

He confirmed in November there had been 17 crimes of which 12 crimes had been detected. PC Malone confirmed of these crimes 1 related to Drug Possession and 6 crimes related to domestic assaults and harassment.

PC Malone confirmed that they were now preparing for policing the Christmas and New Year period.

Councillor Foster asked PC Malone if the Vale of Glamorgan's Council decision to turn off street lighting from 12.00am to 6:00am daily will impact on crime within Llantwit Major. PC Colin Malone stated that in certain places of the town it would be beneficial to still have street lighting however he did not foresee major issues resulting from this.

PC Colin Malone vacated the Council Chamber.

Councillor Mrs P Lancaster asked Councillors permission to send a letter of congratulations to PC Malone on his Commendation. Also permission be given to award PC Colin Malone a Llantwit Major Town Council Heraldic Shield to commemorate this achievement at Decembers Full Town Council Meeting.

RESOLVED: That permission is granted to send a letter of congratulation to PC Colin Malone on his commendation and also to award him a Llantwit Major Town Council Heraldic Shield at Decembers Full Town Council Meeting.

RECREATION AND OPEN SPACES

To discuss letter received from Llantwit Majors Rugby Club seeking permission to place removable barriers on either side of the main pitch

Councillors had previously been circulated with a letter from Llantwit Major Rugby Club seeking permission to place removable barriers on either side of the main pitch. Councillor Foster informed Councillors that Llantwit Major Football Club already have barriers around their football pitch on the Windmill Playing Fields and these have caused no problems. Therefore he can see no reason why we shouldn't give permission for the Rugby Club to place Barriers around the main Rugby Pitch on the Recreation Ground.

RESOLVED: That permission is given for Llantwit Major Rugby Club to place removable barriers on either side of the main pitch on the Recreation Ground provided they are only in situ from the beginning of the playing season and removed following the final game.

Councillor Mrs P Lancaster asked permission for Standing Orders to be suspended to allow Mr Neil Evans, representative Llantwit Major Rugby Football Club, to speak to the Councillors.

STANDING ORDERS WERE SUSPENDED

Mr Neil Evans addressed the Councillors thanking them for allowing the Rugby Club to place removable barriers around the Rugby Pitch on the Recreation Ground. He stated that the barriers would take the club to the next level of professionalism as well as assist with crowd control at Rugby matches and other events held on the Recreation Ground.

STANDING ORDERS WERE REINSTATED

Councillor Mrs P Lancaster thanked Mr Neil Evans for his attendance at the meeting and he left the Council Chamber.

669. MINUTES

Full Town Council meeting held 29th October 2015

The minutes of the Full Town Council meeting held on 29th October 2015, had previously been circulated to the Council members.

RESOLVED: That the Minutes of the Full Town Council Meeting held on 29th October 2015 be adopted and accepted as a true record.

Matters Arising

There were no matters arising.

Planning Committee held on 23rd October 2015

The minutes of the Planning Committee meeting held on 23rd October 2015, had previously been circulated to the Council members.

RESOLVED: That the minutes of the Planning Committee meeting held on 23rd October 2015 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Youth Activities Forum meeting held 3rd November 2015

The minutes of the Youth Activities Forum meeting held 3rd November 2015, had previously been circulated to the Council members.

RESOLVED: That the minutes of the Youth Activities Forum meeting held 3rd November 2015 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Working Group meeting held 9th November 2015

The minutes of the Working Group meeting held 9th November 2015, had previously been circulated to the Council members.

RESOLVED: That the Working Group meeting held 9th November 2015 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising

Five Year Plan Committee held on 9th November 2015

The minutes of the Five Year Plan Committee meeting held on 9th November 2015, had previously been circulated to the Council members.

RESOLVED: That the minutes of the Five Year Plan Committee meeting held on 9th November 2015 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Planning Committee held on 13th November 2015

The minutes of the Planning Committee meeting held on 13th November 2015, had previously been circulated to the Council members.

