



Working Group members discussed a letter received regarding damage to 'chalkboard flowers' within the Cylch Meithrin playarea. The Committee of the Cylch Meithrin believe these were damaged by the contractors during repairs to the roof.

**RECOMMENDED:** That a letter be sent stating that as responsibility for the damage cannot be determined, the Town Council in this instance are prepared to purchase and install two new chalkboard flowers.

## **PART II**

### **THE PUBLIC AND PRESS MAY BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEMS IN ACCORDANCE WITH SECTION 100A(4) OF THE LOCAL GOVERNMENT ACT, 1972**

#### **6) To discuss maternity leave cover**

Working Group members had previously been circulated with an agenda brief regarding the need for maternity leave cover.

**RECOMMENDED:** That the proposed advertisement be placed from the beginning of January.

#### **7) To discuss possible staff retirement**

Working Group members had previously been circulated with an agenda brief regarding a proposed staff retirement.

**RECOMMENDED:** That costings for a contractor to cover this position for a couple of months be obtained until clarification is received from the Vale of Glamorgan Council regarding the reshaping services programme.

#### **8) To discuss clarification regarding staffing contracts**

Working Group members had previously been circulated with an agenda brief regarding clarification on staffing contracts

**RECOMMENDED:** That the Town Clerk be able to authorise any hours worked over a weekend for events etc.