

Council's Enforcement Office. He stated the Police are unlikely to pursue a Public Order offence when a byelaw is enforceable.

Councillor Morgan questioned if a member of the public rang 101 re concerns about camp sites in Colhugh Meadow would the Police forward the complaint to the Vale of Glamorgan Council. Inspector Rice stated it would not be the responsibility of the Police to pass such information on however the Police Call Centre should refer the member of the public to the relevant local authority.

Inspector Rice informed Councillors that over a 24 hour period in South Wales the Police received 907 calls of which 275 were recorded as crimes. He urged Councillors to view the 'Police UK' website which provides a link to Crime Maps. The link provides details of crime by street and type and allows you to look at a specific locality of crime. At present all crimes up to May 2018 are record on this site.

Councillors thanked Sergeant Allen and Inspector Rice for attending the meeting and they vacated the Council Chamber.

Councillor Dr D Ellis asked permission to bring forward Agenda Youth Council, Youth Activity Progress and Item 2, To discuss any Agenda Items as highlighted by the Youth Council.

251. YOUTH COUNCIL

Youth Activity Progress

David Maughan introduced himself as the new Chair of the Youth Council and Amy Turrell as the new Vice Chair. Amy informed Councillors that they had held 3 Youth Councils Meetings in the last two months. They had undertaken a team day at Atlantic College where they participated in Archery and Climbing. Councillor G Thomas had attended this event.

David stated that Councillor Mrs Norman had spoken to the Youth Council re the Period Poverty Scheme and they are continuing to produce the Photographic Map of Llantwit Major. He also confirmed they were looking forward to continuing to work with the new Committee on the Water Refill Project and further assist with the West Camp Play Park. Councillor Clark stated that the ownership issues re the land for the tennis courts had now been resolved with Annington Homes, so he hoped to see further progress on this project shortly.

To discuss any Agenda Items as highlighted by the Youth Council

There were no additional Agenda Items the Youth Council wished to discuss.

252. MINUTES

Full Town Council Meeting held 28th June 2018

The minutes of the Full Town Council meeting held on 28th June 2018, had previously been circulated to the Council Members.

RESOLVED: That the Minutes of the Full Town Council Meeting held on 28th June 2018 be adopted and accepted as a true record.

Matters Arising

There were no matters arising.

Footpath Forum Committee Meeting held on 2nd July 2018

The minutes of the Footpath Forum Committee Meeting held on 2nd July 2018, had previously been circulated to the Council Members.

RESOLVED: That the minutes of the Footpath Forum Committee meeting held on 2nd July 2018 be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Town Study Steering Group Meeting held on 10th July 2018

The minutes of the Town Study Steering Group Meeting held on 10th July 2018, had previously been circulated to the Council Members.

RESOLVED: That the minutes of the Town Study Steering Group meeting held on 10th July 2018 be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Allotment Sub Committee Meeting held on 13th July 2018

The minutes of the Allotment Sub Committee Meeting held on 13th July 2018, had previously been circulated to the Council Members.

RESOLVED: That the minutes of the Allotment Sub Committee meeting held on 13th July 2018 be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Planning Committee Meeting held on 16th July 2018

The minutes of the Planning Committee Meeting held on 16th July 2018, had previously been circulated to the Council Members.

RESOLVED: That the minutes of the Planning Committee meeting held on 16th July 2018 be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

253. SIGNING OF MINUTES**Signing of Minutes of Previous Meeting**

Councillors duly noted that the Town Mayor would sign the Minutes at the end of the meeting.

254. TOWN MAYOR**Town Mayor report of events attended 1st July 2018 to 31st July 2018**

Councillors had previously been circulated with a copy of the Town Mayors and Deputy Town Mayors engagements undertaken for the period 1st July 2018 to 31st July 2018. Councillor Dr Ellis informed Councillors this month had been a very busy but a very interesting time. He stated Llantwit Major School production of 'Anything Goes' was fantastic. He had attended a very successful meeting with the Minister for Environment, Hannah Blythyn AM, re Water Refill initiatives in Llantwit Major. Councillor Dr Ellis confirmed how much he enjoyed his Civic Service and planned his next event a Strawberry Cream Tea on the 28th July 2018. Noted.

