

**Report on Recreation and Building Committee Meeting
held 11th June 2015 no sooner than 7.30pm
In the Back Room, Old School, Wine Street, Llantwit Major**

PRESENT: Chairman – Councillor J Evans

Councillors; Mr M Mason
Mr M Marsh
Mrs P Lancaster
Mrs S Hanks
Mr G John
Mr E Hacker
Mr D Foster
Mr R Jenkins

Apologies were tendered on behalf of;

Councillor Mr E Williams
Councillor Mrs A Knight
Councillor Mr G Morgan
Councillor Mrs S Geary
Councillor Mrs J Norman

Declarations of Interest Forms were received from Councillors.

Pursuant of the requirements of this Councils Code of Conduct Councillor Mr J Evans declared an interest under page 1 concerning Llantonian Hall.

Committee Members received report from the Buildings and Recreation Meeting held on 12th June 2014. Noted.

RECREATION GROUND

1) U10'S Play Area

To discuss the naming of the U10's Play Park

Committee Members had previously been circulated with an email dated 27th May 2015 regarding the Youth Councils chosen shortlist of candidates for the naming of the U10'S Park. Committee members discussed the entries from the Local Primary Schools.

RESOLVED: That the winning name for the U10 Park is 'Llantonian Park'.

The Youth Council will be informed of the winning entry and will liaise with the Town Clerk to give Certificates to all finalists and organise a presentation to officially name the U10'S Park.

2) Tennis Courts

To discuss request to install a Notice Board and placement of a Storage Cupboard at the Tennis Pavillion

Committee Members had previously been circulated with an email dated 5th May 2015 detailing a request from the Vale Tennis Academy to install a Notice Board and placement of a Storage Cupboard at the Tennis Pavillion.

RESOLVED: That permission be given for the Vale Tennis Academy to install a Notice Board and place a Storage Cupboard at the Tennis Pavillion.

OLD SCHOOL

Agenda Brief regarding tenders for re-slating part of the Old School Roof

Committee Members had previously been circulated with an Agenda Brief detailing the Tender Quotations and letters for re-slating part of the Old School Roof. Committee members discussed the Quotations.

RESOLVED: That The Committee agree the tender for re-slating part of the Old School Roof be given to C & A Scaffolding at a cost of £7500 excluding vat.

To discuss the official opening of the redecorated Council Chamber

Committee Members discussed organising an Official Opening of the redecorated Council Chamber. Councillor Mrs P Lancaster stated that she would like to place the Time Capsule into the wall of the Chamber at the Opening Celebrations. She felt it would be appropriate to ask Mr Nigel Matthews, the Stone mason along to the event. Councillor Foster stated he felt the opening of the Council Chamber should coincide with an existing Town Council Meeting.

RESOLVED: That the Town Clerk arrange an opening ceremony to taken place on the same evening as Full Town Council Meeting on 30th July 2015. All trades that worked on the refurbishment will be invited to the opening ceremony.

To discuss and accept tender for the Old School fencing

Committee Members had previously been circulated with a Tender for quotations to replace and refurbish the fencing at the Old School. Committee Members discussed the quotation.

RESOLVED: That the Committee agree the tender for the Old School Fencing be given to AP Engineering at a cost of £4361.00 excluding vat.

To discuss quotation received regarding repointing the exterior wall of the Council Chamber

Committee Members had previously been circulated with a Quotation from Nigel Mathews (Stone Mason) for £2500 to repoint the exterior wall of the Council Chamber. The Town Clerk informed the Committee that since the plaster had been taken off the interior wall of the Council Chamber it has become noticeable that damp is still coming in from the outside wall. Therefore there is an urgent requirement to repoint the exterior wall to prevent further damage to the redecorated Council Chamber.

RESOLVED: That permission be given to accept the quotation for repointing the exterior Council Chamber wall with Nigel Mathews at a cost of £2500 excluding vat. The work will be undertaken in the School Summer holidays when there are less hirers using the Old Schools rooms.

LLANTONIAN HALL

Councillor Mr J Evans declared an interest in the new flooring of Llantonian Hall and vacated the Back Room of the Old School.

