

Councillor Thomas noted that the number of shoplifting incidents had dramatically decreased for the month of January.

Councillors discussed the ongoing program with illegal parking around the Town, particularly at school drop off and pick up time.

Councillor A Clark raised concerns re the ongoing vehicle crimes in West Camp, St Athan. Sgt Allen confirmed that a new PCSO had been appointed to St Athan so he would ensure there were more patrols allocated to the area.

Sgt Allen informed Councillors that he was disappointed with the turnout at Pubwatch Meetings. Councillor Thomas queried how attendance could be improved. Sgt Allen agreed to arrange for Officers to visit the Public Houses, to encourage attendance at the Meetings and to also look at widening the criteria to include other licenced premises (e.g. Restaurants) that serve alcoholic beverages.

Councillors thanked Sgt M Allen for his attendance and he vacated the Council Chamber.

Councillor Mrs J Norman asked permission to bring forward the Agenda Item Youth Council, Item 1 to receive Youth Activity Progress and Item 2 to discuss any Agenda Items as highlighted by the Youth Council.

156. YOUTH COUNCIL

Youth Activity Progress

Liam Taylor and David Maughan introduced themselves to Councillors. Liam confirmed that since January they had held two Youth Council Meetings and two Task Group Meetings. He confirmed that the Task Group had been looking at creating a Dementia Friendly Map of the Town and at present are photographing key places of interest. Liam stated he hoped the Youth Council will be able to receive Dementia Friendly Training.

David confirmed to Councillors they had received a reply from the Vale of Glamorgan Council re their letter regarding the Traffic Incident at Eglwys Brewis Road and have been asked to come up with suggestion as to how they would improve the paving and lighting to the area. Councillor Clark offered his assistance to the Youth Council with reference to this matter.

Liam thanked the Town Mayor for inviting the Youth Council to help at her Mayors Youth Charity Concert and on a personal level allowing him to sing at the event.

The Youth Council confirmed that the project to look at creating a Play Park in St Athan was still ongoing.

Councillors thanked Liam & David for their attendance and they vacated the Council Chamber.

To discuss any Agenda Items as highlighted by the Youth Council

There were no additional Agenda Items the Youth Council wished to discuss.

157. MINUTES

Full Town Council Meeting held 25th January 2018

The minutes of the Full Town Council meeting held on 25th January 2018, had previously been circulated to the Council Members.

RESOLVED: That the Minutes of the Full Town Council Meeting held on 25th January 2018 be adopted and accepted as a true record.

Matters Arising

There were no matters arising.

Planning Committee Meeting held on 7th February 2018

The minutes of the Planning Committee Meeting held on 7th February 2018, had previously been circulated to the Council members.

RESOLVED: That the minutes of the Planning Committee meeting held on 7th February 2018 be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Councillor G John entered the Council Chamber

158. SIGNING OF MINUTES**Signing of Minutes of Previous Meeting**

Councillors duly noted that the Town Mayor would sign the Minutes at the end of the meeting.

159. TOWN MAYOR

Councillors had previously been circulated with a copy of the Town Mayors engagements undertaken for the period 1st February 2018 to 28th February 2018. Noted.

Questions to Town Mayor

There were no questions to the Town Mayor

160. COUNCIL MEETINGS**Meetings for the Month of March, 2018**

Councillors had previously been circulated with a list of the Meetings for the Month of March 2018. Councillors discussed the date for the Working Group Meeting.

RESOLVED: That the Working Group Meeting be held on the 20th March 2018 at 2:00pm in the Heritage Centre.

161. PERSONNEL**To note closure of Town Council Office on Tuesday 17th April 2018 for Staff Training Day – First Aid Course**

Councillors noted that the Town Council Office will be closed on Tuesday 17th April 2018 for Staff Training Day – First Aid Course. The Town Clerk informed Councillors that the Course could facilitate up to nine delegates.

RESOLVED: That the Llantwit Major Bell Ringers, which had expressed an interest in this event, be written to, inviting them to send representatives to take part on the Training Course.

162. PROCEDURAL MATTERS**Members Report**

There were no Members Report.