Questions to Town Mayor

There were no questions to the Town Mayor

To note letter from the Mayor of Le Pouliguen

Councillors had previously been circulated with a letter dated 5th July 2018 from the Mayor of Le Pouliguen reference the Llantwit Major Town Mayor attending 40th Anniversary celebrations, from the 30th August 2018 to 4th September 2018, to commemorate Le Pouliguen twinning with the German town of Kissleg. Councillor Foster confirmed that there was £500.00 allocated in the Twinning Budget for such events.

RESOLVED: That permission be granted for the Llantwit Major Town Mayor and Consort to attend the 40th Anniversary celebrations from the 30th August 2018 to 4th September 2018 in Le Pouliguen.

255. COUNCIL MEETINGS**Meetings for the Month of September, 2018**

Councillors had previously been circulated with a list of the Meetings for the Month of September 2018. Noted.

256. PROCEDURAL MATTERS**Members Report**

Councillor R Gant had forwarded a written report regarding a Meeting of the Llantwit Major Royal British Legion Branch he had attended where it was stated the Police were no longer able to assist with road closures during the Remembrance Parade in November in Llantwit Major. It was reported that this is a nationwide issue. The Secretary of the local Royal British Legion Branch had written to Mr Alan Cairns MP, for the Vale of Glamorgan, who was going to look into this issue and advise all parties accordingly. Councillors all emphasised the importance of the Annual Remembrance Parade and hoped a resolution could be reached prior to the next Full Town Council Meeting.

Action Tracker

Councillors had previously been circulated with an up to date Action Tracker. Councillor Powell enquired when the work to rendering the external walls of the Compass Building was starting. The Town Clerk confirmed that the work was to start imminently. Noted.

To discuss possible Agenda Items for inclusion on Community Liaison Meeting

Councillors discussed possible Agenda Items for inclusion on the Community Liaison Meeting.

RESOLVED: That the recommendation by the Town Study Steering Group to raise concerns re the condition of the pavements in Llantwit Major be added as an Agenda Item for inclusion on the next Community Liaison Meeting.

257. FINANCE**Bank Reconciliation for period 1st April 2018 to 30th June 2018**

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1st April 2018 to 30th June 2018. Noted.

Bank Reconciliation for period 1st June 2018 to 30th June 2018

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1st June 2018 to 30th June 2018. Noted.

Income for the period 21st June 2018 to 19th July 2018

Councillors had previously been circulated with a copy of the Income for the period 21st June 2018 to 19th July 2018. Noted.

Expenditure for the period 21st June 2018 to 19th July 2018

Councillors had previously been circulated with a copy of the Expenditure for the period 21st June 2018 to 19th July 2018. Noted.

Credit Card Statement for period 21st June 2018 to 19th July 2018

Councillors had previously been circulated with a copy of the Credit Card Statement for period 21st June 2018 to 19th July 2018. Noted.

258. DEVELOPMENT**To note Planning Application decisions by the Vale of Glamorgan Council**

Councillors noted that there had been no Planning Application decisions by the Vale of Glamorgan Council for this month. Noted.

259. CEMETERY

The following Burial matters were noted.

- 1) Burial of cremated remains Bernard King new plot (Mb9) on 2nd July 2018
- 2) Burial of cremated remains Deborah Jane Lewis re-open plot (A59) on 18th July 2018
- 3) Burial of cremated remains Georgina Louise Edwards re-open plot (Ma7) on 23rd July 2018

RESOLVED: That approval be granted for the Exclusive Right of Burial Certificate to be issued and sealed on behalf of the Town Council in respect of matters 1.

260. **RECREATION AND OPEN SPACES**

To note Playground Inspection 12th July 2018

Councillors had previously been circulated with a Playground Inspection Report dated 12th July 2018. Noted.

To discuss Llantwit Major Tennis Clubs letter re update of future plan

Councillors had previously been circulated with a letter dated 11th July 2018 from Llantwit Major Tennis Club re update of future plans. The Town Clerk confirmed she had attended the last Tennis Committee Meeting held on the 16th July 2018 and advised the Tennis Club of council procedures and updated them on the latest position re the RCDF Welsh Government Grant.

To discuss copy of draft lease agreement between Llantwit Major Tennis Club and the Town Council

Councillors had previously been circulated with a copy of the draft lease agreement, dated 9th July 2018, between Llantwit Major Tennis Club and the Town Council. Councillor Foster informed Councillors that the Tennis Club would need a 21 year lease agreement in order to apply for LTA / Community Grants. Councillors discussed setting up a small Committee to review the Draft Lease Agreement in depth and organise further discussion with the Tennis Club re the proposed lease.

