

LLANTWIT MAJOR TOWN COUNCIL

Minutes of the Annual Meeting of Llantwit Major Town Council held in the Council Chamber, Old School, Wine Street, Llantwit Major 7.05pm on Thursday, 11th May 2017

PRESENT;	Councillors	Mrs S Hanks	Town Mayor
		Mr G John) WEST WARD
		Mr D Powell)
		Mr G Thomas)
		Mr G Wilkie) SOUTH EAST WARD
		Mr G Morgan)
		Mr J Evans)
		Mr A Clark) BOVERTON WARD
		Mr R Gant)
		Dr P Dickson)
		Mr D Foster) NORTH WARD
		Mrs J Norman)
		Dr P D Ellis)
		Mr E Williams)

Llantwit Youth Council
Members of the Public

1. TO ELECT TOWN MAYOR.

Councillor Mrs S Hanks welcomed everyone to the Annual Meeting.

Councillor Mrs S Hanks asked for nominations for Town Mayor for the year 2017/2018. Councillor G John nominated, Councillor Mrs J Norman to be the Mayor, this was seconded by Councillor D Foster.

RESOLVED: That Councillor Mrs J Norman be duly elected Town Mayor for 2017/2018.

The Chains of Office were invested to Councillor Mrs J Norman by Councillor Mrs S Hanks.

Councillor Mrs J Norman then proceeded to read and sign the oath as newly elected Town Mayor.

Councillor Mrs J Norman stated that she would like to thank Councillor Mrs S Hanks for all the hard work she had done in her time as Town Mayor, she was going to be a hard act to follow. She wished to thank the Town Council and the Youth Council for all their hard work and thanks to her family for their support leading up to today and for the coming year. Councillor Mrs J Norman said it was a privilege to be elected to this post and she would do her best to represent Llantwit Major as Town Mayor.

Her consort during her time as Town Mayor will be Councillor Mrs M Wilkinson.

Councillor Mrs J Norman proceeded to present Councillor Mrs S Hanks with a heraldic shield and past Mayors badge.

Councillor Mrs S Hanks addressed the Meeting. She said her year as Mayor had been both busy and very enjoyable. She thanked the Town Council for the honour and privilege of being Town Mayor. Councillor Mrs S Hanks wished to thank her husband Mr William Hanks for his support this year as her consort, her family, Town Councillors and the Town Hall staff.

2. ELECTION OF DEPUTY MAYOR.

Councillor Mrs J Norman asked for nominations for Deputy Mayor for 2017/2018.

RESOLVED: That Councillor De P D Ellis be duly elected as Deputy Town Mayor for 2017/2018.

Councillor Mrs J Norman presented Councillor Dr P D Ellis with the Deputy Town Mayors chain. Councillor Mrs J Norman congratulated Councillor Dr P D Ellis and stated she was sure they would work well together for the best of Llantwit Major.

Councillor Dr P D Ellis thanked Councillors for his election of Deputy Town Mayor, stating that it was an honour to be elected and hoped he can fulfil the role of Deputy Mayor and support the Town Mayor in her duties to the best of his abilities.

3. APOLOGIES

Councillor Mr D Powell – Holiday leave

4. DECLARATIONS OF INTEREST.

There were no Councillor Declaration of Interest

5. MINUTES OF PREVIOUS ANNUAL MEETING.

Councillors had previously been circulated with copies of the Minutes of the Annual Meeting held on 5th May, 2016, which had been ratified at a Full Town Council meeting held on 25th May 2016. Noted.

6. NOMINATIONS FOR REPRESENTATION ON COMMITTEES

FINANCE AND	Chair;	Councillor Mr D Foster
POLICY COMMITTEE;	Deputy Chairman;	Councillor Mr A Clark

Council Membership; 12 (excluding Chairman & Deputy Chairman)

Cllrs; Mr G John, Mrs S Hanks, Mr J Evans, Mr E Williams, Mrs J Norman, Mr G Morgan, Mr G Thomas, Dr D Ellis, Mr R Gant, Mr G Wilkie, Dr P Dickson, Mr D Powell.

