

Minutes of the Meeting of Llantwit Major Town Council held on Thursday 31st May 2018 at 7.05pm in the Council Chamber, Old School, Llantwit Major

PRESENT; Chairman – Councillor Dr D Ellis - Town Mayor

 Councillors Mr D Foster) NORTH WARD
 Mr E Williams)
 Mrs J Norman)

 Mr G Wilkie) SOUTH EAST WARD
 Mr G Morgan)

 Mr D Powell) WEST WARD
 Mr G John)

 Mr R Gant) BOVERTON WARD
 Mrs S Hanks)
 Mr J Evans)
 Mr A Clark)

Apologies received from.

Councillor Dr P Dickson – Family Commitment

Councillor Mr G Thomas – Family Commitment

PC Jamie Williamson – Prior Commitment

Pursuant to the requirements of this Councils Code of Conduct, Councillor G Morgan declared an interest under Recreation and Open Spaces, Item 4, to discuss Open Spaces Hiring Form from Llantwit Major Rugby Club to hold Party on the Pitch on 26th August 2018, Item 5, to discuss Open Spaces Hiring Form from Llantwit Major 10K Committee to hold 10K, 5k & 1K races on the Recreation Ground on 25th August 2018 and Item 6, to discuss Open Spaces Hiring Form from Llantwit Major 10K Committee to hold first Vale Half Marathon on the Recreation Ground on 10th November 2018. Also Councillor Morgan declared an interest under Miscellaneous, Item 1, to discuss email from Llantwit Major U16's Rugby Club re upcoming rugby tour to Sweden.

Pursuant to the requirements of this Councils Code of Conduct, Councillor J Evans declared an interest under Recreation and Open Spaces, Item 4, to discuss Open Spaces Hiring Form from Llantwit Major Rugby Club to hold Party on the Pitch on 26th August 2018, Item 5, to discuss Open Spaces Hiring Form from Llantwit Major 10K Committee to hold 10K, 5k & 1K races on the Recreation Ground on 25th August 2018 and Item 6, to discuss Open Spaces Hiring Form from Llantwit Major 10K Committee to hold first Vale Half Marathon on the Recreation Ground on 10th November 2018. Also Councillor Evans declared an interest under Miscellaneous, Item 1, to discuss email from Llantwit Major U16's Rugby Club re upcoming rugby tour to Sweden.

Pursuant to the requirements of this Councils Code of Conduct, Councillor D Foster declared an interest under Recreation and Open Spaces, Item 4, to discuss Open Spaces Hiring Form from Llantwit Major Rugby Club to hold Party on the Pitch on 26th August 2018, Item 5, to discuss Open Spaces Hiring Form from Llantwit Major 10K Committee to hold 10K, 5k &

1K races on the Recreation Ground on 25th August 2018 and Item 6, to discuss Open Spaces Hiring Form from Llantwit Major 10K Committee to hold first Vale Half Marathon on the Recreation Ground on 10th November 2018. Also Councillor Foster declared an interest under Miscellaneous, Item 1, to discuss email from Llantwit Major U16's Rugby Club re upcoming rugby tour to Sweden.

215. MINUTES

Full Town Council Meeting held 26th April 2018

The minutes of the Full Town Council meeting held on 26th April 2018, had previously been circulated to the Council Members.

RESOLVED: That the Minutes of the Full Town Council Meeting held on 26th April 2018 be adopted and accepted as a true record.

Matters Arising

There were no matters arising.

Annual Meeting held 3rd May 2018

The minutes of the Annual Meeting held on 3rd May 2018, had previously been circulated to the Council Members.

RESOLVED: That the Minutes of the Annual Meeting held on 3rd May 2018 be adopted and accepted as a true record.

Matters Arising

There were no matters arising.

Planning Committee Meeting held on 2nd May 2018

The minutes of the Planning Committee Meeting held on 2nd May 2018, had previously been circulated to the Council Members.

