

1.

**Report of the Allotment Sub-Committee Meeting held at the Allotment Site, Llantwit Major at 10:00am on Monday 31<sup>st</sup> October 2016.**

Present; Councillor Mr J Evans – Chairperson.  
Councillor Mrs S Geary  
Councillor M Mason.  
Councillor Mrs P Lancaster

There were no Declaration of Interests received.

**Report of the last meeting held on 26<sup>th</sup> September 2016 and ratified at Full Town Council Meeting on 27<sup>th</sup> October 2016**

Committee members were previously circulated with the Report of the last meeting held on 26<sup>th</sup> September 2016, ratified at the Full Town Council Meeting held on 27<sup>th</sup> October 2016.  
Noted.

**To inspect and discuss the final Allotment Site Inspection of 2016 to be held on the 31<sup>st</sup> October 2016 by Councillor Mrs P Lancaster, Councillor Mr M Mason, Councillor Mrs S Geary, Councillor Mr J Evans & the Deputy Town Clerk**

Councillor Mrs P Lancaster, Councillor Mr M Mason, Councillor Mrs S Geary, Councillor Mr J Evans & the Deputy Town Clerk inspected and discussed each plot on the Allotment Site.  
Committee Members recommend the following:

**Recommended:** That a second warning letter be sent to Plot Holder 47.

Further

**Recommended:** That letters be sent to Plot Holders 1, 72, 82, and 85 requesting that their plots are tidied up prior to the winter months.

Further

**Recommended:** That a letter be written to Plot Holder 31 requesting that they heavily cut back the Blackberry Bush on their plot.

Further

**Recommended:** That a letter be written to Plot Holder 57 requesting that they heavily cut back the overgrown bush on their plot.

Further

**Recommended:** That a letter be written to Plot Holder 39 asking if he still wishes to keep his Allotment Plot as the Plot is now very overgrown and the weeds

2.

are dispersing onto other tenants Allotment Plots.

Further

**Recommended:** That a letter be written to Plot Holder 33 requesting that the rubbish at the back of their Allotment Plot is removed.

**Date and Time of next meeting**

The date and time of the next meeting will be in March 2017 unless the Deputy Town Clerk needs to call a Meeting prior to this date.