

4) Matters Arising

The Town Clerk informed members that the Facebook page was up and running and was proving very popular and no problems to report.

5) To discuss letter received from Cylch Meithrin regarding rubbish bin and costings obtained from Biffa

Working Group members had previously been circulated with a copy of a letter received on 27th May 2016 from the Cylch Meithrin regarding their concerns that the current bin was not sufficient and a larger bin was needed. The Town Clerk reminded members that following the signing of the tenancy agreements the cost of the bin was split 50% Council and the remaining 50% split between the 4 hirers. Councillor Mrs P Lancaster queried why the bin had suddenly become insufficient when previously there did not appear to be a problem. The Town Clerk added that she was unsure if Biffa would now request that the Town Council have a larger bin as it has been drawn to their attention we still have the 360L bin which they had stopped using.

It was noted that the cost of a larger bin was approximately an additional £41.12, which would result in the Council paying an extra £20.56 a month and each hirer £5.14.

RECOMMENDED: That a letter be written to all hirers stating the additional cost if the bin was replaced with a larger one. Hirers be reminded the bin is only for office waste and paper, not cardboard etc. That this be discussed at a future meeting once comments are received from the hirers.

6) To discuss staff courses and possible invitation to community groups

Working Group members had previously been circulated with a copy of courses available to staff members. These included an emergency first aid at work and food handling course. The Town Clerk informed members that previously the Town Council had paid for all staff members to go on an emergency first aid at work course but these were now out of date.

RECOMMENDED: That the Town Clerk writes to local organisations and Councils stating that we were looking to run an emergency first aid at work course and would they be interested in any members attending at a cost of £40 each.

Further

RECOMMENDED: That the Town Clerk writes to local organisations and Councils stating that we were looking to run a food handling/food safety course and would they be interested in any members attending at a cost of £24 each.

Further

RECOMMENDED: That Mrs N Page be enrolled on the ICLA course at a cost of £149 + vat.

Further

RECOMMENDED: That subject to Mr R Duncan successfully completing his probationary period he be enrolled on the NPTC Safe use of pedestrian mowers course at a cost of £350 + vat, and a Lantra Brushcutter/trimmer course at a cost of £200 + vat.