

LLANTWIT MAJOR TOWN COUNCIL

REPORT OF TOWN STUDY STEERING GROUP MEETING HELD AT 7.00PM, ON TUESDAY, 10th JULY, 2018 IN THE COUNCIL CHAMBER, OLD SCHOOL, WINE STREET, LLANTWIT MAJOR.

Present; Councillor Dr D Ellis (Chairman)

Councillors Mr G Thomas
Mr G Morgan
Mr J Evans
Mr D Powell
Mr A Clark

Mrs P Lancaster Llanilltud Fawr in Flower
Mr A Ecclestone Llantwit Major Boys Brigade
Ms Alex Thomas Vale of Glamorgan Council Youth Participation Worker
Mrs H March Llantwit Major History Society
Mrs Claire Ingram Llantwit Major Chamber of Trade
Mrs G Price

Apologies were tendered on behalf of;

Councillor Dr P Dickson
Mrs T Benfield – Llanilltud Fawr in Flower
Mr Christopher Edwards – Vale of Glamorgan Council Town Centre Development Officer
Mr J Durrant - Bethel Baptist Church

Councillor Dr D Ellis welcomed everyone to his first Meeting as Chair of the Town Study Steering Group Meeting.

Declaration of Interest Forms.

There were no Declaration of Interest Forms received.

Report of Meeting held on 17th April 2018

Committee members had previously been circulated with a copy of the Report of the Town Study Meeting held on 17th April 2018, which had been ratified at the Full Town Council meeting of 26th April, 2018. Noted.

To note Outside Representation Form to be completed by all representatives sitting on the Town Study Steering Group Committee

Committee Members had previously been circulated with an Outside Representation Form to be completed by all representatives sitting on the Town Study Steering Group Committee. Councillor Dr Ellis informed Committee Members that all external organisations were required to complete the form as part of the new General Data Protection

2.

Regulations. Completed Forms were received from Llantwit Major Boys Brigade, Llantwit Major Chamber of Trade, Llantwit Youth Council and Mrs Gwyneth Price.

Recommended: That Outside Representation Forms be sent to Llantwit Major History Society, Mr Ian Hunt (Filco Food Stores), Llanilltud Fawr in Flower, Bethel Baptist Church, Events Committee and St Illtuds Church to complete and return to the Town Hall Office.

Update from Town Centres Development Officer

Mr Christopher Edwards sent his apologies as unable to attend meeting due to leave commitments. No update received from Town Centres Development Officer.

Update on Llantwit Major Chamber of Trade

Mrs Claire Ingram informed Committee Members that Llantwit Major Chamber of Trade were very busy and functioning efficiently. They had undertaken a very successful Art Trail for Children over the Half Term Holiday period. The AGM was being held in the West House Hotel on the 18th July 2018. All Town Study Steering Group Committee members were welcome to attend. She hoped to encourage new recruits to take on the key roles on the Chamber of Trade Committee.

To discuss email re litter issues in Town Centre

Committee Members had previously been circulated with an email dated 30th April 2018 from Mr C Edwards, Town Centre Development Manager reference commercial waste collections. Mr Edwards confirmed in the email that the Vale of Glamorgan Council would find it very difficult to amend the collect time of commercial waste in Llantwit Major due to tight timescales. Councillor Clark stated that a few businesses within the town centre had transferred from the Vale of Glamorgan Council to Biffa collections. He noted that some businesses still left a large amount of rubbish out overnight in the town centre and he intended to try to liaise with them himself to come up with a solution to this issue. Noted.

To discuss funding ideas from town improvements (as discussed at the Town Study Steering Group Meeting held on the 17th April 2018).

The Deputy Town Clerk informed Committee Members that at the last Meeting members were asked to bring to this meeting ideas for town improvement projects that could be forward to Mr Christopher Edwards (Town Centre Development Officer) for consideration for funding/grant opportunities.

The Deputy Town Clerk stated that she has begun to look at costings for installing an external water refill point in the town centre.

Mrs Claire Ingram suggested better tourist board signs leading to the old part of town. Members discussed that the existing Pavement Markers that were installed leading to the town are not clear enough. Councillor Clark queried if the pavement markers could be framed with a brighter stone to make the more visible to tourists visiting the town.

3.

Members discussed an alternative option for leading tourists to the old town could be placing banners on lampposts. Mrs Claire Ingram suggested using the design that was created by the School a few years ago. This depicted the Celtic Cross, Sea, Surf and Church with the logo 'Llantwit Major the most beautiful of places'.

