

1.

22nd January 2016

Dear Councillor,

You are invited to attend a Full Town Council Meeting to be held on Thursday, 28th January, 2016, at 7.05pm, in the Council Chamber, Old School, Llantwit Major for the purpose of discussing the following business.

Yours faithfully,

Mrs. R. Quinn
Town Clerk

Members are asked to note the time of the meeting. Prayers will be said at 7.00pm for those wishing to attend.

AGENDA.

To receive apologies

To receive Councillors Declaration of Interest forms

To receive minutes of Full Town Council Meeting held on 17th December 2014
Separately attached.

To receive minutes of the Planning Committee Meeting held on 17th December 2015
Separately attached.

To receive minutes of the Footpath Forum held on 5th January 2016
Separately attached

To receive minutes of Finance & Policy Meeting held on 14th January 2016
Separately attached.

To receive minutes of Allotment Sub Committee Meeting held on 18th January 2016
Separately attached

To receive minutes of Town Study Steering Meeting on 19th January 2016
Separately attached

SIGNING OF MINUTES

1) Signing of Minutes of previous Meeting

2.

TOWN MAYOR

- 1) Town Mayors report of events attended 12th December 2015 to 27th January 2016.
Refer sheet no: 1.
- 2) Questions to the Town Mayor (if any)

COMMUNITY CONSTABLE

- 1) To receive Community Constables report

COUNCIL MEETINGS

- 1) Meetings for Month of February, 2016
Refer sheet no: 1

PROCEDURAL MATTERS

- 1) Action Tracker
Refer sheet nos: 2, 3
- 2) Members Report
- 3) To discuss recommendation by Finance Committee regarding amendment to Page 9 of the Financial Regulations.
Refer sheet no: 3
- 4) To discuss appointment of Representative to sit on the Destination Management Partnership
Refer sheet no: 27

YOUTH COUNCIL

- 1) Youth Activity Progress

FINANCE

- 1) Income for period 12th December 2015 to 18th January 2016
Refer sheet no: 4
- 2) Expenditure for period 12th December 2015 to 18th January 2016
Refer sheet nos: 5, 6, 7
- 3) Bank Reconciliation for period 1st December 2015 to 31st December 2015
Refer sheet no: 8
- 4) Bank Reconciliation for period 1st October 2015 to 31st December 2015
Refer sheet no: 8
- 5) To ratify Precept amount and proposed budget sheets for 2016/2017 as recommended by the Finance & Policy Committee
Refer sheet nos: 9, 10
- 6) To discuss Bro Radio Letter requesting financial support to increase radio transmission coverage into the Western Vale
Refer sheet no: 11
- 7) To receive retrospective permission to pay invoice to C&A Scaffolding & Roofing to Repair and replace roof on small back room of the Old School
Refer sheet no: 12
- 8) To receive retrospective permission to pay invoice to Watson for 2701 litres of Burning Oil for Old School and Llantonian Hall.
Refer sheet no: 12
- 9) To discuss renewing membership to Fields in Trust
Refer sheet no: 13
- 10) To note letter received from Carston Chartered Accounts confirming the provision of Accountancy Services for year end March 2016
Refer sheet no: 13
- 11) To note letter received from BPU Chartered Accounts confirming the provision of Internal Audit Services for the financial year end 2015/2016
Refer sheet no: 14
- 12) To discuss recommendation from the Allotment Sub Committee to renew membership to the Horticultural Society at a cost of £5 per annum.

4.

DEVELOPMENT

- 1) To Note Planning Application decisions by the Vale of Glamorgan Council.
Refer sheet no: 14

CEMETERY

To note the following burial matters.

- 1) Burial of John Evan Davies LB3 (re-open) on 15th December 2015
- 2) Burial of Elizabeth Mary Smith Ma5 (new plot) on 23rd December 2015
- 3) Burial of Richard David Harry E176 (new plot) on 5th January 2016
- 4) Burial of Ian Henry Gillen C266 (re-open) on 14th January 2016

RECREATION AND OPEN SPACES

- 1) Vale of Glamorgan Playground Maintenance Logs for 7th January 2016
Refer sheet nos: 15, 16, 17, 18
- 2) To re-discuss letter and associated paperwork regarding the proposed cyclepath on the Recreation Ground
Separately attached

LLANTONIAN HALL

- 1) To discuss letter from Boverton WI re paying for tables in Llantonian Hall to be put out and replaced at their monthly meetings.
Refer sheet no: 19

VALE OF GLAMORGAN COUNCIL

- 1) To receive Vale of Glamorgan Councillors Reports.
- 2) To Note Application to vary premises licence at Heritage Coast Campsite
Refer sheet no: 19
- 3) To note receipt of the Agenda of the Special Council 25th January 2016 reference the A4226, Five Mile Lane, Highways Improvements
Available at Town Council Office to view

WELSH GOVERNMENT

- 1) To note the Section 107 Expenditure Limit for 2016-17
Refer sheet no: 20

MISCELLANEOUS

- 1) To discuss letter received from Chairman of Llantwit Major Cavaliers
Refer sheet no: 20
- 2) To discuss email regarding supporting the rapid response Ambulance in Llantwit Major
Refer sheet no: 21
- 3) To discuss emails from Vale of Glamorgan Tourism and Marketing Department re the Llantwit Major Town Guide
Refer sheet no: 22
- 4) To discuss letter re lighting a Beacon for the Queens 90th Birthday on 21st April 2016
Refer sheet nos: 23
- 5) To discuss Remembrance Service Order of Precedence
Refer sheet no: 24, 25
- 6) Agenda Brief to discuss sending letter of thanks to Reverend Butler
Refer sheet no: 26

6.

PART II

THE PUBLIC AND PRESS MAY BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEMS IN ACCORDANCE WITH SECTION 100A(4) OF THE LOCAL GOVERNMENT ACT, 1972

Personnel

- 1) To agree Appointment of Visitors Receptionist for 2016