

REPORT OF A NATION'S TRIBUTE CELEBRATIONS COMMITTEE MEETING
HELD ON TUESDAY, 16th April 2018
AT 1.00 P.M. IN ANNEX B ROOM, OLD SCHOOL, LLANTWIT MAJOR

PRESENT: Councillor Dr. P.D. Ellis - Chairman
Councillor G. Thomas
Councillor Mrs. J. Norman
Councillor J. W. Evans

ALSO PRESENT:

Mrs. M. Geary-Andrews - Llantwit Major Branch Royal British Legion
Mr. S. George – Llantwit Major History Society
Mr. I. Colston – St. Illtud's Church
Mrs. C. Ingram – Chair Llantwit Major Chamber of Trade
Mrs. J. Jenkins – Secretary Llantwit Major Chamber of Trade
Warrant Officer D. Stroud – MOD St. Athan
Reverend Canon Edwin Counsell - St Illtuds Church
Mrs Jodie Taylor - St Illtuds Church

The Chairman welcomed Councillors and the various representatives to the Meeting.

APOLOGIES FOR ABSENCE

Councillor G. Morgan
Councillor E Williams
Councillor Dr P Dickson
Reverend P Hibbert - Bethal Baptist Church
Mrs L Evans - Llantwit Major Events Group.

DECLARATION OF INTEREST FORMS

No Councillors completed Declaration of Interest Forms.

CONFIRMATION OF MINUTES

The Minutes of the Meeting held on Tuesday, 16th January 2018, having previously been circulated, the following matters were highlighted;

Councillor Dr Ellis informed of spelling error in item 6.h. The poppy seeds should be 'sown' and not 'sewn'.

Councillor Morgan requested that item 6.b. should be amended to "*a committee member suggested* that one of the Ukele members, who is an excellent singer, may be willing to take the 'lead' at a fundraising concert." As it currently implies that Councillor Morgan made the suggestion, which he didn't.

RECOMMENDED: Administrative Assistant to post a reminder on Town Council Facebook Page asking people who have purchased a textile square to return their Poppies in due course.

TO DISCUSS PROGRESS:

BEACON OF LIGHT

(i) Beacon location

The Town Council are yet to receive acknowledgment from the Rugby Club regarding the lighting of the beacon.

RECOMMENDED: Councillor G. Thomas to approach Llantwit Major Rugby Club and suggest they respond to the Town Council with written approval.

(ii) Additional Beacon – St. Illtud’s Church – Tower

It was reported that Councillor E. Williams has checked the church tower and believes it to be achievable. Councillor Williams was not present to confirm or elaborate.

(iii) Lighting of Beacon

The Town Clerk suggested that a candle is lit at the Remembrance Service at 11am. The candle stays burning on the Cenotaph for the day and is later transported to the Rugby Club where it will be used to light the Beacon at 7pm. The Committee agreed that it’s a good idea.

COMMEMORATIVE DECORATED PATCHWORK WALL HANGING

(i) Progress on Fabric Squares Sales and Returns.

The Town Council confirmed that 273 textile squares have sold and 82 have been returned.

(ii) Cost of Embroidered ‘Town Crest’

Cost of the embroidered ‘Town Crest’ was £119. The Crest was shown to committee members. The Town Clerk confirmed that the Town Council had paid for the crest.

RECOMMENDED: Administrative Assistant to post a reminder on Town Council Facebook Page asking people who have purchased a textile square to return their Poppies in due course.

PUBLICITY

The Town Clerk stated that full publicity is ongoing via GEM, Facebook and posters in notice boards across town.

RECOMMENDED: Administrative Assistant to take photos at the first ‘stitching session’ on 19th April 2018 and send report to the Gem.

FURTHER

RECOMMENDED: Administrative Assistant to send photograph of children and their Poppies to the GEM.

FIRST WORLD WAR MEMORABILIA

Progress on First World War Memorabilia

Poster handed out to the committee to see the poster is currently in the notice boards and has been put on Facebook.

The Town Clerk suggested that the exhibition could be in St Illtud's Church the church have been looking for ways to get involved and it has better access. All agreed this was a good idea.

