



**631. MINUTES****Full Town Council meeting held 30<sup>th</sup> July 2015**

The minutes of the Full Town Council meeting held on 30<sup>th</sup> July 2015, had previously been circulated to the Council members. Councillor Mason noted that on Minute no 613, Minutes, 5 Year Plan Committee meeting held on 22nd June 2015, it was recorded as primary school and not primary schools.

**RESOLVED:** That subject to the above amendment the Minutes of the Full Town Council Meeting held on 30<sup>th</sup> July 2015 be adopted and accepted as a true record.

**Matters Arising**

There were no matters arising.

**Planning Committee Meeting held on 28<sup>th</sup> July 2015**

The minutes of the Planning Committee Meeting held on 28th July 2015, had previously been circulated to the Council members.

**RESOLVED:** That the minutes of the Planning Committee Meeting held on 28<sup>th</sup> July 2015 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

**Matters Arising**

There were no matters arising.

**Allotment Sub-Committee meeting held on 18<sup>th</sup> August 2015**

The minutes of the Allotment Sub-Committee Meeting held on 18th August 2015, had previously been circulated to the Council members.

**RESOLVED:** That the minutes of the Allotment Sub-Committee Meeting held on 18<sup>th</sup> August 2015 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

**Matters Arising**

There were no matters arising.

**Planning Committee held on 18<sup>th</sup> August 2015**

The minutes of the Planning Committee meeting held on 18<sup>th</sup> August 2015, had previously been circulated to the Council members.

**RESOLVED:** That the minutes of the Planning Committee meeting held on 18<sup>th</sup> August 2015 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

**Matters Arising**

There were no matters arising.

**Recreation & Buildings Committee meeting held on 9<sup>th</sup> September 2015**

The minutes of the Recreation & Buildings Committee Meeting held on 9th September 2015, had previously been circulated to the Council members.

**RESOLVED:** That the minutes of the Recreation & Buildings Committee Meeting held on 9<sup>th</sup> September 2015 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

**Matters Arising**

There were no matters arising.

**5 Year Plan Committee meeting held 15th September 2015**

The minutes of the 5 Year Plan Committee meeting held 15<sup>th</sup> September 2015, had previously been circulated to the Council members.

**RESOLVED:** That the minutes of the 5 Year Plan Committee meeting held 15<sup>th</sup> September 2015 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

**Matters Arising**

There were no matters arising

**Working Group meeting held 15th September 2015**

The minutes of the Working Group meeting held 15<sup>th</sup> September 2015, had previously been circulated to the Council members. The Town Clerk noted that on Minute no 7, to discuss introducing a winter emergency plan, it was recorded as Ms D Marles and not Ms D Spargo.

**RESOLVED:** That subject to the above amendments the minutes of the Working Group Committee meeting held 15<sup>th</sup> September 2015 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

**Matters Arising**

There were no matters arising

**Planning Committee held on 15<sup>th</sup> September 2015**

The minutes of the Planning Committee meeting held on 15<sup>th</sup> September 2015, had previously been circulated to the Council members.

**RESOLVED:** That the minutes of the Planning Committee meeting held on 15<sup>th</sup> September 2015 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

**Matters Arising**

There were no matters arising.

**632. SIGNING OF MINUTES**

**Signing of Minutes of Previous Meeting**

Councillors duly noted that the Deputy Town Mayor would sign the Minutes at the end of the meeting.

**633. TOWN MAYOR**

Councillors had previously been circulated with a copy of the Town Mayors engagements undertaken for the period 30<sup>th</sup> July 2015 to 23<sup>rd</sup> September 2015. Noted.

**Questions to Town Mayor**

There were no questions for the Deputy Town Mayor.