Action Tracker

Councillors had previously been circulated with an up to date Action Tracker.

Councillor Gant asked Councillors if there had been and further developments regarding the relocation of the PRU. Councillor G John confirmed no decision had been made with reference to this matter.

Councillor A Clark asked if any further progress had been made reference a proposed new Playground on East Camp, St Athan. The Town Clerk confirmed that the land being considered for this development was owned by Annington Homes. She had been given permission by the Company to obtain costings for equipment and was liaising with the Youth Council to assist with this part of the project.

Councillor Powell expressed his frustration that for the second time a Footpath Forum Meeting had been cancelled and the ongoing issues with footpath along Mill Road was still outstanding.

RESOLVED: That a letter be written to Rob Thomas, Vale of Glamorgan Council, if any assistance could be given with moving forward with the Footpath along Mill Road.

To discuss proposed Community Liaison Agenda Item reference concerns regarding land drainage issues.

Councillors had previously discussed a proposal to add an Agenda Item to the Community Liaison Meeting regarding the ongoing concerns reference land drainage.

RESOLVED: That a request be sent to the Community Liaison Committee requesting that an item be included on the Agenda regarding drainage within the rural Vale of Glamorgan.

To discuss possible Agenda Items for inclusion on Community Liaison Meeting

There were no Agenda Items for inclusion on the Community Liaison Meeting.

163. FINANCE**Bank Reconciliation for period 1st January 2018 to 31st January 2018**

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1st January 2018 to 31st January 2018. Noted.

Income for the period 20th January 2018 to 14th February 2018

Councillors had previously been circulated with a copy of the Income for the period 20th January 2018 to 14th February 2018. Noted.

Expenditure for the period 20th January 2018 to 14th February 2018

Councillors had previously been circulated with a copy of the Expenditure for the period 20th January 2018 to 14th February 2018. Noted.

Credit Card Statement for period 20th January 2018 to 14th February 2018

Councillors had previously been circulated with a copy of the Credit Card Statement for the period 20th January 2018 to 14th February 2018. Noted.

To discuss Grant Aid Application for St Donats Chorale

Councillor Dr P Dickson declared an interest.

Councillors had previously been circulated a Grant Aid Application for St Donats Chorale dated 29th January 2018.

RESOLVED: That in pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfied the requirements of that section, the Town Council approves the payment of the sum of £100.00 to St Donats Chorale.

To discuss Membership to One Voice Wales for 2018/2019

Councillors had previously been circulated with a letter dated 12th February 2018 detailing renewing Membership to One Voice Wales. Councillors discussed the benefits of renewing this Membership.

RESOLVED: That the Membership to One Voice Wales for 2018/2019 be renewed at a cost of £1301.00. The benefits of this membership will be reviewed in 2019.

To discuss Tenders for Inspection and Testing of Emergency Lighting Contract 1st April 2018 to 31st March 2021

Councillors had previously been circulated with Tenders for Inspection and Testing of Emergency Lighting Contract 1st April 2018 to 31st March 2021.

RESOLVED: That the quotation received from A&A Electrical Services Ltd for the total sum of £1,480 + VAT, for the Inspection and Testing of Emergency Lighting Contract – be accepted and approved in respect of the period April 2018 to March 2021.

To discuss Tenders for Periodic Inspection Reports, Electrician Installation 1st April 2018 to 31st March 2021

Councillors had previously been circulated with Tenders for Periodic Inspection Reports, Electrical Installation 1st April 2018 to 31st March 2021

RESOLVED: That the quotation received from A&A Electrical Services Ltd for the total sum of £1,370 + VAT, for the Periodic Inspection Reports, Electrician Installation – be accepted and approved in respect of the period April 2018 to March 2021.

To discuss Tenders for replacement of windows in Llantonian Hall

Councillors had previously been circulated with Tenders for replacement of windows in Llantonian Hall

RESOLVED: That the quotation received from Welsh Windows for the total sum of £2,464.00 + VAT, for the replacement of windows in Llantonian Hall be accepted.