RESOLVED: That the minutes of the Planning Committee meeting held on 2nd May 2018 be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Allotment Sub Committee Meeting held on 18th May 2018

The minutes of the Allotment Sub Committee Meeting held on 18th May 2018, had previously been circulated to the Council Members.

RESOLVED: That the minutes of the Allotment Sub Committee meeting held on 18th May 2018 be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Town Hall Working Group Meeting held on 22nd May 2018

The minutes of the Town Hall Working Group Meeting held on 22nd May 2018, had previously been circulated to the Council Members.

RESOLVED: That the minutes of the Town Hall Working Group Meeting held on 22nd May 2018 be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Planning Committee Meeting held on 23rd May 2018

The minutes of the Planning Committee Meeting held on 23rd May 2018, had previously been circulated to the Council Members.

RESOLVED: That the minutes of the Planning Committee meeting held on 23rd May 2018 be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

215. SIGNING OF MINUTES**Signing of Minutes of Previous Meeting**

Councillors duly noted that the Town Mayor would sign the Minutes at the end of the meeting.

216. TOWN MAYOR

Councillors had previously been circulated with a copy of the Town Mayors engagements undertaken for the period 1st May 2018 to 31st May 2018. Councillor Dr D Ellis informed Councillors that the date of the planned Rock Choir Concert had been changed from the 20th October to Friday 19th October. Councillors Mrs S Hanks asked if the Valeways Walking Festival had been a success. Councillor Dr D Ellis confirmed that over 25 people attended a welcoming event to celebrate the start of the Festival on the 16th May in the Heritage Centre, Town Hall. Noted.

Questions to Town Mayor

There were no questions to the Town Mayor

To discuss email re potential Twinning Association trip

Councillors had previously been circulated with an email dated 22nd May 2018 detailing a potential Twinning Association trip from the 30th August 2018 to the 2nd September 2018. Councillor D Foster informed Councillors that the Twinning Chairman of Le Pouliguen was inviting the Town Mayor and Consort of Llantwit Major to attend an event in the French Town to celebrate the 40th Anniversary of twinning with their German Twin Town. Councillors all agreed this would be an excellent event for the Town Mayor to attend to try to revive the Twinning Association within Llantwit Major. Councillors noted that Llantwit Major had been twinned with Le Pouliguen for 36 years.

Councillor Dr D Ellis confirmed that he and his wife would be delighted to attend this event and stated that reviving the twinning association was one of his objectives during his term in office.

RESOLVED: That Councillor Dr D Ellis and his wife accept the invitation to attend the event from 30th August to 2nd September 2018.

217. COMMUNITY CONSTABLE

To receive Community Constables report

PC J Williamson was unable to attend the meeting so there was no Community Constable report given this month.

218. YOUTH COUNCIL

Youth Activity Progress

No Youth Council members present to update Councillors on Youth Activity progress.

To note minutes of Llantwit Youth Council Meeting held on 26th April 2018

Councillors had previously been circulated with the minutes of the Llantwit Youth Council Meeting held on 26th April 2018. The Town Clerk reported that Councillor G Thomas had requested that under LMTC Update, progress of the Tennis Courts at West Gate, it be amend to state that the purchase of the Tennis courts had been raised by Annington as a possibility. Noted.

To discuss any Agenda Items as highlighted by the Youth Council

There were no additional Agenda Items the Youth Council wished to discuss.

219. COUNCIL MEETINGS

Meetings for the Month of June, 2018

Councillors had previously been circulated with a list of the Meetings for the Month of June 2018. Noted.

220. PROCEDURAL MATTERS

Members Report

Councillor R Gant confirmed that he had attended a One Voice Wales Meeting. He confirmed a presentation had been given by Came Company. Councillor Gant stated that a campaign to enforce a 20mph limit in rural communities was being raised. Councillor Gant also informed Councillors he had requested that a guest speaker from Valley Metro be asked to attend a future One Voice Vales Meeting. Councillor John supported this request as he was still waiting to receive responses to questions he has raised regarding late night and half hourly train services to Llantwit Major.

Action Tracker

Councillors had previously been circulated with an up to date Action Tracker.

