



Councillors discussed the repeated vandalism to the Flowerbeds in the Precinct and if mobile CCTV cameras and extending the No Drinking Zone in the Town could prevent this ongoing vandalism.

Councillor Mrs S Hanks asked PC Williamson if there had been any further progress on getting speed cameras along Boverton Road. PC Williamson agreed to follow up this matter with the relevant Departments.

Councillor Mrs S Hanks also questioned if the Local Police could include the Dovecot in their Patrols after the recent incident of fire at the ancient monument. PC Williamson agreed to include the Dovecot in their patrols around Llantwit Major.

Councillor Mrs S Hanks inquired if the local police could go into the local Primary Schools to discuss the problem of litter around the Town. PC Williamson stated that they have a zero tolerance on littering and PCSO Rhiannon Cummings and PC Nick Williams (School Liaison Officer) regularly go into the School's to talk about varying issues including litter, drugs etc.

Councillor A Clark questioned if any additional policing was in place for when Boverton Road is closed for highway maintenance. He stated his concerns for the safety of school children and the increase traffic and congestion this will cause along Llanmaes Road and the Roundabout by St Illtud's Primary School. PC Williamson informed Councillors that the Police would monitor this when the road is closed effective from Monday 30<sup>th</sup> October 2017.

Councillor Dr P Dickson also asked if the speed of vehicles, particularly motorbikes, along the B4265 heading towards Wick could be looked into. PC Williamson agreed to take this matter up with the relevant parties.

PC J Williamson vacated the Council Chamber.

## 86. MINUTES

### Full Town Council Meeting held 28<sup>th</sup> September 2017

The minutes of the Full Town Council meeting held on 28<sup>th</sup> September 2017, had previously been circulated to the Council members. Councillor Dr P Dickson requested that under Procedurals Matters, Members Report, that the sentences stating that 'he would forward the minutes of the meeting when published' be removed.

**RESOLVED:** That subject to the above amendments the Minutes of the Full Town Council Meeting held on 28<sup>th</sup> September 2017 be adopted and accepted as a true record.

### **Matters Arising**

There were no matters arising.

### Youth Activities Forum Meeting held on 31st July 2017

The minutes of the Youth Activities Forum Meeting held on 31<sup>st</sup> July 2017, had previously been circulated to the Council members.

**RESOLVED:** That the minutes of the Youth Activities Forum Meeting held on 31st July 2017 be accepted as a true record and all recommendations be actioned by the Town Clerk.

### **Matters Arising**

There were no matters arising.

### Five Year Plan Committee Meeting held on 25<sup>th</sup> September 2017

The minutes of the Five Year Plan Committee Meeting held on 25<sup>th</sup> September 2017, had previously been circulated to the Council members.

**RESOLVED:** That the minutes of the Five Planning Committee meeting held on 25<sup>th</sup> September 2017 be accepted as a true record and all recommendations be actioned by the Town Clerk.

**Matters Arising**

There were no matters arising.

**Footpath Forum Meeting held on 2<sup>nd</sup> October 2017**

The minutes of the Footpath Forum Meeting held on 2<sup>nd</sup> October 2017, had previously been circulated to the Council members.

**RESOLVED:** That the minutes of the Footpath Forum Meeting held on 2<sup>nd</sup> October 2017 be accepted as a true record and all recommendations be actioned by the Town Clerk.

**Matters Arising**

There were no matters arising.

**Nations Tribute Meeting held on 3<sup>rd</sup> October 2017**

The minutes of the Nations Tribute Meeting held on 3<sup>rd</sup> October 2017, had previously been circulated to the Council Members. Councillor Foster, Chair of Finance, noted that the request for £1000 will be put forward to the next Five Year Plan Meeting for budgeting for the financial year 2017 / 2018.

**RESOLVED:** That the minutes of the Nations Tribute meeting held on 3<sup>rd</sup> October 2017 be accepted as a true record and all recommendations be actioned by the Town Clerk.

**Matters Arising**

There were no matters arising.

**Finance & Policy Meeting held on 5<sup>th</sup> October 2017**

The minutes of the Finance & Policy Meeting held on 5<sup>th</sup> October 2017, had previously been circulated to the Council Members.

**RESOLVED:** That the minutes of the Finance & Policy Meeting held on 5<sup>th</sup> October 2017 be accepted as a true record and all recommendations be actioned by the Town Clerk.

