

REPORT OF A NATION'S TRIBUTE CELEBRATIONS COMMITTEE MEETING
HELD ON TUESDAY, 21ST NOVEMBER 2017
AT 1.00 P.M. IN ANNEX B ROOM, OLD SCHOOL, LLANTWIT MAJOR

PRESENT: Councillor Dr. P.D. Ellis - Chairman
Councillor J. Evans
Councillor G. Thomas
Councillor Mrs. J. Norman
Councillor G. Morgan
Councillor Dr. P. Dickson
Councillor E. Williams

ALSO PRESENT: Mrs. M. Geary-Andrews (Chair) and Mrs. H. Fox (Treasurer) of the
Llantwit Major Branch of The Royal British Legion
Mrs. L. Evans – Llantwit Major Events Group
Mr. S. George – Llantwit Major History Society
Mr. I. Colston – St. Illtud's Church
Mrs. C. Ingram (Chair) and Mrs. J. Jenkins (Secretary) of
Llantwit Major's Chamber of Trade
Warrant Officer D. Stroud – MOD St. Athan

The Chairman welcomed Councillors and all the various organisation representatives to the Meeting to discuss such an important event being held on 11th November 2018.

APOLOGIES FOR ABSENCE. There were no apologies for absence. Mrs. L. Evans, Llantwit Major Events Group, informed the Meeting that due to another engagement she would had to leave the Meeting at approximately 1.30 p.m.

DECLARATION OF INTEREST FORMS. No Councillors completed Declaration of Interest Forms.

CONFIRMATION OF MINUTES. The Minutes of the Meeting held on Tuesday, 3rd October 2017, having previously been circulated, were taken as read and **RESOLVED** – **THAT** such Minutes be approved as a true record.

1. **TO DISCUSS PARTICIPATION DETAILS**

a. **INITIAL BUDGET**

Full Council had approved an expenditure of up to **£1,000.00** (ONE THOUSAND POUNDS) from this year's Financial Budget to provide the purchase of a Beacon, materials for the decorated patchwork wall hanging and other necessary expenses. Any unspent funding will be carried over to the following year's budget which will also include a further **£1,000.00** (ONE THOUSAND POUNDS).

b. **BEACON OF LIGHT**

(1) **Cost Involved**

Councillor J. Evans, as requested, had approached a local engineering firm regarding producing a beacon. He was informed that if the beacon was made to the specifications as provided in the "Battle's Over" booklet the beacon would be large and need to be permanently sited.

Representatives were informed of the alternative - a pre-manufactured 'ball shaped top' beacon at a cost of £360.00 + VAT.

RECOMMENDED: Llantwit Major Town Council purchase the ball shaped beacon at a cost of £360.00 + VAT.

(2) **Location of Beacon**

Various locations, where the beacon could be easily accessible and viewed were considered, e.g. – Llantwit Major Beach, Rugby Club, Seaview Park, etc.

All unanimously agreed that the beacon should be suitably located at the Rugby Club in order that the beacon can be lit at the specified time on 7.00 p.m., on Sunday, 11th November 2018

RECOMMENDED: The beacon will be suitably positioned at Llantwit Major's Rugby Club and Councillor J. Evans and Councillor G. Thomas liaise with Llantwit Major Rugby Football Club regarding the Town Council's wish to site the beacon on the Recreation Field.

c. **Commemorative Decorated Patchwork Wall Hanging**

(1) **Proposed date to obtain donated material from Foyes Fabric Company at Llandow.** The Town Clerk informed representatives the ideas regarding the making of the wall hanging and how it will be sewn together. Once complete will be hung outside on the Town Hall building on Remembrance Sunday - 11th November 2018 and then displayed upstairs in the Town Hall (back of the stage). In future years squares can be added and at Remembrance Day, the commemorative wall hanging will be hung outside the Town Hall.

Councillor J. Evans had taken an official Council letter to Foyes Fabric Company at Llandow. They had agreed to donate the material free of charge and suggested a visit is made to select the type of material and colour. It was agreed that Llantwit Major's Town Mayor together with the Secretary of the Chamber of Trade and the Town Clerk visit Foyes Fabric to select the material and colour.