Councillor Mrs S Hanks asked the Meeting if any further correspondence had been received

from the Events Committee. The Town Clerk confirmed that further correspondence had been sent to the Events Committee on the 9th May 2018 but as yet no reply had been received. Councillor A Clark asked if there have been any further communication from Annington Homes re the old Tennis Courts on West Camp. The Town Clerk confirmed that no further correspondence had been received from Annington Homes and it was still with their Legal Department.

To discuss possible Agenda Items for inclusion on Community Liaison Meeting

Councillors discussed possible Agenda Items for inclusion on the Community Liaison Meeting and noted that all suggested Agenda Items must be requested by completing and returning a 'Request for consideration of a matter by the Committee' Form.

221. FINANCE

Bank Reconciliation for period 1st April 2018 to 30th April 2018

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1st April 2018 to 30th April 2018. Noted.

Income for the period 20th April 2018 to 24th May 2018

Councillors had previously been circulated with a copy of the Income for the period 20th April 2018 to 24th May 2018. Councillor Foster noted that income for Compass Building was down due to the property still being vacant. The Town Clerk confirmed that the external wall installation was planned for late July 2018.

Expenditure for the period 20th April 2018 to 24th May 2018

Councillors had previously been circulated with a copy of the Expenditure for the period 20th April 2018 to 24th May 2018. Noted.

Credit Card Statement for period 20th April 2018 to 24th May 2018

Councillors had previously been circulated with a copy of the Credit Card Statement for the period 20th April 2018 to 24th May 2018. Noted.

222. DEVELOPMENT

To note Planning Application decisions by the Vale of Glamorgan Council

Councillors had previously been circulated with a copy of the Planning Application decisions by the Vale of Glamorgan Council.

Councillors expressed their disappointment and frustration with the decision to Accept the retrospective Planning Application for 2018/00275/FUL.

Councillor G John informed Councillors that around 85% of Planning Applications go to Officer Delegation and the Head of Planning decides what does/does not go to the Vale Planning Committee. A Vale Councillor can call an Application to Committee only if a planning objection is received from a local resident. It will then be expected for the resident to speak at the Meeting with the support of the Vale Councillor. Noted.

To note letter re consultation on supplementary planning guidance

Councillors had previously been circulated with a letter dated 4th May 2018 re consultation on supplementary planning guidance. Noted.

223. CEMETERY

The following Burial matters were noted.

- 1) Burial of Denzal Thomas Baynham re-open plot (F168) on 3rd May 2018
- 2) Burial of Barbara Lilian Bush re-open plot (D21) on 18th May 2018
- 3) Burial of June Smart new plot (D6) on 25th May 2018

RESOLVED: That approval be granted for the Exclusive Right of Burial Certificate to be issued and sealed on behalf of the Town Council in respect of matters 3.

To discuss letter re memorial installation in children's garden of Boverton Road Cemetery
Councillors had previously been circulated with a letter dated 23rd May 2018 re the installation of a memorial in the Boverton Road Cemetery. Councillors discussed the memorial design.

RESOLVED: That permission is granted for the plot holder to install the memorial in the Boverton Road Cemetery.

224. RECREATION AND OPEN SPACES**To note Playground Inspection 11th April 2018**

Councillors had previously been circulated with a Playground Inspection Report dated 11th April 2018. Noted.

To note Playground Inspection 10th May 2018

Councillors had previously been circulated with a Playground Inspection Report dated 10th May 2018. Noted.

To note proposed membership fee structure for Llantwit Major Tennis Club for 2018/2019

Councillors had previously been circulated with a report detailing the proposed membership fee structure for Llantwit Major Tennis Club for 2018/2019. Noted.

To discuss Open Spaces Hiring Form from Llantwit Major Rugby Club to hold Party on the Pitch on 26th August 2018

Councillor J Evans, Councillor G Morgan and Councillor D Foster declared an interest. Councillors had previously received an Open Spaces Hiring Form request from the Llantwit Major Rugby Club to hold Party on Pitch on 26th August 2018.