RESOLVED: That the minutes of the Planning Committee meeting held on 13th November 2015 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Bowls Club Sub Committee Meeting held on 16th November 2015

The minutes of the Bowls Club Sub Committee meeting held on 16th November 2015, had previously been circulated to the Council members.

RESOLVED: That the minutes of the Bowls Club Sub Committee meeting held on 16th November 2015 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Funding Forum Committee Meeting held on 16th November 2015

The minutes of the Funding Forum Committee Meeting held on 16th November 2015, had previously been circulated to the Council members.

RESOLVED: That the minutes of the Funding Forum Committee meeting held on 16th November 2015 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

670. SIGNING OF MINUTES**Signing of Minutes of Previous Meeting**

Councillors duly noted that the Town Mayor would sign the Minutes at the end of the meeting.

671. TOWN MAYOR

Councillors had previously been circulated with a copy of the Town Mayors engagements undertaken for the period 29th October 2015 to 25th November 2015. Noted.

Questions to Town Mayor

There were no questions for the Town Mayor.

672. COUNCIL MEETING**Meetings for the Month of December 2015**

Councillors had previously been circulated with a copy of the Council Meetings for the month of December. Councillor Mason and Councillor Mrs Lancaster informed Councillors that they were unable to make the Working Group Meeting on the 8th December 2015.

RESOLVED: That the Working Group Meeting be moved to the 10th December at 1:15pm in the Heritage Centre.

Town Council to meet Vale of Glamorgan Reshaping Service Team on 17th December 2015 at 5:30pm in the Old School

The Town Clerk confirmed to Councillors that the meeting with the Vale of Glamorgan Reshaping Service Team will go ahead at 5:30pm on 17th December 2015 in the Old School.

673. PROCEDURAL MATTERS**Action Tracker**

Councillors had previously been circulated with an up to date Action Tracker. Noted.

Members Report

No Member Reports were received.

To adopt the Llantwit Major Town Council Adverse Weather Policy

Councillors had previously been circulated with the Llantwit Major Town Council Adverse Weather Policy document.

RESOLVED: That the Town Council adopt the Llantwit Major Town Council Adverse Weather Policy.

674. YOUTH COUNCIL**Youth Activity Progress**

No members of the Youth Council were present at the Meeting.

Councillor Mrs Lancaster confirmed she had met with the Youth Council and they are delighted to help with her Mayors Charities 'Youth Music Evening' to be held at St Illtud's Church on 6th February 2016.

675. FINANCE**Income for the period 23rd October 2015 to 18th November 2015**

Councillors had previously been circulated with a copy of the Income for the period 23rd October 2015 to 18th November 2015. Noted.

Expenditure for the period 23rd October 2015 to 18th November 2015

Councillors had previously been circulated with a copy of the Expenditure for the period 23rd October 2015 to 18th November 2015. Noted.

Bank Reconciliation for period 1st October 2015 to 31st October 2015

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1st October 2015 to 31st October 2015. Noted.

To note External Audit Arrangements for the Annual returns for 2015/16, 2016/17 & 2017/18

Councillors had previously been circulated with a letter dated 24th September 2015 detailing the External Audit Arrangements for the Annual Returns for 2015/16, 2016/17 and 2017/18. Noted.

To receive retrospective permission to pay invoice to Smart Decorating for re-painting the exterior of Llantonian Hall.

Councillors had previously been circulated with an Invoice dated 3rd November 2015 from Smart Decorating for re-painting the exterior of Llantonian Hall.

RESOLVED: That retrospective permission is given to pay invoice for £580.00 to Smart Decorating for repainting the exterior of Llantonian Hall.

Permission to move £400.00 from Fees and Subs Budget to Hospitality Budget for 2015/2016

Councillors had previously been circulated with a request to move £400.00 from Fees and Subs Budget to Hospitality Budget for 2015/2016.

RESOLVED: That permission given to move £400.00 from Fees and Subs Budget to Hospitality Budget for 2015/2016.

