

**LLANTWIT MAJOR TOWN COUNCIL**

**Minutes of the Annual Meeting of Llantwit Major Town Council held in the Council Chamber, Old School, Wine Street, Llantwit Major 7.05pm on Thursday, 3rd May 2018**

|          |             |               |                   |
|----------|-------------|---------------|-------------------|
| PRESENT; | Councillors | Mrs J Norman  | Town Mayor        |
|          |             | Mr G John     | ) WEST WARD       |
|          |             | Mr D Powell   | )                 |
|          |             | Mr G Thomas   | )                 |
|          |             | Mr G Wilkie   | ) SOUTH EAST WARD |
|          |             | Mr G Morgan   | )                 |
|          |             | Mr J Evans    | )                 |
|          |             | Mr A Clark    | ) BOVERTON WARD   |
|          |             | Mr R Gant     | )                 |
|          |             | Mr D Foster   | ) NORTH WARD      |
|          |             | Mrs J Norman  | )                 |
|          |             | Dr D Ellis    | )                 |
|          |             | Mr E Williams | )                 |

Llantwit Youth Council  
Members of the Public

**206. TO ELECT TOWN MAYOR.**

Councillor Mrs J Norman welcomed everyone to the Annual Meeting.  
Councillor Mrs J Norman asked for nominations for Town Mayor for the year 2018/2019.  
Councillor G John nominated, Councillor Dr D Ellis to be the Mayor, this was seconded by Councillor D Foster.

**RESOLVED:** That Councillor Dr D Ellis be duly elected Town Mayor for 2018/2019.

The Chains of Office were invested to Councillor Dr D Ellis by Councillor Mrs J Norman.

Councillor Dr D Ellis then proceeded to read and sign the oath as newly elected Town Mayor.

Councillor Dr D Ellis thanked Councillor Mrs J Norman for a sterling year as Town Mayor and congratulated her on raising a phenomenal amount of money for her chosen charities. Councillor Dr Ellis confirmed he would continue Councillor Mrs Normans work in promoting Llantwit Major as a dementia friendly town. Councillor Dr D Ellis thanked the North Ward residents for electing him as a Town Councillor and fellow Town Councillors for electing him to the post of Town Mayor for 2018/2019. He stated he would do his utmost to serve the Town to the best of his ability and had set the following objective for the year:  
'To make Llantwit Major a safer, healthier and more sustainable town in which to live'

125.

Councillor Dr D Ellis confirmed he was already planning a number of fund raising events in which to support his nominated charities. These being:

Headlines, Age Connect, St Illtuds Charity and a local forces charity (still to be confirmed)

His consort during his time as Town Mayor will be his wife Mrs Barbara Ellis.

Councillor Dr D Ellis proceeded to present Councillor Mrs J Norman with a heraldic shield and past Mayors badge.

Councillor Mrs J Norman addressed the Meeting. She said her year as Mayor had been both busy, a steep learning curve but a very enjoyable experience meeting so many lovely people. She thanked the Town Council for the honour and privilege of being Town Mayor. Councillor Mrs J Norman wished to thank Councillor Margaret Wilkinson for her great support this year as her consort, her family, Town Councillors and the Town Hall staff. She stated the highlight of the year was the Town Mayors Youth Concert held in February 2018.

**207. ELECTION OF DEPUTY MAYOR.**

Councillor Dr D Ellis asked for nominations for Deputy Mayor for 2018/2019.

Councillor G John nominated Councillor R Gant to be the Deputy Mayor, this was seconded by Councillor D Foster.

**RESOLVED:** That Councillor R Gant be duly elected as Deputy Town Mayor for 2018/2019.

Councillor Dr D Ellis presented Councillor R Gant with the Deputy Town Mayors chain. Councillor Dr D Ellis congratulated Councillor R Gant and stated he was sure they would work well together for the best of Llantwit Major.

Councillor R Gant thanked Councillors for his election of Deputy Town Mayor, stating that it was a great honour and privilege to be elected and hoped he can fulfil the role of Deputy Town Mayor and support the Town Mayor in his duties to the best of his abilities.

**208. APOLOGIES**

Councillor Dr P Dickson – family illness

**209. DECLARATIONS OF INTEREST.**

There were no Councillor Declaration of Interest

**210. MINUTES OF PREVIOUS ANNUAL MEETING.**

Councillors had previously been circulated with copies of the Minutes of the Annual Meeting held on 11<sup>th</sup> May, 2017, which had been ratified at a Full Town Council meeting held on 25<sup>th</sup> May 2017. Noted.

