

**Report of Meeting of 5 Year Plan Committee held in  
Council Chamber on 9<sup>th</sup> November 2017**

Present; Councillor D Foster – Chairman

Councillors; Dr D Ellis  
J Evans  
A Clark  
G Morgan  
Mrs J Norman

In attendance; Mrs R Quinn – Town Clerk

Apologies;  
All present.

Councillor Foster welcomed and thanked everyone for attending.

**2) To receive report of Finance and Policy meeting held on 5<sup>th</sup> October 2017**

Committee members had previously been circulated with a copy of the report from Finance and Policy meeting held on 5<sup>th</sup> October 2017. Noted

**3) To receive report of Five Year Plan meeting held on 25<sup>th</sup> September 2017**

Committee members had previously been circulated with a copy of the report from the Five Year Plan meeting held on 25<sup>th</sup> September 2017. Noted

**FINANCIAL YEAR 2017/18**

**4) For Information Expenditure and Income figures up to 31<sup>st</sup> October 2017**

Committee members had previously been circulated with a copy of the Expenditure and Income figures up to 31<sup>st</sup> October 2017. Councillor Foster explained that the Recreation and Bowls Club budget was showing a large overspend, this included the payment made for the improvements to the footpath, which the Town Clerk is currently making a grant application claim for via a RCDF Grant.

Councillor Clark queried if the budget set for the Reshaping Services Programme, Vale of Glamorgan Council, was sufficient. Councillor Foster confirmed that to date no more information had been received from the Vale of Glamorgan Council regarding Reshaping Services.

Councillor Mrs Norman asked what was included in the West Street Pond budget. The Town Clerk explained that it covered the annual clearing of the Pond and also for the drains around the Pond to be cleared in mid-December.

Councillor Foster stated that the Old School income budget was also likely to be slightly down due to Compass Community Care ending their agreement.

### 5) To discuss agenda brief regarding donations, budget headings and budgets

Committee members had previously been circulated with a copy of an agenda brief regarding possible donations, budget headings and the setting of budgets. Councillor Foster informed members that money had been budgeted as a donation to an event which was scheduled to take place this year, unfortunately the event did not happen and therefore these monies remained in the budget.

**Recommended:** A donation of £450 be given to Llantwit Major Rugby Football Club in lieu of the Community Bonfire Night and a donation of £200 be given towards the community Christmas Day Lunch.

#### Further

**Recommended:** The £1,000 budgeted for the Nations Tribute, financial year 17/18, be taken from the Contingency Budget.

That £4,385 be budgeted for the Town Study, financial year 17/18, be taken from the Contingency Budget.

The purchase of the Silent Soldier be taken from the Remembrance Day budget.

### FINANCIAL YEAR 2018/19

#### 6) To finalise proposed project for 5 Year Plan

Committee members had previously been circulated with a copy of the Five Year Plan.

#### To discuss Year 3 - proposed projects

Committee members discussed Year 3 (18/19) of the Plan and the following projects put forward for consideration.

Contingency Fund - £5,500

Community Week - £200

Purchase of Bench - £1,000

Staff Training - £1,600

Town Hall Clock Annual Maintenance - £300

Website Maintenance - £500

Building Maintenance - £5,000

Purchase of Cemetery land - £5,000

Buildings Account - £8,000

Replacement Fencing Illtyd Ave - £22,400

Match Funding SDP - £1,000

Kitchen Llantonian Hall - £6,500

Windows Llantonian Hall - £3,000

**Recommended:** The Replacement Fencing Illtyd Ave be removed from Year 3 and placed in Year 4, due to the uncertainty surrounding Reshaping Services.

**7) To discuss hiring and cemetery charges for financial year 2018/19**

Committee members had previously been circulated with a copy of the hiring and cemetery charges for financial year 2017/18. Committee members noted that hiring fees had not been increased since financial year 2014/15, and Cemetery fees since financial year 2015/16.

**Recommended:** All charges be increased by 3%, rounded to nearest pound, excluding the allotment rents which had previously been set by Full Town Council.

**8) To discuss and set draft Expenditure and Income figures for 2018/19**

Committee members had previously been circulated with a copy of draft expenditure and income figures for 2018/19. Councillor Foster explained to members that the final budgets cannot yet be agreed as we are stilling waiting to hear from the Vale of Glamorgan Council regarding the possibility of taking on additional services (Reshaping Services), and we will not be informed of the Community Tax Base, which allows us to set our Precept request, until middle of December.

**Recommended:** Recreation and bowling green budget be reduced following the removal of the replacement fencing from the Five Year Plan. The Twinning budget be increased, due to a possible invitation for the Town Mayor to visit Le Pouliguen in 2018.

**Further**

**Recommended:** That any underspend from the Nations Tribute budget in 2017/18 be ring fenced and moved to the 2018/19 budget.

**Further**

**Recommended:** Amendments be made to the Expenditure and Income budgets and these be brought back to the next Five Year Plan meeting once the Community Tax Base has been received.