To discuss and accept tender for new flooring in Llantonian Hall dependent upon receiving / not receiving a Vale Grant

Committee Members had previously been circulated with Tenders for re-flooring the main function room in Llantonian Hall. The Town Clerk confirmed to Committee Members that there was still no update on the application for a CASH Grant for this project. It was agreed that a decision on the Tender needs to be confirmed as work on the flooring needs to be completed in August when there are less Hirers using the Hall.

RESOLVED: That the Committee agree the tender for the new flooring in Llantonian Hall be given to Peter Evans at a cost of £3991.26 excluding vat. This tender is subject to both receiving, or not receiving the CASH Grant.

Councillor J Evan re-entered the Back Room of the Old School.

SEAVIEW PARK

To note receipt of the Deed of Dedication for Seaview Park and give permission to complete the Land Registry Form.

Committee Members had previously been circulated with the Deed of Dedication for Seaview Park and the Land Registry Form. Noted.

RESOLVED: That the Town Clerk is give permission to complete and return the Land Registry Form for Seaview Park.

To discuss wording for commemorative plaque reference the Centenary Fields

Committee Members had previously been circulated with an email detailing what wording should be engraved on the Centenary Field Commemorative Plaque for Seaview Park. Committee Members discussed the wording and language requirements to be placed on the plaque.

RESOLVED: That the Town Clerk inform Centenary Fields that the wording to be placed on the commemorative plaque should read 'Seaview Park' The wording should be written in both English and Welsh and be displayed in two different fonts /italic styles.

LORNA HUGHES PARK

To discuss gift received from the late Thomas Joseph Hughes

Committee Members had previously been circulated with a letter dated 21st May 2015 from David & Snape Solicitors confirming that Mr Thomas Joseph Hughes deceased left a legacy in his Will of £5000.00 to Llantwit Major Town Council for the maintenance and upkeep of Lorna Hughes Park. Councillor J Evans informed Committee Members that the Park requires new fencing as the present wooden fence is rotten. Committee Members discussed that it would be fitting to have a plaque placed in the park displaying Mr Thomas Joseph Hughes bequest and to review Mrs Lorna Hughes plaque, as it is believed to be in a poor state of repair.

RESOLVED: That the Town Clerk organise a site visit for all Town Councillors to review the fencing in Lorna Hughes Park.

WEST STREET POOL

To discuss Agenda Brief regarding the stones at the rear of the pond

Committee Members had previously been circulated with an Agenda Brief detailing a request from West Street Pool residents to place stones at the rear of the pond. The Town Clerk informed Committee Members that vehicles were parking on the grass area behind the pond. Residents had requested stones be placed along the Grass area to prevent this.

RESOLVED: That permission be given for the Town Clerk to organise putting Stones on the grass at the rear of the pond.

CEMETRY**To discuss letter requesting removal of tree (bush) at the entrance to Cemetery**

Committee Members had previously been circulated with a letter dated 5th June 2015 from Miss I Morgan requesting the removal of a tree (bush) at the entrance to the Cemetery which is encroaching on her parent's grave. Committee Members discussed the position of the tree (bush) in the Cemetery grounds.

RESOLVED: That the Town Clerk organise a site visit for all Town Councillors to view the position of the tree (bush) and a decision will be made by Full Town Council Meeting on 25th June 2015.

MISCELLANEOUS**To receive any suggestions for the Five Year Plan**

Committee Members were asked if they had any suggestions they wished to put forward for the next Five Year Plan Meeting. Councillor J Evans suggested that the far corner of the Old School Car Park could be cleared and a flowerbed/rockery garden be planted in the area.

To put forward a suggestion for the Comprehensive School for a Town Council Project to complete on Community week

Committee Members had previously been circulated with an Agenda Brief requesting suggestions for projects from the Town Council that Llantwit Major Comprehensive School could undertake during Community Week. Committee Members discussed various project ideas.

RESOLVED: That the Town Clerk review the following project suggestions:

1. The clearing of the fence around the Old School Car Park.
2. A Questionnaire Survey undertaken by the pupils around the Town Centre on what local residents thoughts are of Llantwit Major.