

**Report of Meeting of 5 Year Plan Committee held in  
Council Chamber on 25<sup>th</sup> September 2017**

Present; Councillor D Foster – Chairman

Councillors; Dr D Ellis  
J Evans  
A Clark  
G Morgan

In attendance; Mrs R Quinn – Town Clerk

Apologies;  
Councillor Mrs J Norman

Councillor Foster welcomed and thanked everyone for attending.

**2) To receive report of meeting held on 11<sup>th</sup> July 2017**

Committee members had previously been circulated with a copy of the report from the previous meeting held on 11<sup>th</sup> July 2017. Noted

**3) To receive Expenditure and Income figures up to 31<sup>st</sup> August 2017**

Committee members had previously been circulated with a copy of the Expenditure and Income figures up to 31<sup>st</sup> August 2017. Councillor Foster explained to members that a couple of budget may need increasing due to new projects being completed during this financial year. The previous 5 Year Plan committee had not put forward any projects for this financial year as they did not wish to set objectives for the new Council elect, as well as the ongoing uncertainty surrounding the Reshaping Services Programme, Vale of Glamorgan Council. With this in mind budgets had not been set.

**Recommended:** That the budgets be reviewed later in the financial year.

**4) To discuss 5 Year Plan**

Committee members had previously been circulated with copies of the Five Year Plan and estimates for proposed projects discussed at the previous Five Year Plan meeting.

**To discuss Year 2 and required amendments to budget figures**

Committee members noted the projects scheduled to take place this financial year and as agreed above the budgets should remain as they are, and be reviewed at a later date.

Sculpture Project - £1,000  
Post around Centre Circle - £3,000  
Tourist Signs - £2,834  
Flooring Town Hall - £1,662  
Chairs Town Hall - £1,320  
Repointing Cenotaph - £1,650  
Allotment Hard Standing - £2,680

Llantwit Major 10K - £1,000  
 Removal Brambles Allotment - £350  
 Lighting Town Hall - £2,000  
 Cupboards Toilet Town Hall - £669  
 Licence Old School - £1,010

**Recommended:** That the above projects be included in the Five Year Plan for 2017/18.

To discuss Year 3,4 and 5 – proposed projects

Committee members discussed Year 3 (18/19) of the Plan and the following projects put forward for consideration.

Contingency Fund - £5,500  
 Community Week - £200  
 Purchase of Bench - £1,000  
 Staff Training - £1,600  
 Town Hall Clock Annual Maintenance - £300  
 Website Maintenance - £500  
 Building Maintenance - £5,000  
 Purchase of Cemetery land - £5,000  
 Buildings Account - £8,000  
 Replacement Fencing Illtyd Ave - £22,400  
 Match Funding SDP - £1,000  
 Kitchen Llantonian Hall - £6,500  
 Windows Llantonian Hall - £3,000

**Recommended:** That the above be included in the Five Year Plan for 2018/19.

Committee members noted that the Recreation and Buildings Committee would need to agree on the design and specification of the kitchen and windows before tenders are received for these projects.

Possible Projects

Committee members discussed estimates and the building survey received regarding the render on the Compass Building, Old School. The Town Clerk explained that the estimates were based on external wall installation (EWI) as recommended by the surveyor. Members discussed the possibility of replacing the render like for like, the Town Clerk explained it was proofing difficult to get a contractor to give an estimate when they do not know what is underneath the existing render. Councillor Foster reminded Committee members that this item was on the agenda of the Full Town Council meeting 28<sup>th</sup> September 2017.

**Recommended:** That a recommendation be made to Full Town Council that Councillor Evans contacts a local builder to come and remove a small section of the render to reveal what is underneath, and then place sheeting over the wall to ensure the building is watertight.

**Further**

**Recommended:** Costings will then be sought for alternative options to render the wall.

Committee members discussed the costings obtained for the installation of additional lighting at Lorna Hughes Park. All members expressed their disappointment that the Vale of Glamorgan Council would not allow the use of their feeder station to run the additional lighting column, which results in an extra £535.22 for the installation of a new feeder station. Councillor Foster stated that again this item is for discussion at the Full Town Council meeting. Councillor Clark added he felt this light was needed now more than after if the PRU was moving to the Youth Centre.

**Recommended:** That a recommendation be made to Full Town Council that a letter be written to the Vale of Glamorgan Council stating the Town Councils disappointment that they are not prepared to allow the use of their feeder station, especially when the Town Council are funding projects eg new road signs, painting the toilet block etc.

Committee members discussed the agenda brief circulated relating to the red phone box in The Square and the costs involved should the Town Council adopt it and install a defibrillator and emergency telephone.

**Recommended:** That fund be made available for this project.