676. DEVELOPMENT**To note planning application decisions by the Vale of Glamorgan Council**

Councillors had previously been circulated with a copy of the Planning Application decisions by the Vale of Glamorgan Council. Noted.

To note letter from Vale of Glamorgan re Local Development Plan Examination

Councillors were previously circulated with a letter dated 18th November 2015 from the Vale of Glamorgan re Local Development Plan Examination. Noted.

To discuss letter re Town & Country Planning Act for Consultations re Planning Applications

Councillors were previously circulated with a letter dated 17th November 2015 from the Vale of Glamorgan Council re the Town & Country Planning Act for Consultations for Planning

Applications. Councillors discussed the difficulty of viewing complex Planning Applications on the Computer Screen.

RESOLVED: That the Town Clerk be given permission to request Manual copies of Planning Applications when deemed necessary.

Councillor Mrs J Norman and Councillor Mrs S Geary entered the Council Chamber.

677. CEMETERY

The following Burial matters were noted.

- 1) Burial of Richard Gwyn Jenkins C198 (new plot) on 3rd November 2015
- 2) Burial of Marjorie Alma Joyce 308F (re-open plot) on 10th November 2015
- 3) Burial of Valarie Housley Ma(4) (new plot) on 10th November 2015

RESOLVED: That approval be granted for the Exclusive Right of Burial Certificate to be Issued and sealed on behalf of the Town Council in respect of matter 1 and 3.

678. RECREATION AND OPEN SPACES

Play Equipment Reports 5th November 2015

Councillors had previously been circulated with a copy of the playground Inspection/Maintenance Report dated 5th November 2015. Councillor Jenkins raised concerns over the corroded shackles on the Swing. The Town Clerk stated that the Playground Inspector continually monitors this equipment and will advise the Town Council when maintenance is required. Noted.

To discuss letters received from Llantwit Major Bowls Club requesting permission to place sponsorship signs within the Bowling Area

Councillors had previously been circulated with a letter dated 17th November 2015 detailing a request from Llantwit Major Bowls Club for permission to place sponsorship signs within the Bowling Area.

Councillor Mr John entered the Council Chamber.

RESOLVED: That permission is given for Llantwit Major Bowls Club to place sponsorship Signs within the Bowling Area.

To discuss Agenda Brief re Footpath/Cycle Path on the Recreation Ground

Councillors had previously been circulated with an Agenda Brief re a proposed Footpath/Cycle Path on the Recreation Ground as well as a map showing the route. Councillor Foster stated that the Vale of Glamorgan Council would like permission to apply for funding to install this path as part of their Safe Routes to School. The Agenda Brief also outlined details of the fund as previously discussed by the Funding Forum for the widening of the path.

Councillor John expressed concerns regarding re-opening the South East Gate. He stated he felt that the Vale of Glamorgan's money could be better spent on road improvements for Llantwit Major Schools.

RESOLVED: That the Town Council complete the Expression of Interest Form to the Welsh Government for a Rural Community Development Fund, in relation to widening of the Footpath, to the sum of the proposed Project costs of £11,000 with 20% match funding by the Town Council.

Further

RESOLVED: That a letter be sent to the Vale of Glamorgan Council agreeing in principle that they can proceed with plans for a footpath/cycle route on the Recreation Ground, provided the route follows the Town Councils preferred option and is subject to further information being received.

Further

RESOLVED: That a letter be written to Llantwit Major Rugby Club stating that there is a proposal to put a Footpath / Cycle Path on the Recreation Field, including a map showing the proposed route.

679. CENOTAPH

To discuss Annual Maintenance Agreement for the War Memorial

Councillors had previously been circulated with the Annual Maintenance Agreement, dated 1st November 2015, for the War Memorial commencing March/April 2016.

RESOLVED: That permission is given to sign the Annual Maintenance Agreement with Mossford's, commencing March/April 2016 for 3 years, at a total cost of £1575.00 (plus vat).

