

Councillors had previously been circulated with an Agenda Brief and associated paper work reference reshaping Services. Councillor Foster updated Councillors that he, Councillor Mrs Lancaster and the Town Clerk had attended a meeting on the 30th September 2015 at the Vale of Glamorgan Council regarding Reshaping Services. Councillor Foster stated the meeting was unproductive as the Vale did not inform Town and Community Councils representatives as to what Services they wished to 'pass on' to the Local Councils. Councillor Foster emphasised that depending upon what services are taken over (eg. Grass Cutting, Street Cleansing) it will undoubtedly result in an increase to the Precept and therefore impact on residents. Councillor Foster stated that to take over the running of some Vale Services by April 2016 was just not viable. A meeting with Mr H Isaac must be arranged to discuss further what services he proposes the Town Council to take over and the actual costs to run these additional amenities. Councillor Mrs Lancaster re-endorsed Councillor Foster's views.

Councillor John stated that the Vale Council need to inform Town and Community Councils what services they are no longer providing rather than Town Councils volunteering to take over services. He stated how would Llantwit Major residents feel if Llantwit Major Town Council took over Street Cleaning but Cowbridge Town Council still used the Vale Council. Councillor John agreed with previous comments made by Councillors that more information and clarification was required from Mr Isaac

Councillor Mrs Geary queried with Councillors the inaccuracy of the Service Lists provided for Town & Community Councils. The Town Clerk stated she wished to update Llantwit Major Town Councils Service List.

RESOLVED: That the Town Clerk update the Llantwit Major Town Councils Service List and send the revised list to the Vale of Glamorgan Council.

Further

RESOLVED: That a letter be written to Mr H Isaac inviting him to come and address the Town Council. The letter should request to know what services they wish to 'pass over' to Town and Community Council's and the costs involved in running these services.

Further

RESOLVED: That the Town Clerk meet with the Town Clerk of Barry Town Council to exchange ideas re Reshaping Services

649. MINUTES

Full Town Council meeting held 24th September 2015

The minutes of the Full Town Council meeting held on 24th September 2015, had previously been circulated to the Council members. Councillor Mrs S Hanks stated that on Minute no 634. Community Constable it should be additionally recorded that crimes figure were slightly higher than normal as 2 individuals were found guilty of 5 crimes.

RESOLVED: That subject to the above amendment the Minutes of the Full Town Council Meeting held on 24th September 2015 be adopted and accepted as a true record.

Matters Arising

There were no matters arising.

Special Meeting held on 8th October 2015

The minutes of the Special Meeting held on 8th October 2015, had previously been circulated to the Council members.

RESOLVED: That the minutes of the Special Meeting held on 8th October 2015 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Youth Activities Forum meeting held 22nd September 2015

The minutes of the Youth Activities Forum meeting held 22nd September 2015, had previously been circulated to the Council members. Councillor Mrs P Lancaster noted that under To receive and update from Vale of Glamorgan representatives on Youth Council it was recorded as St Iltyds and not St Illtuds. Councillors agreed to a £100 budget to provide a buffet for the Youth Council games night.

RESOLVED: That subject to the above amendments the minutes of the Youth Activities Forum meeting held 22nd September 2015 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Town Study Steering Group meeting held 29th September 2015

The minutes of the Town Study Steering Group meeting held 29th September 2015, had previously been circulated to the Council members. Councillors noted that under Present and To discuss signage of the outskirts of Llantwit Major is was recorded as Mrs H Marsh and not as Mrs H March.

RESOLVED: That subject to the above amendments the minutes of the Town Study Steering Group meeting held 29th September 2015 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising

Planning Committee held on 5th October 2015

The minutes of the Planning Committee meeting held on 5th October 2015, had previously been circulated to the Council members.

RESOLVED: That the minutes of the Planning Committee meeting held on 5th October 2015 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Footpath Forum Meeting held on 6th October 2015

The minutes of the Footpath Forum meeting held on 6th October 2015, had previously been circulated to the Council members.

RESOLVED: That the minutes of the Footpath Forum meeting held on 6th October 2015 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Finance and Policy Meeting held on 8th October 2015

The minutes of the Finance and Policy Meeting held on 8th October 2015, had previously been circulated to the Council members.

RESOLVED: That the minutes of the Finance and Policy meeting held on 8th October 2015 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Allotment Sub-Committee meeting held on 12th October 2015

The minutes of the Allotment Sub-Committee Meeting held on 12th October 2015, had previously been circulated to the Council members.

