

**Report of Meeting of 5 Year Planning Committee held in
Heritage Centre on 9th November 2015**

Present; Councillor D Foster – Chairman

Councillors; M Mason
J Evans
Mrs J Norman
Mrs P Lancaster

In attendance; Mrs R Quinn – Town Clerk

Apologies;
Councillor Mrs S Geary

2) To receive report of Finance and Policy meeting held on 8th October 2015

Committee members had previously been circulated with a copy of the Finance and Policy meeting report held on 8th October 2015. Noted.

3) To receive report of Five Year Plan meeting held on 15th September 2015

Committee members had previously been circulated with a copy of the Five Year Plan report held on 15th September 2015. Noted.

4) To note Projected Expenditure and Income figures up to 31st October 2015

Committee members had previously been circulated with a copy of the projected expenditure and income figures up to 31st October 2015, and an agenda brief detailing figures for the Salaries budget which may go slightly over for 2015/16. Councillor Foster assured members that this will continually be monitored. Noted.

5) To finalise proposed projects for Five Year Plan (Year 2)

Committee members had previously been circulated with the current 5 Year Plan, a list of projects previously put forward and an estimated cost for each project.

Year 1

Councillor Foster asked members to look at the current year, he confirmed that all the projects within this year had been completed.

Year 2

Councillor Foster asked members to look at Year 2 of the 5 Year Plan and the list of suggested projects as put forward at the Five Year Plan meeting held 15th September 2015. Committee members discussed the proposed projects, it was noted that tenders for the Old School roof and Groundworks to the play equipment on the Recreation Ground were due in middle of December. Estimates to Tarmac a section of Old School were ongoing. A possible grant could be available for the path in Recreation Ground and a meeting was being organised with Creative Rural Communities to discuss this.

Committee members also discussed a quotation received for laying a new path to the Under 10's playarea. It was agreed this should be included in the Plan.

Committee members had previously been circulated with 2 grant applications received from Llantwit Major Events Committee and 1 from Llantwit Major 10k Committee. Committee members discussed these applications and it was agreed they should be included in the Plan.

RECOMMENDED: That the Plan be amended to include the above items ready for further discussion once the Precept figure has been received from the Vale of Glamorgan Council.

Suggestions off whiteboard

The Town Clerk drew member's attention to a new project of a hearing loop within Llantonian Hall.

RECOMMENDED: That this project could be considered for financial year 2017/18, Year 3 of the Five Year Plan.

Further

RECOMMENDED: That the project to replace the fencing around the Recreation Ground and the posts around the Centre Circle in the Cemetery be put on Year 3 of the Five Year Plan 2017/18.

6) To discuss charges for allotment invoices January 2016, and hiring and cemetery fees for financial year 2016/17

Committee members had previously been circulated with the current hiring, recreational and cemetery fees. Committee members were reminded that at the Five Year Plan meeting held on 21st October 2014, it was recommended that the allotment fees for invoicing in January 2016, be reviewed at this meeting.

RECOMMENDED: That all hiring, recreational, cemetery and allotment fees not be increased this year.

Committee members discussed concerns regarding the income we receive from the bowls club when the increased costs of maintenance of the green are considered. Noted.

7) To discuss and set draft Expenditure and Income figures for 2016/17, including breakdown figures for regular expenditure in budget categories

Committee members had previously been circulated with breakdown figures for the regular monthly expenditure within each budget category for financial year 2016/17.

RECOMMENDED: That the Town Clerk incorporates the proposed projects into these figures, and the proposed budget sheets for 2016/17 be brought back to the next Five Year Plan meeting.