To discuss Tenders for remedial work to trees in Lorna Hughes Park

Councillors had previously been circulated with Tenders for remedial work to trees in Lorna Hughes Park. Councillors discussed quotations re priority 2, 3 and 4 remedial work.

RESOLVED: That the quotation received from Acorn Trees Services, in reference to Priority 2, for the total sum of £574.00 + VAT, for remedial work to trees in Lorna Hughes, be accepted and priority 3 and 4 be reviewed following completion of priority 2.

164. DEVELOPMENT

To note Planning Application decisions by the Vale of Glamorgan Council

Councillors had previously been circulated with a copy of the Planning Application decisions by the Vale of Glamorgan Council. Noted.

To discuss Public Consultation on Supplementary Planning Guidance

Councillors had previously been circulated with an email dated 19th January 2018 detailing the Public Consultation on Supplementary Planning Guidance. Noted.

165. CEMETERY

The following Burial matters were noted.

- 1) Burial of Ray Wilson new plot (D7) on 9th February 2018
- 2) Burial of Susan Jane Bowen re-open plot (H16) on 23rd February 2018

RESOLVED: That approval be granted for the Exclusive Right of Burial Certificate to be issued and sealed on behalf of the Town Council in respect of matters 1.

To discuss Welsh Governments Memorandum of Understanding re Local Government's policy not to charge fees in relation to burial or cremations of persons under the age of 18

Councillors had previously been circulated with a letter dated 7th February 2018 detailing the Welsh Governments Memorandum of Understanding re Local Governments policy not to charge fees in relation to burial or cremations of persons under the age of 18. The Town Clerk informed Councillors that at present the Town Councils policy was not to charge fees for burials or cremations of persons under the age of 16.

RESOLVED: That Llantwit Major Town Policy re burials and cremations at Boverton Cemetery be amended to state that no fees are charged for persons under the age of 18.

To discuss letter regarding ownership of Plot D182

Councillors had previously been circulated with a letter dated 12th February 2018 regarding ownership of Plot D182(d). The Town Clerk confirmed to Councillors that she was still clarifying the guidelines as to if the plot could be reused.

RESOLVED: That a letter be written to the Plot Holder of D182(d) thanking her for her correspondence regarding this matter and confirm that the Town Council are happy to take over ownership of the Plot in the interest of the community of Llantwit Major.

166. RECREATION AND OPEN SPACES

To note playground inspections 2nd February 2018

Councillors had previously been circulated with the Playground inspections held on 2nd February 2018. Noted.

167. OLD SCHOOL

To receive verbal update re meeting with the Regeneration & Planning Officer regarding commercial workspace units

Councillor Foster updated Councillors on the Meeting that had taken place between the Regeneration & Planning Officer regarding commercial workspace units. He stated that the Officer felt the Compass Building could be rented out for Office Space as either 2 or 4 separate units. The Officer stated that there is possibility of Grants and Welsh Government funding opportunities and recommended a trip to Frome in Somerset to view a building that had been designed and adapted for Office Units.

The Town Clerk informed Councillors that at present the Compass Building was not rentable due to the fire door being boarded shut and although Tenders had been sent out to companies for external wall insulation no quotations had been returned.

RESOLVED: That permission is granted to continue investigations into workspace units and ask Creative Rural Communities to organise a trip to view the Office Units in Frome.

Further

RESOLVED: That the Town Clerk obtain feedback from the companies approached to Tender for external wall insulation and query why they did not tender and possibly look at resending the tender documents if required.

168. WEST STREET POOL

To discuss Agenda Brief re transport of Koi Karp

Councillors had previously been circulated with an Agenda Brief detailing the requirements to transport Koi Karp from Duffryn Gardens to West Street Pool.

RESOLVED: That Councillor Dr Ellis, Councillor Clark, Councillor Thomas and Councillor Morgan all volunteered to transport the Koi Karp from Duffryn Gardens to West Street Pool.

To discuss Agenda Brief re Avian Influenza Prevention Zone

Councillors had previously been circulated with an Agenda Brief detailing the Avian Influenza Prevention Zone. Noted.