**RECREATION
& BUILDINGS
COMMITTEE;**

Chair; Councillor Mr J Evans
Deputy Chairman; Councillor Mr G Morgan
Council Membership; 12 (excluding Chairman & Deputy Chairman);
Cllrs; Mr G John, Mrs S Hanks, Mr A Clark, Mr E Williams, Mrs J Norman, Mr D Foster, Mr G Thomas, Dr D Ellis, Mr R Gant, Mr G Wilkie, Dr P Dickson, Mr D Powell.

**FOOTPATH
FORUM;**

Chair; Town Mayor
Councillors; 3 (excluding Chairman)
Cllrs; Mr G Morgan, Mr D Foster, Mr D Powell

plus outside representation

**CENOTAPH
FORUM;**

Chair; Town Mayor
Councillors; 4 (excluding Chairman)
Cllrs Mr G Morgan, Mr R Gant, Dr D Ellis, Mr G Thomas.

plus outside representation

**MAYORAL
INAUGURATION
FORUM;**

Chair; Town Mayor
Councillors; 3 (excluding Chairman)
Cllrs; Mrs S Hanks, Dr D Ellis, Mr E Williams

Including Clergy representation.

**TOWN STUDY
STEERING
GROUP;**

Chair; Town Mayor
Council Membership; 6 (excluding Chairman)
Cllrs. Mr A Clark, Dr P Dickson, Mr G Thomas, Mr G Morgan, Mr J Evans, Mr D Powell

Plus outside representation.

**PLANNING
COMMITTEE;**

Chair; Councillor Mr J Evans
Deputy Chairman; Councillor D Foster
Council Membership; 4 (one from each Ward)
Cllrs. Mr A Clark, Mr G Morgan, Dr P Dickson, Mr D Powell

TOWN HALL WORKING GROUP	Chair; Councillor Mr D Foster Council Membership; 6 (excluding Chairman) including Town Mayor & Town Clerk Cllrs; Mrs S Hanks, Mr J Evans, Mr G Morgan, Dr D Ellis, Mr G Thomas, Mrs J Norman
YOUTH ACTIVITIES FORUM	Chair; Councillor Mr E Williams Council Membership; 5 (excluding Chairman) Cllrs; Mr J Evans, Mr G Morgan, Mr G Thomas, Dr P Dickson, Mrs J Norman
YOUTH LINK COUNCILLORS	Councillor Mr E Williams Councillor Mr G Thomas Plus the Town Mayor; Mrs J Norman
FUNDING FORUM	Chair; The Mayor, Mrs J Norman Council Membership; 5 (excluding Chairman) Cllrs. Mrs S Hanks, Mr R Gant, Mr J Evans, Dr D Ellis, Mr D Foster
CITIZEN AWARDS PANEL;	Chair; Town Mayor Council Membership; 5 + Town Mayor Cllrs;
FAIRTRADE;	Chair; Councillor Mr E Williams Cllrs; Mr G Wilkie
SCHOOL GARDEN;	Chair; Town Mayor, Councillor Mrs J Norman Cllrs; Dr D Ellis, Mr R Gant
5 YEAR PLAN COMMITTEE;	Chair; Councillor Mr D Foster, Chair of Finance Council Membership; 4 + Chair of Recreation & Buildings Cllrs; Mrs J Norman, Mr J Evans (Chair of & Recreation & Buildings), Mr G Morgan, Dr D Ellis, Mr A Clark
ALLOTMENT SUB-COMMITTEE;	Chair; Councillor Mr J Evans Council Membership; 4 (including chair) Cllrs; Mrs S Hanks, Mrs J Norman, Mr G Wilkie
BOVERTON ROAD REGENERATION SUB COMMITTEE;	Chair; Council Membership; 5 (including chair) Cllrs;

RESOLVED: That the Boverton Road Regeneration Sub Committee Panel be held in abeyance until a time when they are needed to meet.