**211. NOMINATIONS FOR REPRESENTATION ON COMMITTEES**

**FINANCE AND POLICY COMMITTEE;** Chair; Councillor Mr D Foster  
 Deputy Chairman; Councillor Mr A Clark  
 Council Membership; 12 (excluding Chairman & Deputy Chairman)  
 Cllrs; Mr G John, Mrs S Hanks, Mr J Evans, Mr E Williams, Mrs J Norman, Mr G Morgan, Mr G Thomas, Dr D Ellis, Mr R Gant, Mr G Wilkie, Dr P Dickson, Mr D Powell.

**RECREATION & BUILDINGS COMMITTEE;** Chair; Councillor Mr J Evans  
 Deputy Chairman; Councillor Mr G Morgan  
 Council Membership; 12 (excluding Chairman & Deputy Chairman);  
 Cllrs; Mr G John, Mrs S Hanks, Mr A Clark, Mr E Williams, Mrs J Norman, Mr D Foster, Mr G Thomas, Dr D Ellis, Mr R Gant, Mr G Wilkie, Dr P Dickson, Mr D Powell.

**FOOTPATH FORUM;** Chair; Town Mayor  
 Councillors; 3 (excluding Chairman)  
 Cllrs; Mr G Morgan, Mr D Foster, Mr D Powell

plus outside representation

**CENOTAPH FORUM;** Chair;  
 Councillors; 4 (excluding Chairman)

plus outside representation

**RESOLVED:** That the Cenotaph Forum be held in abeyance until a time when they are needed to meet.

**MAYORAL INAUGURATION FORUM;** Chair; Town Mayor  
 Councillors; 3 (excluding Chairman)  
 Cllrs; Mrs S Hanks, Mrs J Norman, Mr R Gant

Including Clergy representation.

**TOWN STUDY STEERING GROUP;** Chair; Town Mayor  
 Council Membership; 6 (excluding Chairman)  
 Cllrs. Mr A Clark, Dr P Dickson, Mr G Thomas, Mr G Morgan, Mr J Evans, Mr D Powell

Plus outside representation.

|                                    |                                                                                                                                           |                                                                                 |
|------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|
| <b>PLANNING<br/>COMMITTEE;</b>     | Chair;<br>Deputy Chairman;<br>Council Membership;<br>Cllrs. Mr A Clark, Mr G Morgan, Dr P Dickson, Mr D Powell                            | Councillor Mr J Evans<br>Councillor D Foster<br>4 (one from each Ward)          |
| <b>TOWN HALL<br/>WORKING GROUP</b> | Chair;<br>Council Membership;<br>Mayor & Town Clerk<br>Cllrs; Mrs S Hanks, Mr J Evans, Mr G Morgan, Dr D Ellis, Mr G Thomas, Mrs J Norman | Councillor Mr D Foster<br>6 (excluding Chairman) including Town                 |
| <b>YOUTH ACTIVITIES<br/>FORUM</b>  | Chair;<br>Council Membership;<br>Cllrs; Mr J Evans, Mr G Morgan, Mr G Wilkie, Dr P Dickson, Mrs J Norman                                  | Councillor Mr G Thomas<br>5 (excluding Chairman)                                |
| <b>YOUTH LINK<br/>COUNCILLORS</b>  | Councillor Mr G Morgan<br>Councillor Mr G Thomas<br>Plus the Town Mayor, Councillor Dr D Ellis                                            |                                                                                 |
| <b>FUNDING<br/>FORUM</b>           | Chair;<br>Council Membership;<br>Cllrs.                                                                                                   | 5 (excluding Chairman)                                                          |
| <b>RESOLVED:</b>                   | That the Funding Forum be held in abeyance until a time when they are needed to meet.                                                     |                                                                                 |
| <b>CITIZEN AWARDS<br/>PANEL;</b>   | Chair;<br>Council Membership;<br>Cllrs; Mrs J Norman, Mrs S Hanks, Mr A Clark, Mr D Powell, Mr G Wilkie                                   | Town Mayor<br>5 + Town Mayor                                                    |
| <b>FAIRTRADE;</b>                  | Chair;<br>Cllrs;                                                                                                                          |                                                                                 |
| <b>RESOLVED:</b>                   | That the Fairtrade Committee be held in abeyance until a time when they are needed to meet.                                               |                                                                                 |
| <b>SCHOOL GARDEN;</b>              | Chair;<br>Cllrs; Mrs J Norman, Mr R Gant                                                                                                  | Town Mayor, Councillor Dr D Ellis                                               |
| <b>5 YEAR PLAN<br/>COMMITTEE;</b>  | Chair;<br>Council Membership;                                                                                                             | Councillor Mr D Foster, Chair of Finance<br>4 + Chair of Recreation & Buildings |

