, new Tourism / Directions Signage and welcome to Llantwit Major sign and to note the Vale of Glamorgan Council Tourist Signing Policy.

Report of meeting held on 12th July 2016

Committee members had previously been circulated with a copy of the Report of the Town Study meeting held on 12th July, 2016, which had been ratified at the Full Town Council meeting of 28th July, 2016. Noted.

2.

Update from Town Centres Development Officer

Mr Christopher Edwards did not attend the Meeting therefore no update was available from the Town Centres Development Officer.

Recommended: That for future Meetings the Deputy Town Clerk contact Mr Christopher Edwards verbally to confirm his attendance / not attendance at Town Study Steering Group Meetings.

Update on Llantwit Major Chamber of Trade

Miss Jackie Jenkins from the Hair Studio in the Town updated Committee Members on the progress of forming a new Llantwit Major Chamber of Trade. She confirmed that a Social Meeting held in August 2016 had been attended by 22 Traders of Llantwit Major. All were keen to get Llantwit Major Chamber of Trade up and running again. She stated they were hoping to hold a General Meeting at the end of October 2016 once all documentation had been returned from the previous Chamber of Trade Organisation. Miss Jenkins stated a Treasurer would need to be appointed. They would look at holding four Meetings a year. Additional Meetings will be held if and when required.

Mr Ian Hunt asked if the Town Council would help endorse the newly formed Chamber of Trade.

Recommended: That two Town Councillors attend the Chamber of Trade General Meeting to be held at the end of October 2016. The Town Council to provide the Old School Back Annexe as the venue for the Meeting. Councillor Mrs S Hanks volunteered to attend as one the Town Councils representatives.

Further

Recommended: The Chamber of Trade to invite a representative from the Events Group to the Meetings once the Chamber of Trade is fully established.

To note letter from Vale of Glamorgan Council re Llantwit Major Old Town Traffic Issues

Committee Members had previously been circulated with a letter from Vale of Glamorgan Council dated 18th July 2016 detailing Llantwit Major Old Town Traffic Issues. Committee Members were not satisfied with the response from the Vale of Glamorgan Council and felt strongly that the Old Town is unsuitable for large HGV Vehicles. Councillor G Morgan stated that there had been numerous occasions where buildings have been damaged as large HGV vehicles pass through the narrow old town lanes.

Recommended: That the Deputy Town Clerk write a further letter to the Vale of Glamorgan Council stating the Committee dissatisfaction with the response to our letter and would like the Old Town Traffic issues reviewed further.

To note letter from Vale of Glamorgan Council re Public Toilets in Town Hall Car Park

Committee Members had previously been circulated with a letter from Vale of Glamorgan Council dated 2nd August 2016 acknowledging receipt of a letter from The Town Study Steering Group regarding the re painting of the Public Toilets in the Town Hall Car Park.

Recommended: That a reminder letter be sent to the Vale of Glamorgan Council requesting if a decision has been made regarding repainting the Public Toilets in the Town Hall Car Park.

For information copies of Minutes of Vale of Glamorgan Destination Management Partnership on 22nd January 2016 and 24th June 2016

Committee Members had previously been circulated with copies of the Minutes of the Vale of Glamorgan Destination Management Partnership Meetings held on the 22nd January 2016 and the 24th June 2016. Councillor G Morgan noted that on page 2 of the Minutes of the 24th June 2016 it stated that a number of the signage issues in Llantwit had been resolved. Councillor G Morgan stated he was not satisfied with this comment as to his knowledge no work had yet been undertaken.

Recommended: That the Town Clerk, as a representative that sits on the Vale of Glamorgan Destination Management Team, be asked to question the signage issues in Llantwit Major at the next Destination Management Meeting.

To receive update reference Road Sign on Approach from Cowbridge & Bridgend, New Tourism / Directions Signage and a Welcome to Llantwit Major Sign and to note the Vale of Glamorgan Councils Tourist Signing Policy

Committee Members had previously been circulated with an Agenda Brief detailing an update to the Road Sign on the Approach from Cowbridge & Bridgend, New Tourism / Directions Signage and a Welcome to Llantwit Major Sign and to note the Vale of Glamorgan Councils Tourist Signing Policy. The Deputy Town Clerk updated members that following further discussions with Ms Wendy Smith of Visible Services and Transport Department on the 27th September 2016 Ms Smith agreed to design and install a new Road Sign at the approach from Cowbridge & Bridgend and would forward to the Group the design layout for agreement prior to installation. Ms Smith stated that the further new Tourism / Direction Signs and the Welcome to Llantwit Major Sign could not be undertaken until a fee of £250.00 is paid to the Vale of Glamorgan Council to cover the Design work.