**BOWLS CLUB
SUB COMMITTEE;** Chair; Councillor Mr J Evans
Council Membership; 3 (including chair)
Cllrs; Mr G Morgan, Mr G Thomas

**COUNCIL CHAMBER
REDECORATION
COMMITTEE;** Council Membership; Chair of Finance, Chair of
Recreation Buildings, Town Mayor & Deputy Town Mayor

RESOLVED: That the Council Chamber Redecoration Committee be held in abeyance until a time when they are needed to meet.

**WELLBEING OF
FUTURE
GENERATION
COMMITTEE** Chair; Councillor Mrs J Norman
Council Membership; 5 (including chair & Town Mayor)
Cllrs; Mr J Evans, Mr G Thomas, Dr D Ellis, Mr D Foster

**RESHAPING SERVICES
COMMITTEE;** Chair; Councillor Mr D Foster
Council Membership; 6 (including chair)
Cllrs; Mr J Evans, Mr G Thomas, Mr A Clark, Mr D Powell,
Mr G Morgan,

**APPEAL HEARING
(PERSONNEL)** Councillor
Councillor
Councillor

**APPEALS
COMMITTEE
(PERSONNEL)** Councillor
Councillor
Councillor

**GREIVANCE
PANEL
(PERSONNEL)** Councillor
Councillor
Councillor
Councillor
Councillor

**INTERVIEW
PANEL** Councillor
Councillor
Councillor
Councillor
Councillor

RESOLVED: That the Appeals Hearing, Appeals Committee, Interview Panel and Grievance Panel be held in abeyance until a time when they are needed to meet.

7. TO DISCUSS AGENDA BRIEF REGARDING FORMATION OF NEW COMMITTEES

(i) A NATIONS TRIBUTE CELEBRATION COMMITTEE

Councillors had previously been circulated with an Agenda Brief reference forming a new Nations Tribute Celebration Committee to look at organising an event to celebrate the Battles Over – A Nations Tribute on the 11th November 2018

RESOLVED: That a Nations Tribute Celebration Committee be formed as detailed below:

NATIONS TRIBUTE CELEBRATION COMMITTEE;	Chair	Councillor Dr D Ellis
	Council Membership;	7 (including chair)
	Cllrs;	Mr J Evans, Mr G Thomas, Mr E Williams, Mrs J Norman, Mr G Morgan, Dr P Dickson

(ii) PURCHASE OF ADDITIONAL CEMETERY LAND

Councillors had previously been circulated with an Agenda Brief reference forming a Committee to look at the purchase of additional cemetery land.

RESOLVED: That no Committee be formed at present to look purchasing additional Cemetery land.

Further

RESOLVED: That an Agenda Item be added to the next Five Year Plan Committee Meeting to review additional cemetery land.

(iii) SMALL SCULPTURE COMMITTEE

Councillors had previously been circulated with an Agenda Brief reference forming a new Small Sculpture Committee to look at creating and installing a metal sculpture in Llantwit Major.

RESOLVED: That a Small Sculpture Committee be formed as detailed below:

SMALL SCULPTURE COMMITTEE;	Chair;	Town Mayor
	Council Membership;	6 (excluding Chairman)
	Cllrs.	Mr A Clark, Dr P Dickson, Mr G Thomas, Mr G Morgan, Mr J Evans, Mr D Powell

Plus outside representation.

8. COUNCILLORS AS REPRESENTATIVES ON OUTSIDE BODIES/COMMITTEES.

LLANTWIT MAJOR LIFEGUARDS;	Councillor 1; Substitute if required.
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RESOLVED: That no representatives be elected to sit on the Llantwit Major Lifeguards Committee