RESOLVED: That a Tennis Club Sub Committee be set to review the draft lease Agreement and meet during August 2018. The Sub Committee comprise of:
 Chair of Recreation & Buildings Committee
 Deputy Chair of Recreation & Buildings Committee
 Chair of Finance Committee
 Councillor G Thomas

To discuss Avonmore Associate Ltd proposals for management of bowling green for Autumn 2018 and Pre and Playing Season 2019

Councillors had previously been circulated with proposals from Avonmore Associate Ltd, dated 11th July 2018, for management of the bowling green for Autumn 2018 and Pre and Playing Season 2019.

RESOLVED: That the proposal by Avonmore Associate Ltd for management of the bowling green for Autumn 2018 and Pre and Playing Season 2019 be accepted.

To discuss Tenders for the laying of Bonding Mulch under the Cable Rider

Councillors had previously been circulated with Tenders for the laying of Bonding Mulch under the Cable Rider. Councillors discussed the Tender bids.

RESOLVED: That the Tender from GB Sports & Leisure Ltd at a cost of £8434.72 exc. vat be accepted for laying of Bonding Mulch under the Cable Rider

261. **LORNA HUGHES PARK**

To discuss Agenda Brief on works to trees

Councillors had previously been circulated with an Agenda Brief regarding the works to trees in Lorna Hughes Park.

RESOLVED: That permission be granted for Priority 4 works to be completed on the trees in Lorna Hughes Park at a cost of £1239.70 plus vat.

262. TOWN HALL

To discuss Letter from Archaeology Cymru re the archway in the corridor outside the Heritage Centre

Councillors had previously been circulated with a letter dated 15th July 2018 from Archaeology Cymru re the archway in the corridor outside the Heritage Centre. The Town Clerk confirmed she had contacted Ellis Whittam, the Town Councils Health & Safety Advisor and they had confirmed they were satisfied with all safety procedures in place with regard to the low archway in the corridor.

RESOLVED: That a letter be written to Archaeology Cymru noting their comments. State that following consultation with the Town Councils Health & Safety Advisors they have confirmed that they are satisfied with all safety procedures in place with reference to the low archway in the corridor outside the Heritage Centre.

263. OLD SCHOOL

To discuss Agenda Brief re Old School as a venue for Marriage and Civil Partnerships.

Councillors had previously been circulated with an Agenda Brief detailing using the Old School as a venue for Marriage and Civil Partnerships. Councillors discussed the issue of reserving two Parking Spaces for the registrar in the Old School Carpark when a marriage/civil partnership is being held on the premises.

RESOLVED: That a total cost for hiring the Old School Council Chamber, Old School Back Annex Room and the Town Hall for a Wedding and Reception for a 3 day period be set at £500.00.

To receive update on presentation on Inspiring New Workspaces Workshop at Llantwit Major Youth Centre 4th July 2018

Councillors Foster confirmed he, Councillor Morgan and Councillor Evans had attended the Inspiring New Workspaces Workshop at Llantwit Major Youth Centre on the 4th July 2018. Councillor Foster stated that only one potential business looking for a workspace had attended the event. The Town Clerk confirmed to Councillors that various options for the use of the Compass Building were being reviewed and further details would be brought back to a future Town Council Meeting.

264. VALE OF GLAMORGAN COUNCIL

To note letter from Vale of Glamorgan Council re Llantwit Major Leisure Centre

Councillors had previously been circulated with a letter dated 8th May 2018 from the Vale of Glamorgan Council re Llantwit Major Leisure Centre. Councillors noted their disappointment once again that no funding available for Llantwit Major Leisure Centre. Councillors discussed further the problems of the cleanliness and the overall condition of the Leisure Centre.

RESOLVED: That a further letter be written to the Vale of Glamorgan Council requesting clarification as what length of time is referred to in the letter where it states 'future years'.

To note letter from Vale of Glamorgan Council re Community Reviews

Councillors had previously been circulated with a letter dated 2nd July from the Vale of Glamorgan Council re Community Reviews. Noted.

To discuss the Consultation on the proposed Public Space Protection Orders in relation to dog controls in the Vale of Glamorgan Council and email from concerned resident re proposed dog controls

Councillor Dr D Ellis Declared an Interest and vacated the Chair and Council Chamber.