Mr Ian Hunt questioned what further cost would be payable by the Town Council for the production and installation of the additional Tourist Signs.

Mrs Heather March felt important to promote tourism in Llantwit and the Committee should agree to pay the £250.00

Councillor E Williams endorsed Mrs H March's sentiments and stated the Vale of Glamorgan Council should be asked for costings of the production and installation of the signs.

Recommended: That an Agenda Brief be put forward to Octobers Full Town Council

4.

Meeting to request permission be granted to spend £250.00 on producing design and quotations for new Tourist Signs in Llantwit Major.

Further

Recommended: That Councillor Mr G Morgan, Councillor Mr M Marsh, Mr Andrew Clarke and the Deputy Town Clerk have permission to liaise with Ms Wendy Smith of the Visible Services and Transport Dept to discuss further design ideas for the Tourist Signs and all findings and designs be bought back to the next Town Study Steering Group Meeting to be held in January 2017.

To further discuss details of the location of Defibrillators in Llantwit Major and the surrounding area.

Committee Members had previously been circulated with details of the location of Defibrillators in and around Llantwit Major. The Deputy Town Clerk updated members on the locations of all known Defibrillators following discussions with the Llantwit Major First Responders. Committee Members were informed that there is also a Defibrillator in the Leisure Centre Reception Area and Bouygues UK Ltd have their own Defibrillator based on the construction site of the new School Development Site in Llantwit Major.

Councillor Mr E Williams also confirmed that a Defibrillator is based at the West and East Gate entrance of MOD St Athan.

Recommended: That the Deputy Town Clerk complete list of all Defibrillators based in and around Llantwit Major and forward by email to Miss Jackie Jenkins to distribute to all Llantwit Major Traders. The completed list be put on all Llantwit Major Town Council Notice Boards and Social Media Sites.

Further

Recommended: That the Deputy Town Clerk email Bouygues UK Ltd to ask if once the Llantwit Learning Community site is completed they would consider donating the Defibrillator to Llantwit Major.

Further

Recommended: That Councillor J Evans ask at the next Pubwatch Meeting if any of the Public Houses based in Llantwit Major would consider having a Defibrillator on their premises.

To further discuss Committee Members ideas for improving Llantwit Major Town and Community

Mr Ian Hunt asked Committee Members the latest position regarding the Town Twinning. Councillor J Evans informed Mr Hunt that there was no longer a Town Twinning Organisation however the Town Council did still keep ties with Le Pouliguen. Committee

5.

Members discussed the Town Mayor sending a letter to Le Pouliguen telling them of what is happening in Llantwit Major and introducing herself as the new Town Mayor.

Mr Ian Hunt also stated he felt it was important for Llantwit Major to start promoting itself more especially with all the investment being undertaken in Llantwit Major with the new Llantwit Learning Community being developed.

Mrs Tina Benfield informed Committee Members the Llanilltud Fawr in Flower had planted over 1000 daffodil bulbs where the Llanmaes Road meets with the Llantwit Major Bypass.

Councillor Mrs S Geary stated that there was an awful lot of cigarette end left outside the Public Houses in the mornings which does not create a good impression in the Town. Councillor J Evans said he would bring this matter up with the Publicans at the next Pubwatch meeting.

Councillor Evans informed Committee Members that the Town Council were through to the second phase of the Grant Application process to apply for funding to make the Path wider in the Recreation Ground.

Mr Andrew Clark stressed the importance of keeping better communication with the Events Group and look at inviting a member of their Organisation to sit on the Town Study Steering Group Committee. Mr Clarke suggested that Traders be encourage to keep shops open later on the Xmas Illumination event in Llantwit Major on 26th November. Miss Jackie Jenkins to email Traders re this request and stated that she would like to see in future years re introducing the Christmas Window Display Competition to encourage friendly competition between local Traders.

Mrs Heather March wished to pass on her congratulations to the Llantwit Major 10k Committee for organising a successful Community event for the Town.

Councillor Mrs S Hanks updated Committee Members of the upcoming Town Council events. Llantwit Major Panto being held in Llantonian Hall on the 14th & 15th December 2016, The Mayors Musical Youth Concert to be held 11th February 2017 in St Illtuds Church, Llantwit Major and the Llantwit Major Town Councils Citizen Awards Event to be held in Llantonian Hall on 8th April 2017.

Date of Next Meeting.

The date of the next meeting will be at 7pm on Tuesday 17th January 2016 in the Council Chamber of the Old School, Llantwit Major.