RESOLVED: That the minutes of the Allotment Sub-Committee Meeting held on 12th October 2015 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

650. SIGNING OF MINUTES**Signing of Minutes of Previous Meeting**

Councillors duly noted that the Town Mayor would sign the Minutes at the end of the meeting.

651. TOWN MAYOR

Councillors had previously been circulated with a copy of the Town Mayors engagements undertaken for the period 24th September 2015 to 28th October 2015. Noted.

Questions to Town Mayor

There were no questions for the Town Mayor.

652. COMMUNITY CONSTABLE

PC C Malone sent his apologies for being unable to attend this meeting as he was delayed by an ongoing investigation. No crime figures for the month of October 2015 were available.

653. COUNCIL MEETING**Meetings for the Month of November 2015**

Councillors had previously been circulated with a copy of the council meetings for the month of November. The Town Clerk requested Councillors set a date for the Five Year Plan Meeting and asked if they required a Recreation and Building Meeting on the 10th November 2015.

RESOLVED: That the Five Year Plan Meeting be held at 10:30am on Monday 9th November 2015, in the Heritage Centre. Councillors agreed that there was no requirement for a Recreation and Buildings Meeting on the 10th November 2015.

Reminder re presentation by Bro Radio on 10th November 2015 at 6:30pm.

Councillors had previously been circulated with a reminder regarding the presentation by Bro Radio on 10th November 2015 at 6:30pm. The Town Clerk confirmed that the Youth Council would be in attendance for the Presentation. Councillors confirmed that there would be 8 Council Members available to attend this presentation by Bro Radio.

654. PROCEDURAL MATTERS**Action Tracker**

Councillors had previously been circulated with an up to date Action Tracker. Councillor Mason questioned how many people would be invited to attend the Presentation for the Cavaliers Cricket Club. Councillor Foster confirmed that there would be a maximum of 20 Cricketers invited and the event would last no longer than 1½ hours. If Councillors could gather at around 6:00pm, as the representatives from the Cricket Club have been invited for 6:30pm.

Members Report

Councillor Evans stated he had attended a Pub Watch Meeting and there were no problems to report.

Councillor Mrs Geary and Councillor Mrs Hanks confirmed they had attended a Welfare Committee Meeting.

Councillor Mason and Councillor John attended the Power Station Liaison Group Meeting. They stated it was a very informative meeting.

Councillor Mrs Norman reminded Councillor that there is still time to donate gifts for the Age Connect Christmas Party.

To nominate Representative to sit on Committees vacated by resignation

Councillors had previously been circulated with an Agenda Brief detailing appointing representatives to sit on Committees vacated by the resignation of Mrs Knight.

RESOLVED: That Councillor G Morgan be nominated to sit on the Planning Committee. That Councillor Mrs P Lancaster be nominated to sit on the Five Year Plan Committee. The vacancies on the Finance Committee, Stillbirth and Babies Garden, Working Group and Boverton Road Regeneration Committee be deferred until the new Councillor is elected onto the Town Council.

Councillor Foster gave his apologies and vacated the Council Chamber.

**655. YOUTH COUNCIL
Youth Activity Progress**

No members of the Youth Council were present at the Meeting.

To note the minutes of the Llantwit Youth Council Meeting on 24th September 2015

Councillors were previously circulated with the minutes of the Llantwit Major Youth Council Meeting held on 24th September 2015. Councillor Mrs Hanks queried where the Youth Café was held. Councillors will find out this information at the Youth Forum Committee Meeting to be held on 3rd November 2015. Noted.

Receipt of the Summary of responses to the Presiding Officers 'Vote@16 consultation for 11-25 year olds in Wales

Councillors were previously circulated with the receipt of the Summary of responses to the Presiding Officers 'Vote @16 consultation for 11-25 year olds in Wales. Noted.

656. FINANCE

Income for the period 9th September 2015 to 22nd October 2015

Councillors had previously been circulated with a copy of the Income for the period 9th September 2015 to 22nd October 2015. Noted.

Expenditure for the period 16th September 2015 to 22nd October 2015

Councillors had previously been circulated with a copy of the Expenditure for the period 16th September 2015 to 22nd October 2015. Noted.

Bank Reconciliation for period 1st September 2015 to 30th September 2015

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1st September 2015 to 30th September 2015. Noted.

Bank Reconciliation for period 1st July 2015 to 30th September 2015

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1st July 2015 to 30th September 2015. Noted.

To receipt of the email from Play Development Officer re the Summer Play Scheme Programme

Councillors had previously been circulated with an email, dated 2nd October 2015, from the Play Development Office thanking the Town Councils financial contribution towards the Summer Play Scheme Programme. Noted.