**Matters Arising**

There were no matters arising.

**Town Study Steering Group Meeting held on 10<sup>th</sup> October 2017**

The minutes of the Town Study Steering Group Meeting held on 10<sup>th</sup> October 2017, had previously been circulated to the Council Members.

**RESOLVED:** That the minutes of the Town Study Steering Group Meeting held on 10<sup>th</sup> October 2017 be accepted as a true record and all recommendations be actioned by the Town Clerk.

**Matters Arising**

There were no matters arising.

**Planning Committee Meeting held on 13th October 2017**

The minutes of the Planning Committee Meeting held on 13th October 2017, had previously been circulated to the Council members.

**RESOLVED:** That the minutes of the Planning Committee meeting held on 13th October 2017 be accepted as a true record and all recommendations be actioned by the Town Clerk.

**Matters Arising**

There were no matters arising.

**87. SIGNING OF MINUTES****Signing of Minutes of Previous Meeting**

Councillors duly noted that the Town Mayor would sign the Minutes at the end of the meeting.

**88. TOWN MAYOR**

Councillors had previously been circulated with a copy of the Town Mayors engagements undertaken for the period 1<sup>st</sup> October 2017 to 31<sup>st</sup> October 2017. Councillor Mrs J Norman thanked Councillors for attending her Civic Service and also expressed her delight that the number of Organisations that came to the Alzheimer's Workshop. Noted.

**Questions to Town Mayor**

There were no questions to the Town Mayor

**89. YOUTH COUNCIL****Youth Activity Progress**

Liam Taylor and David Maughan updated Councillors on Llantwit Youth Council activities. Liam informed the Meeting that 4760 young people voted to elect the New Vale Youth Mayor and Deputy Mayor. Davie Chapman was elected Vale Mayor and Nicholas Warrant was elected Deputy Mayor. Liam and David thanked Councillor Dr D Ellis for giving a very informative talk on Bryn Illtud Trust and confirmed that Llantwit Youth Council had been finalising their Action Plan for the upcoming school year and they would be concentrating on the following three topics:

- a) Overseeing work in St Athan Play Park
- b) Training on First Aid (especially using the Defibrillator)
- c) Recruiting New Members

**To discuss any Agenda Items as highlighted by the Youth Council**

There were no additional Agenda Items the Youth Council wished to discuss.

Liam Taylor and David Maughan vacated the Council Chamber.

**90. COUNCIL MEETINGS****Meetings for the Month of November, 2017**

Councillors had previously been circulated with a list of the Meetings for the Month of November 2017. The Town Clerk confirmed details of the Special Meeting to be held on the 9<sup>th</sup>

November 2017 and that a Five Year Plan Meeting will be set for November 2017, date and time to be confirmed. Noted.

## 91. **PROCEDURAL MATTERS**

### **Members Report**

Councillor R Gant and Councillor Dr D Ellis updated Councillors on Meetings they had attended with Age Connect and the Good Neighbourhood Scheme. They stated the organisations were actively working to provide better services for the elderly in Llantwit Major and launching new leaflets on 'Let's Get Out' and 'Products and Services'.

Councillor R Gant also informed Councillors of the 'Woody's Lodge' initiative that provide company, support and counselling for Public Service Veterans. He stated that they are at present housed at HMS Cambria, Sully however they are being moved out of this accommodation in May 2018.

Councillor G Thomas informed Councillors that he had attended a Pub Watch Meeting. He stated that the Publicans were have difficulties with the students of St Donats College and had made the Police aware of these issues.

Councillor R Gant confirmed he had attended the AGM of One Voice Wales. There were over 200 representatives present at the Meeting. Discussions included electoral reform, in which opinion was divided and a very informative presentation from Glamorgan Voluntary Services.

Councillor Dr P Dickson stated he had attended a Community Liaison Meeting where issues discussed included the Committees support to opt into the 'Care First' Scheme for all Vale Council Workers, parking outside Schools and the Well Being Plan.

Councillor Dr P Dickson also confirmed he attended with Councillor G John an Aberthaw Power Station Liaison Meeting. He was delighted to report they had plans to continue works for another 4 years. He reported there were now only two coal trains running a day.

Councillor Dr P Dickson confirmed he had received notes from the Welsh Government regarding the incident on the Llandow Industrial Site with reference to the Siteserv fire. The documentation confirmed the lack of communication between organisations.