Cllrs; Mrs J Norman, Mr J Evans (Chair of & Recreation & Buildings), Mr G Morgan, Dr D Ellis, Mr A Clark

**ALLOTMENT  
SUB-COMMITTEE;** Chair; Councillor Mr J Evans  
Council Membership; 4 (including chair)  
Cllrs; Mrs S Hanks, Mrs J Norman, Mr G Wilkie

**BOVERTON ROAD  
REGENERATION  
SUB COMMITTEE;** Chair;  
Council Membership; 5 (including chair)  
Cllrs;

**RESOLVED:** That the Boverton Road Regeneration Sub Committee Panel be held in abeyance until a time when they are needed to meet.

**BOWLS CLUB  
SUB COMMITTEE;** Chair; Councillor Mr J Evans  
Council Membership; 3 (including chair)  
Cllrs; Mr G Morgan, Mr G Thomas

**COUNCIL CHAMBER  
REDECORATION  
COMMITTEE;** Council Membership; Chair of Finance, Chair of Recreation Buildings, Town Mayor & Deputy Town Mayor

**RESOLVED:** That the Council Chamber Redecoration Committee be held in abeyance until a time when they are needed to meet.

**WELLBEING OF  
FUTURE  
GENERATION  
COMMITTEE** Chair; Councillor Dr D Ellis  
Council Membership; 5 (including chair & Town Mayor)  
Cllrs; Mr J Evans, Mr G Thomas, Mrs J Norman, Mr D Foster

**RESHAPING SERVICES  
COMMITTEE;** Chair; Councillor Mr D Foster  
Council Membership; 6 (including chair)  
Cllrs; Mr J Evans, Mr G Thomas, Mr A Clark, Mr D Powell,  
Mr G Morgan,

**SMALL  
SCULPTURE  
COMMITTEE;** Chair; Town Mayor  
Council Membership; 6 (excluding Chairman)  
Cllrs. Mr A Clark, Dr P Dickson, Mr G Thomas, Mr G Morgan, Mr J Evans, Mr D Powell

Plus outside representation.

**NATIONS TRIBUTE  
COMMITTEE:** Chair; Town Mayor ,Councillor Dr D Ellis

Council Membership; 7 (including chair)  
 Cllrs; Mr J Evans, Mr G Thomas, Mrs J Norman, Mr G Morgan, Mr R Gant, Dr P Dickson

**PROVISION OF YOUTH SERVICES:** Chair; Councillor Mr D Foster  
 Council Membership; 3 (including chair)  
 Cllrs; Mr J Evans, Mr G Thomas

**SPORTS DEVELOPMENT COMMITTEE** Chair; Councillor D Foster  
 Council Membership; 7 (including chair)  
 Cllrs; Mr G Thomas, Mr J Evans, Mr G John, Mrs S Hanks, Mr G Morgan, Mr R Gant

**APPEAL HEARING (PERSONNEL)** Councillor  
 Councillor  
 Councillor

**APPEALS COMMITTEE (PERSONNEL)** Councillor  
 Councillor  
 Councillor

**GREIVANCE PANEL (PERSONNEL)** Councillor  
 Councillor  
 Councillor  
 Councillor  
 Councillor

**INTERVIEW PANEL** Councillor  
 Councillor  
 Councillor  
 Councillor  
 Councillor

**RESOLVED:** That the Appeals Hearing, Appeals Committee, Interview Panel and Grievance Panel be held in abeyance until a time when they are needed to meet.