RESOLVED: That permission be given to Llantwit Major Rugby Club to hold Party on the Pitch on 26th August 2018.

To discuss Open Spaces Hiring Form from Llantwit Major 10K to hold 10K, 5K AND 1K races on the Recreation Ground on 25th August 2018

Councillor J Evans, Councillor G Morgan and Councillor D Foster declared an interest. Councillors had previously received an Open Spaces Hiring Form request from Llantwit Major 10K to hold 10K, 5K AND 1K races on the Recreation Ground on 25th August 2018.

RESOLVED: That permission be given to Llantwit Major 10K to hold 10K, 5K AND 1K races on the Recreation Ground on 25th August 2018.

To discuss Open Spaces Hiring Form from Llantwit Major 10K to hold the first Vale Half Marathon on the Recreation Ground on 10th November 2018

Councillor J Evans, Councillor G Morgan and Councillor D Foster declared an interest. Councillors had previously received an Open Spaces Hiring Form request from Llantwit Major 10K to hold the first Vale Half Marathon on the Recreation Ground on 10th November 2018.

RESOLVED: That permission be given to Llantwit Major 10K to hold the first Vale Half Marathon on the Recreation Ground on 10th November 2018.

To discuss proposed designs for Bullfinch Road Play Area

Councillors had previously been circulated with proposed designs for Bullfinch Road Play Area. The Town Clerk updated Councillors of the background to the proposal confirming that the MOD were keen to work with the community on placing inclusive play equipment in this play area. The Town Clerk stated that the MOD was looking into possible funding opportunities for this proposal and asks permission to continue liaising with the MOD regarding the Bullfinch Road Play Area.

RESOLVED: That permission be granted for the Town Clerk to continue liaising with the MOD re possible funding opportunities for the proposed Bullfinch Road Play Area.

To discuss Annual Playground Inspection Report

Councillors had previously been circulated with the Annual Playground Inspection Report dated 11th April 2018. Noted.

To discuss Field in Trust Active Space Capital Grant

Councillors had previously been circulated with an Application Form for a potential Grant of up to £25,000 to facility improvements to complement the Active Spaces Activation Project on the Recreation Ground. Councillors discussed various ideas including a running track around the edge of the Recreation Ground and installation of Adult Exercise Equipment on the site. Councillor's noted that the Application had to be completed by the 8th June 2018 so there was very little time to look into larger project suggestions.

RESOLVED: That an Application for a Field in Trust Active Space Grant be completed for the installation of Adult Exercise Equipment in the Recreation Ground.

225. LLANTONIAN HALL

To discuss Agenda Brief & Quotations to purchase and install a new kitchen in Llantonian Hall

Councillors had previously been circulated with an Agenda Brief & Quotations to purchase and install a new kitchen in Llantonian Hall. Councillors discussed all kitchen designs, quotations and installation costs.

RESOLVED: That the design, quotation and purchase of kitchen units and appliances with Wren Kitchens for Llantonian Hall be accepted at a cost of £6715.30 inc. of vat.

Further

RESOLVED: That the Quotation from 'Wooden it be Special' at a cost of £1650 inclusive of vat be accepted for installing the new kitchen in Llantonian Hall.

226. VALE OF GLAMORGAN COUNCIL

To discuss letter re localised flooding in and around Llantwit Major

Councillors had previously been circulated with a letter dated 30th April 2018 re localised flooding in and around Llantwit Major. Councillor G John expressed his continuing concern regarding the flooding of Castle Street/Turkey Street in Llantwit Major.

RESOLVED: That a letter be written to the Operational Manager Engineering expressing the Town Councils continuing concern regarding the flooding of Castle Street / Turkey Street and if any action can be taken to prevent further issues arising.

To discuss letter re Llantwit Major Leisure Centre

Councillors had previously been circulated with a letter dated 8th May 2018 detailing Llantwit Major Leisure Centre. Councillors discussed the ongoing issues re the cleanliness of the Swimming Pool area and were advised that major electrical work is being undertaken in the Leisure Centre over July and August 2018.