680. TOWN HALL

To discuss Agenda Brief for Tenders received for re-flooring parts of the ground floor

Councillors had previously been circulated with an Agenda Brief detailing Tenders received for re-flooring parts of the Town Hall ground floor area. Councillors discussed the type of underlay and type of heavy duty safety flooring to be fitted in the Building.

RESOLVED: That the Tender quoted by Contract Flooring Services for £1858.80 plus vat be accepted for re-flooring parts of the Town Hall ground floor area.

681. LLANTONIAN HALL

To discuss Agenda Brief for Tenders received for additional fencing and gate

Councillors had previously been circulated with an Agenda Brief detailing Tenders received for additional fencing and gate at Llantonian Hall.

RESOLVED: That the tender quoted by Ashdown Fencing & Landscaping Ltd for £1581.88 plus vat be accepted for additional fencing and gate at Llantonian Hall.

To discuss Agenda Brief re need for new staging and disposal of old stage

Councillors had previously been circulated with an Agenda Brief detailing the need for new staging and disposal of the old stage at Llantonian Hall. Councillors were informed that following a survey of existing Hirers of Llantonian Hall a total of 67% of Hirers requested a stage be placed back in the Hall.

RESOLVED: That the Town Clerk be given authority to dispose of the old stage as she seems fit.

To receive retrospective permission to purchase stage and associated costs, up to a maximum value of £1300.00, via BACS transfer.

Councillors had previously been circulated with an Agenda Brief to receive retrospective permission to purchase a stage and associated costs up to a maximum value of £1300.00 via BACS transfer.

RESOLVED: That retrospective permission is given to purchase stage and associated costs via BACS transfer up to a maximum value of £1300.00

To discuss Agenda Brief regarding previous offer of funding towards staging by Llantwit Major Social Club Committee

Councillors had previously been circulated with an Agenda Brief regarding the previous offer of up to £4000.00 towards staging by Llantwit Major Social Club Committee.

RESOLVED: That a letter be written to Llantwit Major Social Club requesting a contribution of £1281.59 towards the new stage in Llantonian Hall as previously offered and a request for the remaining monies be put towards funding for the widening of the path on the Recreation Ground.

682. VALE OF GLAMORGAN COUNCIL**To receive Vale of Glamorgan Councillors**

Councillor Williams stated that he had been involved in the Local Access Forum looking into Foot and Cycle paths to work.

Councillor Hacker informed Councillors that he had been involved in Vale Planning. He confirmed the approval of the Morfa Lane Development and the delay in the Barratt Housing Development by the Boverton Road Traffic Lights near the West Camp entrance. Councillor Hacker also confirmed he continues to review the Local Government Merger proposals.

Councillor John informed Councillors that the Plas Newydd Site Development ground work will commence in the New Year. Councillor John confirmed that he had attended the Turf Cutting Ceremony at Llantwit Major Comprehensive School and the official opening of Ysgol Dewi Sant. He also updated Councillors that the NatWest Branch in Llantwit Major closed on 25th November 2015 and expressed his total disappointment at how Llantwit Major have been treated by Nat West and how the residents of Llantwit Major had worked so hard to try and save the Bank from total closure.

Councillor Bennett stated he also had met with the Nat West Bank and expressed his disappointment that the Bank had not listened to Llantwit Major Community. He confirmed he was totally against the Governments proposed Reform Mergers and will fight for the best interests of Llantwit Major. Councillor Bennet also confirmed he had dealt with two Constituency queries.

To note the Vale Councils Sports and Play Development Team newsletter on ‘A Successful Summer of Play’

Councillors had previously been circulated with a newsletter from the Vale Councils Sports and Play Development Team on ‘A Successful Summer of Play’. Councillor Williams offered his congratulations to all involved in the Play Scheme. Noted.

To discuss the agreement for the Provision of Legal Services between Llantwit Major Town Council and Vale of Glamorgan Council Legal Services.

