

**Report of Meeting of 5 Year Plan Committee held in  
Heritage Centre on 11<sup>th</sup> July 2017**

Present; Councillor D Foster – Chairman

Councillors; Dr D Ellis  
J Evans  
A Clark  
G Morgan

In attendance; Mrs R Quinn – Town Clerk

Apologies;  
Councillor Mrs J Norman

Councillor Foster welcomed and thanked everyone for attending. Councillor Foster went on to explain to those new Committee members the purpose of the 5 Year Plan Committee and when they meet.

**2) To receive report of meeting held on 13<sup>th</sup> July 2016**

Committee members had previously been circulated with a copy of the report from the previous meeting held on 13<sup>th</sup> July 2016. Noted

**3) To discuss 5 Year Plan**

Committee members had previously been circulated with copies of the Five Year Plan and suggested projects. Councillor Foster stated that no projects had been put forward for this financial year as the previous Committee did not wish to set objectives for the new Council elected this year, as well as the ongoing uncertainty surrounding the Reshaping Services Programme, Vale of Glamorgan Council.

Councillor Foster asked members to look at the current year on the Five Year Plan.

Contingency Fund – always in Plan to cover any unforeseen problems

Community Week – always in Plan covering projects undertaken for Welsh Baccalaureate

Purchase of Bench – always in the Plan should any new bench be required

Staff Training – always in the Plan

Town Hall Clock maintenance – always in the Plan

Website maintenance – always in the Plan

Building maintenance – always in the Plan and spread across all building budgets

Purchase of Cemetery land – always in the Plan should any land become available

Building Account – in Plan the last few years towards the works to Old School roof

Fencing around Recreation Field – completed 16/17

Post around Centre Circle – for discussion

Chair Llantonian Hall – completed 16/17

Boiler Old School – ongoing

Flooring Town Hall – for discussion

Chairs Town Hall – for discussion

Repainting of Steps Cenotaph – agreed at Full Town Council 29<sup>th</sup> June 2017

Committee members discussed a number of the items within the Plan and it was;

**Recommended:** Up to Building Maintenance stay in the Plan.  
 The Purchase of Cemetery Land remains at £5,000.  
 The Building Account continue this year 17/18 but be looked at again for 18/19  
 Remove Fencing around Recreation Field and Chairs for Llantonian Hall as completed  
 Post around Centre Circle, Flooring and Chairs Town Hall for discussion at the Full  
 Town Council meeting July.  
 Boiler Old School continues to be monitored.

**Further**

**Recommended:** Also to be included in the Plan was the Sculpture Committees £1,000 budget.

Committee members discussed the proposed projects sheets.

Town Hall

Access Audit – *continue with works*

Refurbish flooring upstairs – *quotations being obtained for Full Town Council July 17*

Improvements to toilet – *ongoing*

New chairs – *quotations being obtained for Full Town Council July 17*

Lighting – *costings to be sought*

Llantonian Hall

New windows – *costings to be sought*

Disabled access door – *on hold as no requirement at present*

Hearing Loop – *look at grant and costings*

New kitchen (inc appliances) - *costings to be sought*

PA System - *costings to be sought*

Old School

Flower bed to corner car park – *nothing to report*

Tarmac area in front of fencing – *nothing to report*

New boiler – *monitor*

Replace lighting in Room B – *Town Clerk to complete asap*

Licence Council Chamber – *continue with application*

Render Compass building – *discuss once site visit takes place*

Cemetery

New posts around turning circle - *quotations being obtained for Full Town Council July 17*

Clearance of corner by shed – *costings be sought*

Cenotaph

Repointing of Steps – *approved June completed in September*

Seaview Park

Wall – *monitor*

Lorna Hughes Park

Lighting – *quotations being sought*

Allotment

Hardstanding area – *quotations being obtained for Full Town Council July 17*

Removal of brambles - *quotations being obtained for Full Town Council July 17*

West Street Pool

Annual maintenance - *ongoing*

Miscellaneous

Tree maintenance - *ongoing*

Recreation Ground

New stopper for gate under 10's – *ongoing*

Improve path to Illtyd Ave – *waiting confirmation from Welsh Government*

Additional Lighting – *part of Sports Development Project*

Resurfacing Tennis Courts - *part of Sports Development Project*

Rebuild/extension sports pavilion - *part of Sports Development Project*

Remove and replace hedge on south of bowling green – *on hold due to SDP*

Remove and replace hedge on west of bowling green – *on hold due to SDP*

Remove and replace wall alongside tennis courts – *do not consider at this time*

Paint picnic benches under 10's – *Ray to complete*

Exercise equipment - *do not consider at this time*

Fencing along Illtyd Ave – *costings be sought including netting*

Path around tennis courts – *on hold until SDP completed*

Paving to side of tennis pavilion – *once footpath complete seek costings*

Picnic bench side of tennis pavilion – *purchase once footpath complete*

Fencing around compound – *complete during SDP*

**Recommended:** That all above comments in italics be moved forward.

Possible Projects

Councillor Dr Ellis stated that the majority of the projects appear to be mainly maintenance and he would like to see the Council consider moving forward with promoting the town and its heritage, increasing tourism and improve the signage.

Councillor Foster confirmed that over the past 5 years the Town Council has spent a lot of its time and budget on maintenance, this was become a number of the buildings required a lot of work. These had now been complete and the Town Clerk and Chair of Recreation and Buildings are working on a maintenance

schedule for each building/open space. Hopefully this will allow the Town Council to look at promoting itself and complete more 'visible services' within the Town.

The Town Clerk confirmed that a number of items have been put forward for discussion including the new sculpture, tourism signage and wild flower areas. These are all still ongoing and part of the Town Study Steering Group remit. A budget has already been set for the sculpture project and the tourism signage has been costed and will be taken to the next Town Study Steering Group meeting.

**Recommended:** That suggestions/ideas be brought to the next meeting for discussion.