169. VALE OF GLAMORGAN COUNCIL

To discuss writing to relevant Officer regarding land drainage

Councillors had previously discussed writing to a Vale of Glamorgan Officer re the land drainage issues in and around Llantwit Major.

RESOLVED: That a letter be written to the Vale of Glamorgan Council requesting that they look into the ongoing problem of land drainage in the following areas: Church Street, Turkey Street, Frampton, along the B4265 & the Gluepot Bridge and would it be to write asking local land owners to restore ditches to the hedgerows to assist with the drainage.

170. WELSH GOVERNMENT

To discuss Women's Suffrage Centenary Grant Scheme – 'Celebrating Women in Wales'
Councillors had previously been circulated with an email dated 9th February 2018 detailing the Women's Suffrage centenary Grant Scheme – 'Celebrating Women in Wales'. Noted.

To discuss Independent Review Panel to discuss Community and Town Councils roles within the community in Cardiff on 15th March 2018

Councillors had previously been circulated with an email dated 26th January 2018 detailing the Independent Review Panel to discuss Community and Town Councils roles within the community in Cardiff on 15th March 2018. Noted.

171. PUBLICATIONS RECEIVED

To note the February 2018 Cadw Historic Environment Update Newsletter

Councillors noted the February 2018 Cadw Historic Environment Updated Newsletter.

To note the Future Generations framework for projects (based on the Well-Being of Future Generations Act)

Councillors noted the Future Generations framework for projects (based on the Well-Being of Future Generations Act).

To note the code of Audit Practice of the Auditor General for Wales Report

Councillors noted the code of Audit Practice of the Auditor General for Wales Report.

To note the October to December 2017 edition of the Ombudsman Casebook

Councillors noted the October to December 2017 edition of the Ombudsman Casebook.

172. MISCELLANEOUS

To discuss Cardiff Capital Region City Deal Transport Consultation

Councillors had previously been circulated with a Transport Consultation on the Cardiff Capital Region City Deal. Councillor Dr D Ellis informed Councillors of his disappointment That Llantwit Major was not mentioned in this Consultation and there was no consideration to Rail and bus services for our Town.

RESOLVED: That the Cardiff Capital Region Outline Regional Transport Strategy Stakeholder Consultation be completed by the Town Council stating the Town Councils disagreement with the Consultation and the lack of consideration for rail and bus services to and from Llantwit Major.

To discuss Agenda Brief re Refill Water Points and Recycling Projects for Llantwit Major

Councillors had previously been circulated with an Agenda Brief re Refill Water Points and Recycling Projects for Llantwit Major. Councillors discussed the Licence and the inclusion of

the fee of £250.00 to cover a 3 year term. Councillors all agreed that environmentally friendly projects should be fully supported by the Town Council.

RESOLVED: That permission be granted to sign the Licence and pay the registration fee of £250 to cover the Refill Water Campaign being set up in Llantwit Major.

Further

RESOLVED: The permission is given for the Town Clerk to initiate the setting up of a small Committee to move forward with other environmental projects including water fountains, canvas bags etc. The Committee to include representatives from the Vale Coastal Clean Up Scheme, Councillors, Chamber of Trade Representatives, Local Businesses and the Rotary Club.

To discuss email from resident re sky lanterns and helium balloons

Councillors had previously been circulated with an email dated 28th January 2018 from a Llantwit Major Resident regarding the releasing of sky lanterns and helium balloons in the Town.

RESOLVED: That the Open Spaces Policy be amended to state that the Town Council do not allow the release of sky lanterns and helium balloon on Town Council facilities.

Further

RESOLVED: That a letter be written to the concerned resident confirming that the Town Councils Open Spaces Policy has been amended.

173. PART II

The public and press may be excluded from the meeting during consideration of the items in accordance with Section 100a(4) of the Local Government Act, 1972.

1) To discuss report of Cabinet Member for Learning and Culture

Councillors had previously been circulated with a report of a Cabinet Member for Learning and Culture.

RESOLVED: That a Meeting be arranged with the relevant Officer from the Vale of Glamorgan Council.

SIGNED
MAYOR

DATED