**634. COMMUNITY CONSTABLE**

Councillor Mrs S Hanks informed Councillors that PC C Malone had sent his apologies, but had submitted crime figures since the previous meeting. There had been 46 crimes since 30<sup>th</sup> July 2015 of which 24 had been detected. PC Malone stated figures slightly higher than normal which can be explained by two individuals found guilty of 5 crimes. The crimes included 6 Public Order (6 detected), 6 Damage to Motor Vehicles (1 detected), 2 Shop Lifting (1 detected), 10 Theft General (1 detected), 5 burglary (5 detected), 6 damage (2 detected), 7 Assault (6 detected), 2 Drug Possession (2 detected) and 2 shed burglaries.

**635. COUNCIL MEETING****Meetings for the Month of October 2015**

Councillors had previously been circulated with a copy of the council meetings for the month of October.

**636. PROCEDURAL MATTERS****Action Tracker**

Councillors had previously been circulated with an up to date Action Tracker. Councillor Mason asked if we had received any response from families in reference to the Gem Report on painting the benches in Llantwit Major Cemetery. The Town Clerk confirmed that the two benches in the Centre Circle had not been painted following a request from families but all other benches in the Cemetery had been painted. The Town Clerk confirmed to Councillors that no response had been received reference the Llantwit Major Comprehensive Questionnaire undertaken by the School during their Community Week. Noted.

**Members Report**

Councillor Mason informed Councillors he was to attend a Power Station Liaison Group on the 26<sup>th</sup> October 2015. He confirmed he will attend the Remembrance Service Planning Meeting on 6<sup>th</sup> October 2015.

Councillor Evans stated he had attended a Pub Watch Meeting and there were no problems to report.

Councillor Marsh confirmed he had attended the Friends of the Heritage Coast Meeting.

**To discuss permanent Governors post at Ysgol y Ddraig School**

Councillors had previously been circulated with an email dated 9<sup>th</sup> September 2015, received from Head of Governor Support, the Vale of Glamorgan Council regarding the permanent post at Ysgol y Ddraig School. Councillor Mrs S Hanks informed Councillors that she was interested in staying on in this post once the position becomes permanent.

**RESOLVED:** That subject to the other two local Councils acceptance that Councillor Mrs S Hanks stay in the post of Governor at Ysgol y Ddraig School.

**637. FINANCE****Income for the period 24<sup>th</sup> July 2015 to 8<sup>th</sup> September 2015**

Councillors had previously been circulated with a copy of the Income for the period 24<sup>th</sup> July 2015 to 8<sup>th</sup> September 2015. Noted.

**Expenditure for the period 24<sup>th</sup> July 2015 to 15<sup>th</sup> September 2015**

Councillors had previously been circulated with a copy of the Expenditure for the period 24<sup>th</sup> July 2015 to 15<sup>th</sup> September 2015. Noted.

**Bank Reconciliation for period 1<sup>st</sup> July 2015 to 31<sup>st</sup> July 2015**

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1<sup>st</sup> July 2015 to 31<sup>st</sup> July 2015. Noted.

**Bank Reconciliation for period 1<sup>st</sup> August 2015 to 31<sup>st</sup> August 2015**

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1<sup>st</sup> August 2015 to 31<sup>st</sup> August 2015. Noted.

**To note the Audit of the Annual Return for the year ending 31<sup>st</sup> March 2015**

Councillors had previously been circulated with a copy of the Audit of the Annual Return for the year ending 31<sup>st</sup> March 2015. Noted.

**To note the letter regarding the unsuccessful application for a Community Action Self Help Grant 2015/2016**

Councillors had previously been circulated with a letter dated 2<sup>nd</sup> September 2015 detailing the unsuccessful application for a Community Action Self Help Grant 2015/2016. Noted.

**638. DEVELOPMENT****To note planning application decisions by the Vale of Glamorgan Council**

Councillors had previously been circulated with a copy of the Planning Application decisions by the Vale of Glamorgan Council. Noted.

**639. CEMETERY**

The following Burial matters were noted.