RESOLVED: That Councillors will review the Leisure Centre again on completion of the current electrical works being undertaken in July/August 2018.

To discuss letter from local resident re poor condition of pavements, specifically down Llanmaes Road

Councillors had previously been circulated with a letter dated 17th May 2018 from a local resident re the poor condition of pavements, specifically down Llanmaes Road.

RESOLVED: That the Town Council write a letter to the Vale of Glamorgan Council concerning the poor conditions of pavements in Llantwit Major specifically along Llanmaes Road.

To note the Memorandum of Understanding: Child Burial and Cremation Fees

Councillors had previously circulated with the Memorandum of Understanding: Child Burial and Cremation Fees, dated 18th May 2018. Noted.

To receive verbal update re Provision of Youth Services

Councillors D Foster verbally updated Councillors on the Provision of Youth Services. Councillor D Foster confirmed that the Provision of Youth Services in Llantwit Major was an Agenda Item for the Vale Cabinet on the 6th June 2018.

RESOLVED: That a report be written for the Local Gem Newspaper stating that the Town Council are very interested in trying to save Llantwit Major Youth Centre for the community.

227. ONE VOICE WALES

To note the Guide to One Voice Wales Services

Councillors had previously been circulated with an email dated 3rd May 2018 detailing the Guide to One Voice Wales Services. Noted.

To discuss One Voice Wales Innovative Practice Conference at Hafod a Hendre Royal Welsh Showground on the 4th July 2018

Councillors had previously been circulated with an email dated 1st May 2018 detailing a One Voice Wales Innovative Practice Conference at Hafod a Hendre Royal Welsh Showground on the 4th July 2018. Noted.

228. WELSH GOVERNMENT

To discuss Consultation Document Changes to the consenting of infrastructure: Towards establishing a bespoke infrastructure consenting process in Wales Delivering for People

Councillors had previously been circulated with a Consultation Document dated 30th April 2018 detailing changes to the consenting of infrastructure: Towards establishing a bespoke infrastructure consenting process in Wales Delivering for People. Noted.

To note April 2018 Newsletter on Review of Community and Town Council Sector in Wales

Councillors had previously been circulated with the April 2018 Newsletter on Review of Community and Town Council Sector in Wales. Noted.

To discuss Town Councils proposed responses to Welsh Governments Green Paper Consultation Document on Strengthening Local Government

Councillors had previously been circulated with a report drafted by Councillor D Foster, Councillor G John and the Town Clerk detailing the Town Councils proposed responses to Welsh Governments Green Paper Consultation Document on Strengthening Local Government.

RESOLVED: That the proposed response to the Green Paper Consultation Document on Strengthening Local Government be sent to the Welsh Government.

229. MISCELLANEOUS

To discuss email from Llantwit Major U16's RFC re upcoming rugby tour to Sweden

Councillor J Evans, Councillor G Morgan and Councillor D Foster declared an interest.

Councillors had previously been circulated with an email dated 1st May 2018 from Llantwit Major U16's Rugby Club RFC asking if the Town Council could provide them with a memento from the Town Council to give to the Local Councillor of Enkoping, Sweden on their upcoming rugby tour to Sweden.

RESOLVED: That a Town Council Plaque be given to Llantwit Major U16's RFC for their upcoming rugby tour to Sweden.

To discuss letter from 'Wooden it be Special' to be added to the Town Councils Tender List

Councillors had previously been circulated with a letter dated 21st May 2018 from 'Wooden it Be Special' to be added to the Town Councils Tender List.

RESOLVED: That 'Wooden it be Special' be added to the Town Councils Tender List.

230. PART II

The public and press may be excluded from the meeting during consideration of the items in accordance with Section 100a(4) of the Local Government Act, 1972.

Personnel

1) To note receipt of Nation Salary Awards 2018/2019

Councillors had previously been circulated with the Nations Salary Awards for 2018/2019. Noted.

SIGNED
MAYOR

DATED