

1.

Report of the Allotment Sub-Committee Meeting held at the Allotment Site, Llantwit Major at 9:30am on Monday 4th April 2016.

Present; Councillor J. Evans – Chairman.
Councillor Mrs S Geary
Councillor M Mason.
Councillor Mrs P Lancaster

Councillor Mrs S Geary declared an Interest under Item 4 reference a letter received from the Horticultural Society regarding a Notice Board.

Report of the last meeting held on 18th January 2016 and ratified at Full Town Council Meeting on 28th January 2016

Committee members were previously circulated with the Report of the last meeting held on 18th January 2016 and ratified at the Full Town Council Meeting held on 28th January 2016. Noted.

To discuss inspection by Allotment Sub Committee held on 4th April 2016 at 9:30pm

Councillors inspected and discussed each plot on the Allotment site. Following the inspection Councillors at the meeting recommend the following:

Recommended: That first warning letters be written to Plots Holders 1, 9, 40, 71 and 72.

Further

Recommended: That a letter be written to Plot Holder 54 stating that although historically permission had been granted for the Plot Holder to keep Bees on the plot the Tenant should be aware that any injuries caused to persons on the Allotment from the Bees will be plot holders 54 liability.

Further

Recommended: That a letter be written to Plot Holder 31 asking if the Tenant wishes to reduce his/her Allotment plot size due to the increased numbers on the waiting list.

Further

Recommended: That a letter be written to Plot Holder 58 regarding rubbish on Allotment Plot. State although area has improved there is still some rubbish remaining on the Plot that must be removed.

2.

Further

Recommended: That the Allotment Committee have permission to:

- a) Purchase a Plaque on the Allotment Main Entrance Gate stating that the Allotment site is owned by Llantwit Major Town Council.
- b) To hire a Skip, once a year, to give Allotment Holders a day when they are able to remove all unwanted Rubbish from their plots. This will be monitored and a report be brought back to Full Town Council Annually if required.

To discuss Agenda Brief reference cutting Allotment path areas

Councillors were previously circulated with an Agenda Brief requesting Committee members look into giving ownership of cutting the Allotment Paths to the Tenants. At present this task takes the Gardner up to 2 working days a month during the growing season. Councillors Mrs S Geary raised concerns that some Tenants may find this request difficult to undertake and she fears the paths could deteriorate if we do not maintain this duty.

Recommended: That all Tenants are written to informing them that effective from now all Plot Holders are responsible for cutting and maintaining their own path areas. State that this is due to the lack of man power available to the Town Council.

To discuss letter received from Horticultural Society regarding Notice Board

Councillors were previously circulated with a letter dated 25th February 2016 from the Horticultural Society voting against the Town Council placing a joint Notice Board on the Horticultural Shop. Noted.

Verbal update regarding renumbering of Allotment Plots and new signs for renumbered plots

The Deputy Town Clerk informed Committee Members that the renumbering of the Allotment Plots was now complete. Councillor J Evans stated that Committee still need to look at new signs for the renumbered system. He stated that plastic piping with the numbers painted on would be an effective way of marking every ones individual plot.

Recommended: That the Allotment Sub Committee purchase plastic tubes and paint, to number all the Allotment Plots on the site.

Date and Time of next meeting

The date and time of the next meeting will be on Monday 23rd May 2016 at 9:30am at the Allotment Site.