- 1) Burial of Stuart Lyndon Mills in plot C222 (re open) on 5<sup>th</sup> August 2015
- 2) Burial of Ian Gareth Paul Thomas in plot A107 (re open) on 13<sup>th</sup> August 2015
- 3) Burial of Lester John Hutcheson in plot Ma2 (new plot) on 21<sup>st</sup> August 2015
- 4) Burial of Rachel Margaret Lloyd Hutcheson in plot Ma2 (re open) on 21<sup>st</sup> August 2015

**RESOLVED:** That approval be granted for the Exclusive Right of Burial Certificate to be Issued and sealed on behalf of the Town Council in respect of matter 3.

**640. RECREATION AND OPEN SPACES****Play Equipment Reports 4<sup>th</sup> September 2015**

Councillors had previously been circulated with a copy of the playground Inspection/Maintenance Report dated 4<sup>th</sup> September 2015. The Town Clerk confirmed to Councillors that the Wooden Train Engines connections were loose and four additional anchors have been ordered to re-secure the train. The Town Clerk confirmed the zip wire was still not in use. Noted.

**To discuss Agenda Brief re notification of fixtures of Llantwit Major Rugby Football Club**

Councillor J Evans declared an interest.

Councillors had previously been circulated with an Agenda Brief regarding the Town Council being notified of fixtures of Llantwit Major Rugby Club and adhering to the signed Management Agreement.

**RESOLVED:** That a letter be written to Llantwit Major Rugby Club asking that they adhere to the Management Agreement signed in 2011. That a copy be provided for their records.

**641. LLANTONIAN HALL****To discuss letter received from Llantwit Major Pensioners Club re parking**

Councillors had previously been circulated with a letter from the Secretary of Llantwit Major Pensioners concerning the parking facilities outside Llantonian Hall.

**RESOLVED:** That a letter be written to the Secretary of Llantwit Major Pensioners Club informing them that the Town Council do not own the Car Park but it is owed by Vale of Glamorgan Council and Llantwit Major Rugby Club.

**642. OLD SCHOOL****To discuss letter from Cylch Meithrin Llanilltud Fawr re development of the area they use as a Play Ground**

Councillors had previously been circulated with a letter from Cylch Meithrin Llanilltud Fawr reference the development of the area they use as a Play Ground. Councillor Mason raised concerns regarding fixing an outside tap to the Old School as it is a listed building. Councillors also raised concerns regarding relaying the playground with wet pour. They believe the existing Play Ground is above a void.

**RESOLVED:** That a letter be written to Cylch Meithrin Llanilltud Fawr stating that the Town Council have no objection to a rubber matting being laid subject to a Meeting taking place with the Conservation Officer to discuss both proposals. With reference to the void, once the site meeting has taken place, subject to the outcome the Town Council have no objection to them consulting a Surveyor, if they so wish.

**643. VALE OF GLAMORGAN COUNCIL****To receive Vale of Glamorgan Councillors**

Councillor Williams stated he had been involved in Housing Meetings. He confirmed that the Vale Council are near completion on the refurbishment of all Llantwit Major Council houses kitchen and bathrooms. The project to begin reroofing Vale Council houses in Llantwit Major will commence early next year.

**To note the Glamorgan Heritage Coast Newsletter for the Summer 2015**

Councillors noted receipt of the Glamorgan Heritage Coast Newsletter for the Summer 2015.

**To note letter received from Managing Director, Vale of Glamorgan Council reference open spaces**

Councillors noted receipt of a letter dated 13<sup>th</sup> August 2015 from the Managing Director, Vale of Glamorgan Council reference open spaces.

**To discuss consultation for the draft Statement of the Gambling Act 2005 Principles for 2016 - 2019**

Councillors had previously circulated with a letter dated 3<sup>rd</sup> September 2015 detailing the consultation for the draft Statement of the Gambling Act 2005 Principles for 2016 – 2019. Noted.

**To discuss details of Rural Community Development Fund**

Councillors had previously been circulated with an email dated 26<sup>th</sup> August 2015 detailing the Rural Community Development Fund. The Town Clerk informed Councillors that a meeting set for 22<sup>nd</sup> September 2015 had been postponed until 15<sup>th</sup> October 2015.