Councillor G Thomas informed members that the Youth Council were producing a Photo Map for the Town depicting all the points of interests for tourists to see when visiting Llantwit Major.

Recommended: That the Deputy Town Clerk looks into costings for banners and bring findings back to the next Town Study Steering Group Meeting for further discussion.

Update on Sculpture Project

Gwyneth Price updated Committee Members on the Sculpture Project. Mrs Price confirmed that she had spoken to the Llantwit Major Comprehensive School re the complexity of the design of the proposed Sculpture and had agreed with the pupil that the design would be used on some Town Council literature rather than made into a Sculpture. Mrs Price said she would be prepared to design the Sculpture and was envisaging a theme consisting of a silhouette figure detailing a cyclist, child and a dog.

Recommended: That Mrs Price bring copies of her proposed design for the Sculpture to the next Town Study Steering Group Meeting.

To note correspondence from Vale of Glamorgan Council re Stallcourt Avenue and road surfaces in Llantwit Major

Committee Members noted the correspondence received from the Vale of Glamorgan Council re the condition of the pavements on Stallcourt Avenue and the road surfaces in Llantwit Major. Councillor Morgan re-emphasised his concern to members of the condition of the pavement along Stallcourt Avenue.

Recommended: That the concerns re the condition of pavements in Llantwit Major be added as an Agenda Item on the next Vale of Glamorgan Councils Community Liaison Group Meeting.

To note updated details on Nation Tributes Celebrations for Llantwit Major

Committee members had previously been circulated with the minutes dated 16th April 2018 of the Nation Tributes Celebrations Committee Meeting. Noted.

To note Action Tracker detailing all Projects undertaken and outstanding within the Town Study Steering Group

Committee Members had previously been circulated with an Action Tracker detailing all projects undertaken and outstanding by the Town Study Steering Group. Noted.

For information – Update on Water Refill Points & Recycling Bins throughout the town and formation of a small Committee to further research recycling issues within Llantwit Major.

The Deputy Town Clerk informed Members that she had been investigating the costs of installing Water Refill Points and Recycling Bins in the Town but had not yet looked into the running costs of maintaining these facilities within the town.

The Town Clerk informed members that she had met with Jacquie Jenkins from the Chamber of Trade and Claire Jackman from the Vale Coastal Clean Up Organisation to discuss Llantwit Major becoming a Single Plastic Free Community. She confirmed that already Llantwit Major was fulfilling part of the criteria required as some businesses already had introduced alternative plastic use products. She stated that to reach the goal further businesses would need to be encouraged to come on board and support a single plastic free community and various fund raising events would need to be organised supporting this initiative.

Councillor Morgan stated that this was an excellent idea but had reservations how Public Houses could promote this concept as all drinks served in Pub Beer Gardens need to be in plastic glasses.

Mrs Patricia Lancaster stated the importance of getting the Youth Council and local organisations (e.g. Brownies/ Boys Brigade / Scouts) involved in creating a Plastic Free Town.

To discuss email re the pedestrian pavement outside the front of the shops in the Town Centre along Boverton Road

Committee members had previously been circulated with an email dated 9th June 2018 re the pedestrian pavement and flowers outside the front of the shops in the town centre along Boverton Road. Councillor Evans stated that the pavements were very uneven, contained weeds and at times covered in food stains/chewing gum. Mrs Claire Ingram from the Chamber of Trade stated she would liaise with the local businesses to see if a solution to this problem could be reached.

Committee members also noted the cigarettes butts and rubbish left on the pavements outside the public houses each morning.

Mrs Patricia Lancaster read a letter from Llanilltud in Fawr informing members that the summer bedding plants have to remain in the hanging baskets after the end of the flowering season due to logistics and removal costs.

Recommended: That letters be written to all owners of property along Boverton Road from Spar to the Sports Shop asking if they could ensure that their premises pavements are properly maintained and cleaned on a regular basis.

Further

Recommended: That letters be written to the Public Houses of Llantwit Major asking if they could ensure that the pavements outside their premises are cleaned on a daily basis.

5.

To further discuss Committee Members ideas for improving Llantwit Major Town and Community

Councillor Dr D Ellis updated committee members on various projects he wished to progress during his term in office.

Date of Next Meeting.

The next meeting will be held on the 9th October 2018 at 7pm in the Council Chamber.