Councillor Mrs J Norman took the Chair.

Councillors had previously been circulated with a Consultation Document dated 2nd July 2018 on the proposed Public Space Protection Orders in relation to dog controls in the Vale of Glamorgan Council and an email from concerned resident re proposed dog controls. Councillors discussed the proposed consultation and felt there is no evidence to support this proposal and no funding available to enforce the dog byelaws. Councillors felt in the present form the Consultation could not be supported. Councillors discussed the importance of educating the general public to pick up their dogs faeces and look at providing better signage and dog bins in the proposed Public Space areas.

RESOLVED: That the Town Council state that they do not support the Consultation on the proposed Public Space Protection orders in relation to dog controls as the Town Council consider the Proposal to be unworkable in its present format.

Councillor Mrs J Norman vacated the Chair.

Councillor Dr D Ellis re-entered the Council Chamber and took the Chair.

To discuss the Consultation re the Draft Parking Strategy for the Vale of Glamorgan Council

Councillors had previously been circulated with a Consultation Document dated 26th June 2018 re the Draft Parking Strategy for the Vale of Glamorgan Council. Councillors discussed the Consultation and the inaccuracies with the report relating to the ownership of parking areas. Councillors felt strongly that Parking Strategy suggested was not enforceable. Councillors raised concerns for local businesses survival within the town and the proposed parking charges would discourage the general public to use the train from Llantwit Major.

RESOLVED: That the Town Council do not support and strongly object to the Consultation Document the Draft Parking Strategy for the Vale of Glamorgan Council. The document is unworkable due to the inaccuracies in relation to ownership of parking areas, how additional parking restrictions will be enforced when current parking enforcement within the town is inadequate.

265. ONE VOICE WALES

To discuss One Voice Wales Conference at Builth Wells on 29th September 2018

Councillors had previously been circulated with details of the One Voice Wales Conference at Builth Wells on 29th September 2018. Noted.

266. PUBLICATIONS RECEIVED**To note the June 2018 Glamorgan Heritage Coast Newsletter**

Councillors noted the receipt of the June 2018 Glamorgan Heritage Coast Newsletter.

To note the Summer 2018 Friends of Fields in Trust Newsletter

Councillors noted the receipt of the Summer 2018 Friends of Fields in Trust Newsletter.

267. MISCELLANEOUS**To discuss the History Point project to allow summary details of those named on the Llantwit Major War Memorial to be read on mobile phones**

Councillors had previously been circulated with an email dated 11th July 2018 discussing the History Point project to allow a summary of those named on the Llantwit Major War Memorial to be read on mobile phones via a QR-code plaque attached to the Cenotaph railings.

RESOLVED: That a donation of £50.00 be given to the History Point project.

To note the opening of the new look Boverton Post Office on 27th July 2018

Councillors had previously been circulated with an email dated 29th June 2018 detailing the opening of the new look Boverton Post Office on 27th July 2018. Noted.

To discuss Bro Radio response to letter dated 12th July 2018

Councillors had previously been circulated with an email dated 18th July 2018 from Bro Radio re the Grant Application to OFCOM. Noted.

To note Llantwit Major Pride Event on 1st September 2018

Councillors had previously been circulated with an email dated 17th July 2018 detailing a Llantwit Major Pride Event to be held on 1st September 2018. Noted.

To discuss St Illtuds Church tribute to commemorate 100 years since the First World War

Councillors had previously been circulated with an email dated 19th July 2018 detailing St Illtuds tribute to commemorate 100 years since the First World War.

RESOLVED: That the Town Council organise a poppy base arrangement for the St Illtuds tribute to commemorate 100 years since the First World War, up to the value of £50.00.

268. **PART II**

The public and press may be excluded from the meeting during consideration of the items in accordance with Section 100a(4) of the Local Government Act, 1972.

VALE OF GLAMORGAN COUNCIL

To discuss Draft Documents re the Youth Centre

Councillors had previously been circulated with a Draft Document re the Youth Centre. Councillors discussed issuing a bid to lease Llantwit Major Youth Centre. All Bids need to be sent to Vale of Glamorgan Council by the 31st August 2018. Councillors emphasised the importance of the Youth Centre being a Community Hub for the town.

RESOLVED: That permission be granted for Llantwit Major Town Council to submit a bid, by the 31st August 2018, to take over a long term lease of Llantwit Major Youth Centre.

SIGNED
MAYOR

DATED