Councillor Mrs S Hanks stated she had attended a Chamber of Trade Meeting. They had received a presentation from the Post Office regarding banking opportunities the Post Office could provide local businesses. She confirmed that all shops (excluding the Precinct which is to be funded by Filco Food Stores Ltd) were donating £35.00 towards the cost of the Christmas Illuminations for the Town. Councillor Mrs Hanks said that businesses were taking part in a shop window poppy display and children's activity to mark Remembrance Sunday. Also she stated the Chamber of Trade's continuing concerns regarding vandalism to the Flower Beds in the Precinct and the ongoing litter problem within the town.

**RESOLVED:** That a letter be written to St Donats College requesting that a Member of the College come to talk to the Town Council regarding the safeguarding issues of the students within the town.

### **Action Tracker**

Councillors had previously been circulated with an up to date Action Tracker. Noted.

### **To discuss possible Agenda Items for Inclusion on the Community Liaison Meeting**

Councillors discussed Agenda Items for Inclusion on the Community Liaison Meeting. Councillor R Gant asked for an update on the PRU being relocated to Llantwit Major Youth Centre. Councillor G John suggested writing to the Vale of Glamorgan Director of Education for an update on this matter.

**92. FINANCE****Bank Reconciliation for period 1<sup>st</sup> September 2017 to 30<sup>th</sup> September 2017**

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1<sup>st</sup> September 2017 to 30<sup>th</sup> September 2017. Noted.

**Bank Reconciliation for period 1<sup>st</sup> July 2017 to 30<sup>th</sup> September 2017**

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1<sup>st</sup> July 2017 to 30<sup>th</sup> September 2017. Noted.

**Income for the period 22<sup>nd</sup> September 2017 to 20<sup>th</sup> October 2017**

Councillors had previously been circulated with a copy of the Income for the period 22<sup>nd</sup> September 2017 to 20<sup>th</sup> October 2017. Noted.

**Expenditure for the period 22<sup>nd</sup> September 2017 to 20<sup>th</sup> October 2017**

Councillors had previously been circulated with a copy of the Expenditure for the period 22<sup>nd</sup> September 2017 to 20<sup>th</sup> October 2017. Noted.

**Credit Card Statement for period 22<sup>nd</sup> September 2017 to 20<sup>th</sup> October 2017**

Councillors had previously been circulated with a copy of the Credit Card Statement for the period 22<sup>nd</sup> September 2017 to 20<sup>th</sup> October 2017. Noted.

**To discuss the Independent Remuneration for Wales – Annual Report 2018/19**

Councillors had previously been circulated with a copy of the Independent Remuneration for Wales Annual Report for 2018/2019 (dated 4<sup>th</sup> October 2017). Councillor Foster expressed his views that Community and Town Councillors being given mandatory payments of between £150 and £500 was inappropriate and unnecessary. If Llantwit Major Town Council were to accept payment it could result in up to £2000 being paid out. This could be better spent on services in the Community of Llantwit Major.

**RESOLVED:** That a letter be written to the Independent Remuneration Panel for Wales stating that Llantwit Major Town Council are not in favour of mandatory payments for Community/Town Councillors.

**93. DEVELOPMENT****To note Planning Application decisions by the Vale of Glamorgan Council**

Councillors had previously been circulated with a copy of the Planning Application decisions by the Vale of Glamorgan Council. Noted.

**To discuss Planning Aid Wales Conference 2017 on 8<sup>th</sup> November 2017**

Councillors had previously been circulated with an Invitation to attend a Planning Aid Wales Conference 2017 on 8<sup>th</sup> November 2017.

**RESOLVED:** That Councillor G Morgan and the Deputy Town Clerk attend the Planning Aid Wales Conference on 8<sup>th</sup> November 2017.

**94. CEMETERY**

The following Burial matters were noted.

- 1) Burial of Catherine Price re-open (A97) on 6<sup>th</sup> October 2017

**To discuss Welsh Governments Survey re burial charges for children**

Councillors had previously been circulated with an email and Survey dated 16<sup>th</sup> October 2017 detailing completing a Welsh Governments Survey re burial charges for children.

