

**Report of Meeting of 5 Year Plan Committee held in  
Heritage Centre on 15<sup>th</sup> September 2015**

Present; Councillor D Foster – Chairman

Councillors; M Mason  
Mrs S Geary  
Mrs J Norman

In attendance; Mrs R Quinn – Town Clerk

Apologies;  
Councillor J Evans  
Councillor Mrs A Knight

**2) To receive report of meeting held on 22<sup>nd</sup> June 2015**

Committee members had previously been circulated with a copy of the report from a previous meeting held on 22<sup>nd</sup> June 2015.

**3) To receive report of meeting held on 16<sup>th</sup> July 2015**

Committee members had previously been circulated with a copy of the report from the previous meeting held on 16<sup>th</sup> July 2015. Noted.

**4) To note Expenditure and Income figures up to 31<sup>st</sup> August 2015**

Committee members had previously been circulated with a copy of the expenditure and income figures up to 31<sup>st</sup> August 2015. Noted.

**5) To discuss 5 Year Plan along with suggestions**

Committee members had previously been circulated with the current 5 Year Plan, a list of projects previously put forward and an estimated cost for each project.

**Year 1**

Councillor Foster asked members to look at the current year, Year 1. The Town Clerk informed members that all projects, excluding the Council Chamber redecoration which was on going, had been completed and invoices were in this week's payments. Councillor Foster stated he felt that works to the fence at the rear of the Old School car park made a big difference, not only in appearance but also safety. He had also heard positive comments regarding the new flooring in Llantonian Hall. Councillor Mrs Geary agreed that the flooring looked good and was a big improvement. The Town Clerk added that she had asked a decorator to come in and touch up around the walls in the Hall.

**Year 2**

Councillor Foster asked members to look at Year 2 of the 5 Year Plan and the list of suggested projects to see which projects should be included.

Contingency Plan - £5,500

Community Week - £200

Purchase of bench - £1,000  
Staff Training - £1,600  
Clock maintenance - £300  
Website maintenance - £500  
Building maintenance - £5,000  
Cemetery land - £5,000  
Buildings account - £8,000  
IT Provision - £1,000  
Topple testing - £2,775  
Widening path Recreation - £11,000  
Play equipment groundwork - £ ??  
Tarmac Old School - £5,500

**RECOMMENDED:** That a cost be sought for the groundworks to the play equipment and these projects be provisionally put forward for Year 2 of the Plan for 2016/17.

**Further**

**RECOMMENDED:** That Committee members and the Town Clerk look into any possible grants that may be available for the widening of the path.

Committee members discussed the saving made to the flooring on Llantonian Hall and it was;

**RECOMMENDED:** That the exterior of the Llantonian Hall be painted during 2015/16 with a budget of £600.

Committee members discussed the proposed projects to paint upstairs of Town Hall and install new kitchen units in Town Hall. Councillor Mrs Norman asked if costings were available for refurbishment of the toilet area. The Town Clerk replied that she was unsure of what works the Committee wished to see done to the toilets. Councillor Mrs Norman replied that maybe convert both toilets into one big disabled? Or paint to freshen up the area.

**RECOMMENDED:** That Town Clerk tries to find out why there is a wooden step area to the front of the toilets and costs be sought for installation of a disabled toilet if works allow.

**Further**

**RECOMMENDED:** That the Town Clerk proceeds with works to painting of the Town Hall with a budget of £600.

**Further**

**RECOMMENDED:** That the works to improve the kitchen area proceed with a budget of £1,100 for purchase and £500 for installation of a new kitchen.