Councillors had previously been circulated with the Agreement for the Provision of Legal Services between Llantwit Major Town Council and Vale of Glamorgan Council Legal Services.

RESOLVED: That permission is given to sign the Agreement for the Provision of Legal Services between Llantwit Major Town Council and the Vale of Glamorgan Council.

683. WELSH ASSEMBLY GOVERNMENT

Verbal report on meeting attended – Review into grant funding to Town and Community Sectors

Councillors were updated by Councillor Foster on the Meeting he attended with the Town Clerk regarding grant funding to Town and Community Sectors. Councillor Foster stated that One Voice Wales are travelling around Wales asking Town and Community Councils their views on One Voice Wales funding and their plans for future funding.

Update for Community and Town Councils – October 2015

Councillors had previously been circulated with a document titled ‘Update for Community and Town Councils’. Noted.

684. MISCELLANEOUS

To discuss letter from Jane Hutt regarding Dementia Supportive Community Status.

Councillors had previously been circulated with a letter, dated 20th October 2015, from Jane Hutt AM regarding Dementia Supportive Community Status.

RESOLVED: That a letter be written to Mrs Carolyn Veal-Shaw, member of the Cardiff and Vale Dementia Steering Group, inviting her to meet with the Town Council to discuss the Dementia Supportive Community Status.

To discuss email and letter regarding ‘Clean for the Queen’

Councillors had previously been circulated with a letter dated 21st October 2015 regarding ‘Clean for the Queen’ litter blitzes between Friday 4th to Sunday 6th March 2016.

Councillors discussed involving the Youth Council and Llantwit Major Comprehensive School with this project.

RESOLVED: That letters be written to the Llantwit Major Youth Council and Llantwit Major Comprehensive School asking if they would be interested in looking into a Community Task Project to 'Clean for the Queen'.

To discuss email from Councillor Mrs Hanks re Ambulance times in Llantwit Major and verbal update from Councillor G John re the trial of a Welsh Ambulance Trust Rapid Response vehicle in Llantwit Major from 1st December 2015.

Councillors had previously been circulated with an email dated 9th November 2015 from Councillor Mrs Hanks detailing her concerns regarding Ambulance times in Llantwit Major. She stated that she was delighted to read in the Gem Newspaper that a Rapid Response Vehicle was being based at Llantwit Major but was disappointed as a Town Councillor at not being informed of this matter earlier.

Councillor John informed Councillors that he had been invited to attend a meeting in late October 2015 on the Welsh Ambulance Trust Rapid Response Vehicle coming to Llantwit Major. He informed Councillors that the vehicle will be based at Llantwit Major Police Station for a 6 months trial. The vehicle will cover Llantwit Major and the Rural Vale Area.

RESOLVED: That Mr Kevin Crowther from the Rapid Response Team be invited to talk to Councillors regarding this Rapid Response Vehicle for Llantwit Major and the surrounding areas.

To note Christmas market on Poundfield Precinct on 19th December 2015

Councillors had previously been circulated with an email, dated 16th November 2015, from the Vale of Glamorgan Councils Town Centres Development Officer, detailing that a Christmas Market will be held in Llantwit Major Poundfield Precinct on 19th December 2015. Noted.

To discuss letter from Community Health Council re needing new local members

Councillor had previously been circulated with a letter from the Community Health Council re needing new local members. Noted.

To discuss invitation to Fields in Trust Award Evening 2nd December 2015

Councillors had previously been circulated with an Invitation, dated 20th November 2015, to attend the Fields in Trust Awards Evening on 2nd December 2015. Councillor Mason confirmed that he had attended this event last year. Councillor Williams informed Councillors that as the Town Council has been nominated for two Awards this year it would be appropriate for a member of the Town Council to attend the event.

RESOLVED: That an email be sent to Fields in Trust thanking them for the invitation but stating that due to the lateness of receiving the invitation unfortunately no Councillors are able to attend but hope in future years to have the opportunity to attend the event again.

SIGNED

MAYOR

DATED