- (2) **Discuss date fabric to go on sale and deadline return dates.** An 8" x 8" textile square at a cost of £1.00 will be on sale in January 2018. It is anticipated that the return of the completed squares will be staggered but a deadline date of the end of March will be given to those purchasing the squares. It is proposed that the squares will be sewn in batches. Both Llantwit Major and Boverton W.I.s have given their full support to assist. It is anticipated that the patchwork wall hanging will have approximately 400 squares. In the centre of the patchwork wall hanging will be the embroidered Llantwit Major Town Council's Crest.

The Town Clerk stated that full publicity of the proposals will commence early January 2018. An article will be submitted to the GEM newspaper detailing the proposals and ideas will be publicised on Facebook and the Council's website. Also posters will be produced and placed in local community noticeboards.

RECOMMENDED: Committee and representatives unanimously recommended that the Town Mayor, Secretary of Llantwit Major's Chamber of Trade and the Town Clerk select the material. Also extensive publicity commences in January 2018.

FURTHER RECOMMENDED: Costing be sought to purchase a stitched 'Town Crest' which will be placed in the centre of the patchwork wall hanging.

- d. **First World War Memorabilia.** Proposals are for the general public to view the memorabilia, approximately one week before Remembrance Sunday in 2018, the upstairs in the Town Hall, Heritage Centre and the room at the rear of the Town Hall.

Mr. S. George, Llantwit Major History Society, advised that Members of the History Society are willing to assist but concerns were expressed about the safety and security of the memorabilia whilst on public view. It was suggested that suitable lockable cabinets/furniture are loaned/purchased whilst publically displaying memorabilia.

RECOMMENDED: All present unanimously agreed in principle that local First World War memorabilia could be loaned and put on display as long as all items are safely stored in secure cabinets/furniture and rooms are manned when the rooms are open for viewing.

Llantwit Major's Chamber of Trade together with Llantwit Major's Branch of The Royal British Legion had organised this year's window displays in local businesses. It was proposed that details of the "poppy trail" will be placed in A4 picture frames in the windows of local businesses, suitable posters on lampposts and a soldier, made of willow, will be located in the Precinct, for the all to pin a poppy on, next year.

RECOMMENDED: All present unanimously agreed in principle that local First World War memorabilia could be loaned and put on display as long as all items are safely stored in secure cabinets/furniture.

FURTHER RECOMMENDED: Llantwit Major's Chamber of Trade together with Llantwit Major's Royal British Legion have details of the "poppy trail" in A4 picture frames and ask local businesses to ensure they display in a prominent place in their windows and place posters on lampposts. Llantwit Major Events Group to discuss with a local resident who could produce a willow soldier to see if they are willing to make one next year.

Silhouette Soldier – Permanent Location. A silhouette soldier had been purchased and displayed at the Cenotaph on Remembrance Sunday. Places to permanently display the silhouette soldier were considered. All present recommended the silhouette soldier be displayed on the grass verge outside of Llantwit Major Cemetery.

Those present were informed that 40,000 wild poppy seeds had been purchased. This area was one of the areas selected for the poppy seeds to be sown.

RECOMMENDED: The silhouette soldier is sited on the grass verge outside Llantwit Major's Cemetery and poppy seeds planted.

5. **FURTHER SUGGESTIONS**

- a. **Cascade of Poppies.** MOD St. Athan had kindly agreed to provide camouflage netting. Poppies are to be placed on the netting. Various locations were discussed. The Town Hall roof was considered the best possibility.
- b. **Roll of Honour.** Names of those from the World Wars, as listed on the Cenotaph, would be placed on wooden crosses and the crosses handed to those present at the Remembrance Sunday Service at the Cenotaph. When the name from the Cenotaph is called out the person would then be asked to plant the cross in the prepared flower bed.
- c. **Televised First World War Battles/Roll of Honour.** Various First World War Battles/Roll of Honour, etc., could be projected or from a dvd disc and shown on a suitable screen, upstairs in the Town Hall, during the display week.
- d. **Support from Local Schools.** An e-mail had been received from Llantwit Major Comprehensive School informing of their support for the event next year and also outlining the Schools ideas for projects next year (copy attached).
- e. **Children's Party – Sunday, 11th November 2018.** Before leaving the Meeting Mrs. L. Evans had informed the Town Clerk that Llantwit Major Events Group would look at arranging a Children's Party on the Sunday. The Party would either be held in Llantwit Major Rugby Club or Llantonian Hall.

DATE OF NEXT MEETING: Tuesday, 16th January 2018 at 1.00 p.m., which will be held in the Annex B Room of the Old School, Llantwit Major. The Meeting will discuss the progress on matters raised at this Meeting.