**RESOLVED:** The Town Clerk update Councillors of developments regarding the Rural Community Development Fund following the Meeting on 15th October 2015.

**644. WELSH ASSEMBLY GOVERNMENT****Receipt of Heritage Bill E-bulletin August 2015 issue**

Councillors noted receipt of the Heritage Bill E-bulletin August 2015.

**To discuss and respond to the Consultation on the Draft Directions to the Local Democracy and Boundary Commission for Wales**

Councillors had previously been circulated with a copy of the Consultation on the Draft Directions to the Local Democracy and Boundary Commission for Wales. Councillors discussed their concerns and complexity regarding this Consultation.

**RESOLVED:** That Councillor D Foster reviews the Consultation. Findings will be brought back to Full Town Council Meeting on 29<sup>th</sup> October 2015.

**To discuss draft statutory guidance for the well being of future generations (Wales) Act 2015**

Councillors had previously been circulated with a copy of Draft statutory guidance for the well being of future generations (Wales) Act 2015. Councillor Williams expressed the need for the Town Council to respond to the Draft. Councillors were informed that a presentation on this Act

was scheduled for the 26<sup>th</sup> November 2015. Councillors Mason, Councillor Mrs J Norman and the Town Clerk expressed an interest in attending this Meeting.

**RESOLVED:** That Councillor Mason, Councillor Mrs Norman and the Town Clerk be put forward to attend the scheduled presentation for 26<sup>th</sup> November 2015. That the Town Clerk investigate if any additional meetings are scheduled prior to the consultation deadline. These dates be forwarded to Councillor Mason and Councillor Mrs Norman.

**645. PUBLICATIONS RECEIVED**

**To note the Autumn Issue of the Institute of Cemetery and Crematorium Management Journal.**

Councillors were informed that the Town Council office was in receipt of the Autumn Issue of the Institute of Cemetery and Crematorium Management Journal. Noted.

**To note the Institute of Cemetery and Crematorium Management Summary of the Financial Statement for year ending 31 March 2015 and the Annual General Meeting 2015 Report.**

Councillors were informed that the Town Council office was in receipt of the Institute of Cemetery and Crematorium Management Summary of the Financial Statement for year ending 31 March 2015 and the Annual General Meeting 2015 Report. Noted.

**646. MISCELLANEOUS**

**To discuss letter received reference the Patron Lunch to celebrate Her Majesty 90<sup>th</sup> Birthday**

Councillors had previously been circulated with a letter, dated 16<sup>th</sup> July 2015, reference organising a Patron Lunch in June 2016 to celebrate Her Majesty 90<sup>th</sup> Birthday.

**RESOLVED:** That this letter be forwarded to the Events Committee to look into organising a Patrons Lunch to celebrate her Majesty 90<sup>th</sup> Birthday.

**To discuss letter received from Bro Radio requesting to arrange a meeting with the town Council to discuss greater coverage of their broadcast area**

Councillors had previously been circulated with a letter dated 7<sup>th</sup> September 2015 from Bro Radio requesting to meet with the Town Council to discuss greater broadcast coverage in this area. Councillors thought it important to meet Bro Radio to see how this would affect Llantwit Major and suggested inviting the Youth Council along to the proposed Meeting.

**RESOLVED:** That a meeting be organised with Bro Radio, including an invitation to the Youth Council, to ask the Radio Station to present their proposals to the Town Council on increasing broadcasting coverage in the area.



**To discuss email re organising a Reception for Llantwit Major Cavaliers Cricket Club**

Councillors had previously been circulated with an email dated 1<sup>st</sup> September 2015 requesting the Town Council look into organising a Reception for the Llantwit Major Cavaliers Cricket Club as they were crowned champions of the Division 3 South Wales Cricket League.

**RESOLVED:** That the Town Council look into organising a small function to be held in the Council Chambers to celebrate the success of Llantwit Major Cavaliers Cricket Club.

SIGNED .....

MAYOR

DATED .....