**RESOLVED:** That the Town Clerk complete the Welsh Government Survey re burial charges for children.

**To note letter from Vale of Glamorgan Council re adoption of land at entrance to Cemetery**

Councillors had previously been circulated with a letter dated 10<sup>th</sup> October 2017 from the Vale of Glamorgan Council re adoption of land at entrance to Cemetery. Noted.

**To note email from the Commonwealth War Graves Commission re renovation of plots in Boverton Cemetery**

Councillors had previously been circulated with an email dated 11<sup>th</sup> October 2017 detailing the Commonwealth War Graves Commission re the renovation of plots in Boverton Cemetery. Noted.

**95. RECREATION AND OPEN SPACES****To note playground inspections 5th October 2017**

Councillors had previously been circulated with the Playground inspections held on 5th October 2017. Noted.

**To discuss acceptance of Active Spaces Fitness Programs Grant Offer**

Councillors had previously been circulated with a letter dated 26<sup>th</sup> September 2017 confirming Llantwit Major Town Council have been awarded an Active Spaces Fitness programs Grant offer of up to £5000.

**RESOLVED:** That the Active Spaces Fitness Grant Offer be accepted up to the value of £5000.

**To discuss email from Tennis Club re meeting Town Council prior to the Full Town Council on the 30<sup>th</sup> November 2017**

Councillors had previously been circulated with an email dated 9<sup>th</sup> October 2017 requesting permission from the Tennis Club to meet the Town Council prior to the Full Town Council Meeting on the 30<sup>th</sup> November 2017 to outline their plans for the future of the Tennis Club.

**RESOLVED:** That permission is granted for the Tennis Club to meet the Town Council at 6:30pm on the 30th November 2017 prior to the Full Town Council Meeting to discuss the future plans of the Tennis Club.

**To note Bowls Club final figures for season ending 30<sup>th</sup> September 2017**

Councillors had previously been circulated with the Bowls Clubs final figures for season ending 30<sup>th</sup> September 2017. Noted.

**To discuss Application for the Rugby Club to hold a Bonfire Night on the 5<sup>th</sup> November 2017**

Councillor G Thomas, Councillor D Foster and Councillor J Evans declared an interest. Councillors had previously been circulated with an Application for the Rugby Club to hold a

Bonfire Night on the 5<sup>th</sup> November 2017.

**RESOLVED:** That the Application for the Ruby Club to hold a Bonfire Night on the 5<sup>th</sup> November 2017 be accepted.

96. **WEST STREET POND**

**To discuss Agenda Brief re putting fish in West Street Pond**

Councillors had previously been circulated with an Agenda Brief detailing an offer from Dyffryn Gardens to restock the fish in West Street Pond. Councillors discussed if fish should be put back in the Pond. Councillors questioned if it was agreed to accept fish from Dyffryn Garden how would they be transported to West Street, what type, size and amount of fish would be given and who would be responsible for feeding the fish.

**RESOLVED:** That subject to clarification from Dyffryn Gardens on the type, size and transportation of the fish, agreement be given in principle to accept six fish to be placed in West Street Pond. The fish would not be required until Spring 2018 and dependent upon their success in the Pond further fish may be accepted from Dyffryn Gardens.

97. **VALE OF GLAMORGAN COUNCIL**

**To discuss the publication of 'Our Vale – Our Future' Vale of Glamorgan Public Services Board Draft Well-Being Plan and discuss attendance of a Stakeholder Workshop**

Councillors had previously been circulated with a publication of 'Our Vale – Our Future' Vale of Glamorgan Public Services Board Draft Well-Being Plan and to discuss attendance of a Stakeholders Workshop. Councillors discussed the importance of the Draft Well-Being Plan.

**RESOLVED:** That Councillor Dr P Dickson and the Town Clerk attend the Stakeholders Workshop on 28<sup>th</sup> November 2017.

Further

**RESOLVED:** That Councillor G Morgan be approached to see if he wishes to attend the Stakeholders Workshop as he was not present at the Meeting.

98. **WELSH GOVERNMENT**

**To discuss Independent Review Panel document re: Review of the Community and Town Council Sector in Wales**

Councillors had previously been circulated with an Independent Review Panel document dated 3<sup>rd</sup> October 2017 with reference to the Review of the Community and Town Council Sector in Wales. Councillors noted the importance of completing individually the Review Panels Questions on the responsibilities of Town and Community Councils. Councillors discussed their frustration that there was still no clear undertaking from the Vale of Glamorgan Council as to what additional services the Town Council may be required to undertake in the future. Councillors felt it may be necessary to hold a Consultation in the Town to discuss with residents their opinion on what, if any additional services, the Town Council should consider taking over. Councillors emphasised the importance of receiving clarification from the Vale of Glamorgan Council on this matter imminently as the Town Council set their budget for the 2018/2019 financial year in January 2018.