To discuss Agenda Brief re the Rural Community Development Fund

Councillors had previously been circulated with an Agenda Brief re the Rural Community Development Fund. The Town Clerk informed Councillors that this Fund may be available to the Town Council for widening the Footpath on the Recreation Ground.

Councillors discussed the Scheme and the benefit of meeting with Creative Rural Communities to discuss the Rural Community Development Fund further.

RESOLVED: That the Town Clerk organise a meeting for the Funding Forum Committee to meet with the Creative Rural Communities Team.

657. DEVELOPMENT

To note planning application decisions by the Vale of Glamorgan Council

Councillors had previously been circulated with a copy of the Planning Application decisions by the Vale of Glamorgan Council. Noted.

To discuss the Vale of Glamorgan Local Development Plan Examination

Councillors were previously circulated with a letter from Local Development Office, dated 5th October 2015, to discuss the Vale of Glamorgan Local Development Plan Examination. Noted.

To discuss Power Point presentation re CIL

Councillors were previously circulated with a copy of a Power Point presentation re the Community Infrastructure levy (CIL) and Section 106 Agreements, as presented to a meeting at the Vale of Glamorgan Council. Noted.

658. CEMETERY

The following Burial matters were noted.

- 1) Burial of Margaret Philomena Lee E26 (re open) on 11th September 2015
- 2) Burial of Lyn Andrew Dolman in plot D10 (new plot) on 15th October 2015
- 3) Burial of William John Barber in plot D2b (new plot) on 16th October 2015
- 4) Burial of Mark William English in plot Ma23 (new plot) on 16th October 2015

RESOLVED: That approval be granted for the Exclusive Right of Burial Certificate to be Issued and sealed on behalf of the Town Council in respect of matter 2, 3 and 4.

659. RECREATION AND OPEN SPACES

Play Equipment Reports 12th October 2015

Councillors had previously been circulated with a copy of the playground Inspection/Maintenance Report dated 12th October 2015. The Town Clerk confirmed that the Zip Wire is waiting for the Vale of Glamorgan Visible Services Department to install. Noted.

To discuss letters received from Local Organisations regarding the proposed Barn to be built on the Tennis Court site (Recreation & Buildings Meeting 9th September 2015)

Councillors had previously been circulated with letters dating from 28th September 2015 till 20th October 2015 detailing Local Organisations views regarding the proposed Barn to be built on the Tennis Court Site following the Recreation & Buildings Meeting held on 9th September 2015. Councillor Mason felt that the building of the Barn would be a 'white elephant' and will just leave problems for future Town Councils. Councillor John said he felt the letters were mainly Organisations looking for cheaper hiring facilities and the Town Council must consider the costings and maintenance of such a build plus there is no guarantee Planning Application on the site would be granted. Councillor Hacker re-endorsed this point.

RESOLVED: That as an alternative permission is granted to obtain quotes for resurfacing the Tennis Courts and to look at the costings of flood lighting the outside area.

Further

RESOLVED: That a letter be written to the Youth Council congratulating them on their comprehensive response to the Proposed Barn Structure.

To discuss letter from Llantwit Major Rugby Football Club requesting permission to use the Recreation Ground for a Firework Display on the 5th November 2015

Councillors were previously circulated with a letter from Llantwit Major Rugby Club requesting permission to use the Recreation Ground for a Firework Display on the 5th November 2015.

RESOLVED: That permission be granted for Llantwit Major Rugby Club to use the Recreation Ground for a Firework Display on the 5th November 2015.

660. TOWN HALL

To discuss letter from History Society's Archaeological Sub Group to request permission for site visit at the Town Hall

Councillors had previously been circulated with a letter from the History Society's Archaeological Sub Group, dated 28th September 2015, requesting permission for a site visit at the Town Hall. Councillors discussed this request and raised concerns that the Town Hall is a Working Office and the visit must not interfere with Council Staff.

RESOLVED: That subject to the Town Clerk agreeing to a specified date/time for the site visit that permission be granted to allow the History Society's Archaeological Group to visit the Town Hall.

661. WEST STREET POOL

To discuss Agenda Brief detailing an update on placing stones to front of West Street Pool

Councillors had previously been circulated with an Agenda Brief detailing an update on placing stones to the front of the West Street Pool. Councillors were updated that the stones put down around the Pool to prevent damage to the step area are continually being knocked out of their cement. Councillors discussed alternative solutions that could be placed there instead of the stones.

RESOLVED: That local Quarries be asked if they would consider donating some larger, ornate stones to be placed around the steps of West Street Pool.