CHARITIES;	Councillor 1; Councillor 2;	Councillor Mrs J Norman Councillor Dr D Ellis
VALE OF GLAM COUNCIL COMMUNITY LIAISON COMMITTEE;	Councillor 1; Councillor 2;	Councillor Mr G Morgan Councillor Dr P Dickson
BRITISH LEGION PANEL;	Councillor 1; Councillor 2;	Councillor Mr G Thomas Councillor Mr R Gant
LLANILLTYD FAWR IN FLOWER;	Councillor 1; Councillor 2;	Councillor Mrs J Norman Councillor Mr G Wilkie
GOOD NEIGHBOUR SCHEME STEERING GROUP;	Councillor 1; Councillor 2;	Councillor Dr D Ellis Councillor Mr R Gant
POWER STATION LIAISON GROUP;	Councillor 1;	Councillor Dr P Dickson
PUBWATCH;	Councillor 1;	Councillor Mr G Thomas
P.A.C.T.	Councillor 1;	Councillor Dr D Ellis
LLANTWIT MAJOR TENNIS CLUB	Councillor 1; Councillor 2;	

Councillors discussed Council Membership on this Group and it was;

RESOLVED: That the Membership of this be held in abeyance until a time when the Town Council is invited to attend.

FRIENDS OF GLAMORGAN HERITAGE COAST;	Councillor 1; Councillor 2;	Councillor Mr D Powell Councillor Dr P Dickson
ONE VOICE WALES;	Councillor 1; Councillor 2;	Councillor Mr G Thomas Councillor Mr R Gant
LLANTWIT MAJOR CHAMBER OF TRADE	Councillor 1; Councillor 2;	Councillor Mr A Clark Councillor Mrs S Hanks

9. **MINOR AUTHORITY REPRESENTATION ON VALE PRIMARY SCHOOL GOVERNING BODIES**

ST. ILLTYD'S JUNIOR & INFANT;	Councillor Mrs S Geary (Nov 2013 – Nov 2017)
YSGOL DEWI SANT INFANT SCHOOL;	Councillor G John (until 28 th July 2020) <i>shared position with Llanmaes Community Council</i>
YSGOL DDRAIG JUNIOR SCHOOL;	Councillor Mrs S Hanks (until 29 th September 2019) <i>shared position with Llanmaes Community Council</i>
WICK AND MARCROSS CHURCH IN WALES:	Mrs R Quinn (until 28 th July 2020) <i>shared position with St Donats Community Council & Wick Community Council</i>
YSGOL IOLO MORGANWG;	Alec Trousdell (22 nd Sept 2018) <i>shared position with Cowbridge Town Council & Llanmaes Community Council</i>

10. **TO DISCUSS AGENDA BRIEF REGARDING REPRESENTATION ON OUTSIDE COMMITTEE**

Councillors had previously been circulated with an Agenda Brief regarding approaching Llantwit Major Events Group referencing re appointing two new Town Council representatives to sit on the Events Group. Councillors discussed Council Membership on this Group and it was;

RESOLVED: That the Llantwit Major Events Group be approached to request that the following two Councillors represent the Town Council:-

LLANTWIT MAJOR EVENTS GROUP;	Councillor 1; Councillor 2;	Councillor Mr G Morgan Councillor Mr A Clark
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11. **TO RECEIVE PERMISSION TO AMEND BANK MANDATE AND NOMINATE COUNCILLORS TO AUTHORISE INTERNET BANKING**

Councillors had previously been circulated with an Agenda Brief requesting to amend the Bank Mandate to include all new Councillors and to nominate Councillors to have 'authorise use' of internet banking.

RESOLVED: That the Bank Mandate with Unity Trust Bank be amended to include all new Councillors.

Further

RESOLVED: That the following Councillors be given permission to 'authorise use' of Unity Trust internet banking:

Councillors; Mr D Foster, Mr J Evans, Mr G Thomas, Dr D Ellis, Dr P Dickson

12. FUTURE MEETING DATES

Councillors had previously been circulated with a list of Future Meeting dates for Full Town Council, Finance and Policy, Town Study Steering Group, Footpath Forum, Youth Forum and Annual Meeting 2017/2018.

RESOLVED: That the above Meeting dates be circulated and adopted.

SIGNED

MAYOR

DATE