

**Report of the Allotment Sub-Committee Meeting held at the Allotment Site, Llantwit Major at 9:30am on Thursday 25<sup>th</sup> June, 2015.**

Present; Councillor J. Evans – Chairman.  
Councillor Mrs P Lancaster.

Apologies: Councillor Mrs S Geary  
Councillor M Mason .

There were no Declaration of Interests received.

**To discuss inspection by Allotment Sub Committee held on 25<sup>th</sup> June 2015 at 9:30am**

Committee members inspected and discussed each plot on the Allotment site. Following the inspection Committee members at the meeting recommended the following:

**Recommended:**

- 1) The Deputy Town Clerk writes a letter to Llantwit Major Fire Station asking if they would cut down the hedge and trees/weeds that have become overgrown. The overgrown area runs along the wall running from the Horticultural Building towards Allotment Plot 9. Request that this be undertaken after September when the nesting season is over.
- 2) The Deputy Town Clerk to write letters to plot holders 5B(a) issuing 1<sup>st</sup> warning letters regarding their overgrown Allotment plots.
- 3) The Deputy Town Clerk to write letters to plot holders 27A to request they tidy up the end part of their plots which have become overgrown. Offer the two tenants the option of halving their plots.
- 4) The Deputy Town Clerk to write a letter to plot holder 13A requesting all rubbish is removed from their plot and the long grass/weeds that have grown around the boundary of the plot is removed.
- 5) That the Deputy Town Clerk write to plot holders 19A(b) ,19B, 18A and 18B requesting that if they have any information on who has ownership of the mystery plot where the unstable plastic shed is situated, to contact the Town Hall.
- 6) Committee members discussed the ongoing problem with finding the correct numbers for each Allotment Plot, when inspecting the site. The Deputy Town Clerk to look into

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the cost of purchasing Allotment Number signs for all plots. The plots will all then be renumbered numerically (no alpha characters) from January 2016 when the Annual Invoices are sent out. The Deputy Town Clerk to bring costings back to the next Allotment Sub Committee meeting.

**To discuss ongoing issues with tyres on Allotment Plot 6A(a)**

Committee members were circulated with a letter sent to Plot holder 6a(a) and photographs regarding the tyres on the Allotment plot. Committee Members inspected the plot.

**Recommended:**

- 1) That the Deputy Town Clerk write a letter to plot holder 6A(a) that following the inspection the Committee are very impressed with the hard work that has been undertaken on this plot. Remind the tenant that if they ever vacate the plot all tyres must be removed from the site.

**Date and Time of next meeting**

The date and time of the next meeting will be on Tuesday 18<sup>th</sup> August 2015 at 10am at the Allotment Site.