662. OLD SCHOOL

To discuss Agenda Brief regarding request from Cylch Meithrin Playgroup to re develop the area as a Play Ground and installation outside tap

Councillors were previously circulated with an Agenda Brief following the visit from the Conservation Officer regarding the request from Cylch Meithrin Playgroup to resurface the area as a Playground and the installation of an outside tap. Councillors discussed fitting an outside

tap to the Compass Building and allowing Rubber Matting to be put down in the Cylch Meithrin Play Area.

RESOLVED: That subject to the signing of the Old School Hiring Agreement between the Town Council and Cylch Meithrin Playground, permission is granted for the Play Group to put down Rubber Matting in the Play Ground. The colour and style of the Rubber Matting can be determined by the Cylch Meithrin Playgroup.

Further

RESOLVED: That subject to the signing of the Old School Hiring Agreement between the Town Council and Cylch Meithrin Playground and adhering to the concerns raised by the hirer of the Compass Building, permission is granted for the Play Group to install an outside Tap on the Compass Building.

663. LORNA HUGHES PARK

To discuss Agenda Brief re Tenders received for clearing the Shrub Beds in Lorna Hughes Park

Councillors were previously circulated with an Agenda Brief detailing Tenders received for clearing the Shrub Beds in Lorna Hughes Park. Councillors discussed the Tender Letters.

RESOLVED: That the Tender quoted by N Thomas Landscapes Ltd for £350.00 (exc. Vat) be accepted for clearing the Shrub Beds in Lorna Hughes Park.

664. VALE OF GLAMORGAN COUNCIL

To receive Vale of Glamorgan Councillors

Councillor Hacker had nothing to report for the month of October.

Councillor John informed Councillors that he had been involved with the resident's objection process regarding the proposed Planning Application for Woodside Hamlet, Ham Manor.

Councillor Bennett updated Councillors that he had been dealing with Constituency Matters, Diversity Training, Gypsy and Travelling Training, Leisure Centres in the Vale of Glamorgan and also has been involved in the resident's objections to the Woodside Hamlet Planning Application.

Councillor Williams stated that he had been involved in looking into the refugee issue in the Vale, Gypsy and Travelling Training. Councillor Williams confirmed to Councillors that the Llantwit Major Learning Centre was progressing well.

To note the Public Consultation exercise to seek views of residents reference the Active Travel Plan

Councillor Mrs Geary declared an interest.

Councillors had previously circulated with the Public Consultation exercise to seek views of residents reference the Active Travel Plan. Noted.

665. WELSH ASSEMBLY GOVERNMENT

To further discuss the Consultation on the Draft Directions to the Local Democracy and Boundary Commission for Wales and proposed response compiled by Councillor Foster
Councillors had previously been circulated with the Consultation on the Draft Directions to the Local Democracy and Boundary Commission for Wales dated 17th August 2015 and proposed response by Councillor Foster. All Councillors thanked Councillor Foster for his hard work in producing this Response Document.

RESOLVED: That the Response Report, compiled by Councillor Foster, for the Draft Directions to the Local Democracy and Boundary Commission for Wales, be sent to the Welsh Government.

To further discuss draft statutory guidance for the Wellbeing of future generations (Wales) Act 2015 and note Report produced by Vale of Glamorgan Council presented to the Community Liaison Committee

Councillors had previously been circulated with a draft statutory guidance for the Wellbeing of future generations (Wales) Act 2015 dated 7th September 2015 and a report produced by Vale of Glamorgan Council presented to the Community Liaison Committee. Noted.

To discuss the Consultation on the draft Public Services Ombudsman (Wales) Bill

Councillors had previously been circulated with the Consultation on the draft Public Services Ombudsman (Wales) Bill dated 21st October 2015. Noted.

666. PUBLICATIONS RECEIVED

To note receipt of the Fields in Trust Newsletter for Autumn 2015 featuring Spotlight on Llantwit Major

Councillors were informed that the Town Council office was in receipt of the Autumn Issue of the Fields in Trust Newsletter for Autumn 2015. Noted.

RESOLVED: That the article from Fields in Trust Autumn 2015 issue on Spotlight on Llantwit Major be forwarded to the GEM Newspaper for publication.

667. MISCELLANEOUS

To discuss letter received from local resident reference the Town Crier

Councillors had previously been circulated with a letter, dated 2nd October 2015, from local resident reference the Town Crier. Councillors were updated that the Town Crier has been in hospital with a broken hip but is now on the road to recovery.

RESOLVED: That a letter be forwarded to the local resident thanking him for his offer to temporarily take over the Town Crier duties but explain there is no requirement for this position to be filled as we hope to have Mr Wilson back on duty in the very near future.

SIGNED

MAYOR

DATED