**99. PUBLICATIONS RECEIVED**

**To discuss Consultation on the Public Services Ombudsman (Wales) Bill**

Councillors noted receipt of the Consultation on the Public Services Ombudsman (Wales) Bill.

**To discuss document re Guidance of Principle Councils on the Review of Communities**

Councillors noted receipt of the document re Guidance of Principle Councils on the Review of Communities.

**100. MISCELLANEOUS**

**To note the Timetable for the Remembrance Day Parade and Service in Llantwit Major on the 12<sup>th</sup> November 2017**

Councillors had previously been circulated with a Timetable for the Remembrance Day Parade and Service in Llantwit Major on the 12th November 2017. The Town Clerk to enquire if Llantwit Youth Council wishes to lay a wreath at the Remembrance Service. Noted.

**To discuss the vandalism to the Dovecote**

Councillors had previously been circulated with an email dated 18<sup>th</sup> October 2017 detailing Vandalism to the Dovecote. The Town Clerk stated that the BBC had been in touch asking for the Town Councils comments regarding this matter.

**RESOLVED:** That the Town Clerk inform the BBC that they are deeply disappointed and saddened that this vandalism has happened and have asked the local Police to patrol the area around the Dovecot and local residents to be vigilant of any activities they note in the area.

**To discuss revised proposals for the 2018 Review of Parliamentary Constituencies in Wales**

Councillors had previously been circulated with documentation dated 16<sup>th</sup> October 2017 detailing the revised proposals for the 2018 Review of Parliamentary Constituencies in Wales. Councillor Dr D Ellis and Councillor G John expressed their concerns regarding the proposed boundary splits between East and West region of the Vale of Glamorgan. Councillor Dr P Dickson informed Councillors that there still had been no formal Consultation regarding this proposed Parliamentary Constituency Review.

**RESOLVED:** That a letter be written to the Boundary Commission for Wales objecting to the proposed changes to the parliamentary constituencies in the Vale of Glamorgan. Request to know when a formal Consultation will take place.

**To discuss General Data Protection Briefing Session on 23<sup>rd</sup> January 2018**

To discuss an email dated 19<sup>th</sup> October 2017 detailing the General Data Briefing Session on the 23<sup>rd</sup> January 2018. The Town Clerk confirmed that there were no places left on the Course on the 23<sup>rd</sup> January 2018.

**RESOLVED:** That the Town Clerk is to book a place on the General Data Protection Briefing Session to be held in March 2018.

**To discuss the future shape of Thoracic Surgery in South Wales**

Councillors had previously been circulated with an email dated 19<sup>th</sup> October 2017 detailing whether Morriston Hospital (Swansea) and University Hospital of Wales (Cardiff) should both

continue to provide separate thoracic surgical units or whether there should be one combined service for South Wales.

**RESOLVED:** That a letter be written to the Strategic Partnership and Planning Manager, Cardiff & Vale University Health Board stating that the Town Council support both Hospitals continuing to provide Thoracic Surgery Units in South Wales.

**To discuss sponsoring installation of a ‘Silent Soldier’ in Llantwit Major**

Councillors had previously been circulated with information regarding the purchase and installation of a ‘Silent Soldier’ Statute to mark the sacrifice of those who fell in the four war years (1914 – 1918) leading up to Armistice in November 1918. Councillors discussed various positions where the silhouette of the ‘Silent Soldier’ could be positioned within the Town.

**RESOLVED:** That permission be granted to sponsor and purchase a ‘Silent Soldier’ at a cost of £250.00.

Further

**RESOLVED:** If the ‘Silent Soldier’ is delivered prior to 12<sup>th</sup> November 2017 (Remembrance Sunday) the figure will be temporarily be secured to the Cenotaph.

Further

**RESOLVED:** The permanent location of the ‘Silent Soldier’ will be deferred for discussion at the next Meeting of the Nations Tribute Sub Committee.

SIGNED .....  
MAYOR

DATED .....