## **212. COUNCILLORS AS REPRESENTATIVES ON OUTSIDE BODIES/COMMITTEES.**

**LLANTWIT MAJOR LIFEGUARDS;** Councillor 1;  
 Substitute if required.

**RESOLVED:** That no representatives be elected to sit on the Llantwit Major Lifeguards Committee

|                                                                      |                                |                                                 |
|----------------------------------------------------------------------|--------------------------------|-------------------------------------------------|
| <b>CHARITIES;</b>                                                    | Councillor 1;<br>Councillor 2; | Councillor Dr D Ellis<br>Councillor R Gant      |
| <b>VALE OF GLAM<br/>COUNCIL<br/>COMMUNITY<br/>LIAISON COMMITTEE;</b> | Councillor 1;<br>Councillor 2; | Councillor Dr P Dickson<br>Councillor G Morgan  |
| <b>BRITISH LEGION<br/>PANEL;</b>                                     | Councillor 1;<br>Councillor 2; | Councillor Mr G Thomas<br>Councillor Mr R Gant  |
| <b>LLANILLTYD<br/>FAWR IN FLOWER;</b>                                | Councillor 1;<br>Councillor 2; | Councillor Mrs J Norman<br>Councillor Mr R Gant |
| <b>GOOD NEIGHBOUR<br/>SCHEME STEERING<br/>GROUP;</b>                 | Councillor 1;<br>Councillor 2; | Councillor Dr D Ellis<br>Councillor Mr R Gant   |
| <b>POWER STATION<br/>LIAISON GROUP;</b>                              | Councillor 1;                  | Councillor Dr P Dickson                         |
| <b>PUBWATCH;</b>                                                     | Councillor 1;                  | Councillor Mr G Thomas                          |
| <b>P.A.C.T.</b>                                                      | Councillor 1;                  | Councillor Dr D Ellis                           |
| <b>LLANTWIT MAJOR<br/>TENNIS CLUB</b>                                | Councillor 1;<br>Councillor 2; |                                                 |

Councillors discussed Council Membership on this Group and it was;

**RESOLVED:** That the Membership of this be held in abeyance until a time when the Town Council is invited to attend.

|                                                     |                                |                                                   |
|-----------------------------------------------------|--------------------------------|---------------------------------------------------|
| <b>FRIENDS OF<br/>GLAMORGAN<br/>HERITAGE COAST;</b> | Councillor 1;<br>Councillor 2; | Councillor Mr D Powell<br>Councillor Dr P Dickson |
| <b>ONE VOICE<br/>WALES;</b>                         | Councillor 1;<br>Councillor 2; | Councillor Mr G Thomas<br>Councillor Mr R Gant    |
| <b>LLANTWIT MAJOR<br/>CHAMBER OF<br/>TRADE</b>      | Councillor 1;<br>Councillor 2; | Councillor Mr A Clark<br>Councillor Mrs S Hanks   |

**MINOR AUTHORITY REPRESENTATION ON VALE PRIMARY SCHOOL GOVERNING BODIES**

|                                                   |                                                                                                                                               |
|---------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|
| <b>ST. ILLTYD'S<br/>JUNIOR &amp; INFANT;</b>      | Councillor Mr A Clark<br>(until 28 <sup>th</sup> September 2021)<br><i>shared position with Llanmaes Community Council</i>                    |
| <b>YSGOL DEWI SANT<br/>INFANT SCHOOL;</b>         | Councillor G Wilkie<br>(until 28 <sup>th</sup> July 2020)<br><i>shared position with Llanmaes Community Council</i>                           |
| <b>YSGOL DDRAIG<br/>JUNIOR SCHOOL;</b>            | Councillor Mrs S Hanks<br>(until 29 <sup>th</sup> September 2019)<br><i>shared position with Llanmaes Community Council</i>                   |
| <b>WICK AND<br/>MARCROSS CHURCH<br/>IN WALES:</b> | Mrs R Quinn<br>(until 28 <sup>th</sup> July 2020)<br><i>shared position with St Donats Community Council &amp; Wick<br/>Community Council</i> |
| <b>YSGOL IOLO<br/>MORGANWG;</b>                   | Alec Trousdell<br>(22 <sup>nd</sup> Sept 2018)<br><i>shared position with Cowbridge Town Council &amp; Llanmaes<br/>Community Council</i>     |

**213. FUTURE MEETING DATES**

Councillors had previously been circulated with a list of Future Meeting dates for Full Town Council, Finance and Policy, Town Study Steering Group, Footpath Forum, and Annual Meeting 2018/2019.

**RESOLVED:** That the above Meeting dates be circulated and adopted.

SIGNED .....

**MAYOR**

DATE .....