Samples of Display Cabinets

The Town Council suggested hiring the cabinets from a company called South Wales Hire. Hire costs range from £100-£200 depending on size and style of display cabinets. The company have said they can offer a discount but the amount depends on our volume of hire.

RECOMMENDED: Administrative Assistant to order what she can with £600 budget. Hire order to include one tall cabinet, one jewellery display cabinet and to enquire about a table top cabinet.

Schools Involvement in exhibition

Town Council met with Catherine Tobey (Partnership Officer based in Llantwit Major School) to discuss how we can get the schools involved. The outcome was giving the children and young people homework to contribute to the Memorial Exhibition. They will be given a short brief of making something that relates to WW1 that we can display in the exhibition. It could be a poster, poem, art work, leaflet etc. By getting the children involved it should bring parents in to the exhibition.

Committee agreed it was a good idea.

POPPIES ON LAMPPOST

Two different size poppies were displayed to the committee. The Committee all agreed it had to be the bigger of the two.

RECOMMENDED: Town Council to count the number of lampposts in Town and the Old Town before agreeing how many should be made.

TO DISCUSS ADDITIONAL PROJECTS

Involvement of St Illtud's Church

Canon Edwin Counsell discussed the proposal of a Festival of Remembrance on 25th August 2018. *See Sheet 1 of Agenda.* The idea is for the Festival to 'kick start' the celebration of Remembrance that will be taking place across Llantwit Major leading up to the 11th of November. In recent years, the church has organised a Flower Festival every other year, the idea is for the Festival Remembrance to take its place this year.

The committee discussed the idea of having a logo which could be used for all events and posters in relation to 'A Nation's Tribute'. A committee member suggested something along the lines of 'Llantwit Major Remembers'.

RECOMMENDED: Mrs Jodie Taylor to discuss this idea with her neighbour who could possibly help with a design.

RECOMMENDED: Councillor Evans to also liaise with his son.

The possibility of the logo incorporating the Silent Soldier was also discussed. If the committee choose to proceed with this idea we have to seek permission from the Royal British Legion.

Refreshment table

The committee were given a sample of a 'trench cake' made by a local resident. The idea of holding a World War themed refreshment table was discussed. Committee agreed it is a good idea but would need somebody with a food hygiene certificate to produce/be present when the cakes are made.

RECOMMENDED: Town Council liaise with the ladies who provide refreshments at St Illtud's Church to see if they would be happy for this project within the Church.

Half Marathon

The committee were informed that Llantwit Major Half Committee are arranging a Half Marathon on Saturday 10th of November. The runners will set off individually at 15 second intervals. As a result of a staggered start time they do not have to have a road closure. The finish line will be at Llantwit Major Rugby Club who are aware of the event. The committee discussed the idea of the running t-shirts including the 'Llantwit Major Remembers' logo.

Concert

Following Canon Edwin Counsell suggestion of a Festival of Remembrance, the committee are in agreement that the concert should fall under this umbrella.

Event on day

The committee discussed how the event will run on the day. The Beacon is being lit at 7pm on 11th November and the committee agreed that a band would be an appropriate option prior to Beacon. Mrs C Ingram suggested a party to celebrate the end of the War where people can dress up in WW1 attire.

RECOMMENDED: The Events Group be approached to see if they would like to run something on Sunday 11th November prior to Beacon being lit at 7pm, for the children

FURTHER

RECOMMENDED: Mrs Ingram to look into organising an 'end of war' party on Saturday 10th November 2018 at Llantwit Major Rugby Club.

FURTHER

RECOMMENDED: Councillor Evans to check if the Rugby Club have anything booked in on night of Saturday 10th of November or Sunday 11th November.

FURTHER UPDATES/SUGGESTION/COMMENTS

Councillor Dr Ellis stated how busy it can get during the Remembrance Day Service and we anticipate an even bigger crowd this year. The committee discussed if anything can be done to help with crowd control. Mrs Geary-Andrews stated that the Lions are involved with stewarding. The Town Clerk suggested the stewards direct people in different routes to approach the Cenotaph, so not all are approaching from the Town Hall direction.

DATE OF NEXT MEETING: Tuesday 12th June 2018 at 1.00 p.m., which will be held in the Annex B Room of the Old School, Llantwit Major.