

1.

**Report of the School Gardens Committee meeting held in the Heritage Centre, Town Hall at 9:30am on Wednesday 26<sup>th</sup> May , 2015.**

Present;           Councillor Mrs P Lancaster – Chairman.  
                          Councillor Mrs S. Hanks.  
                          Councillor Mrs J. Norman.

Declarations of Interest Forms were received from Councillors.  
Pursuant to the requirements of this Councils Code of Conduct, Councillor Mrs S Hanks declared an interest as a School Governor on Ysgol Ddraig Infant School.

There were no apologies received.

**To discuss format and dates for judging School Gardens Competition**

Councillors had been circulated with a copy of the Form detailing the judging criteria. The Form showed the following criteria that the gardens will be marked on :

Depiction of Theme which is Butterfly/Kitchen Garden  
Use of Available space  
Variety and condition of plants  
Originality of design

Discussions took place as to when the panel will go around all the Schools to judge the Gardens.

**Recommended:** That the Forms and judging criteria will be used to mark the School Gardens competition.

Further

**Recommended:** That the Deputy Town Clerk contact all Schools stating the date and times when the judges will visit the school gardens. The date of the judging will be Monday 29<sup>th</sup> June 2015. The timetable of visiting the Schools will be as follows:

St Iltyd School	- 9:30am
Gillybeans Nursery	- 10:30am
Cylch Meithrin Nursery	- 11:00am
Eagleswell School	- 1:00pm
Llanilltud Fawr School	- 2:00pm

**To discuss prizes /certificates to be awarded to winners/runners up of each category**

Councillors were shown copies of previous Certificates and Shields given to the Schools. Councillors discussed the prizes/certificates. Councillors agreed that out of the School Gardens budget small gardening prizes should be given to all schools. Councillors discussed the possibility of buying baskets of seeds or garden windmills.

**Recommended:** That the Deputy Town Clerk make and laminate the Certificates for all Schools. It was agreed a different picture will be depicted on the Early Learning Certificates then the Primary Certificates.

Further

**Recommended:** That the Deputy Town Clerk order 6 shields from 'LM Sports, Llantwit Major' at a cost of £51.90. The Deputy Clerk to pick up the two large Shields from last years School Garden Competition winners.

Further

**Recommended:** That Councillor Mrs J Norman look into purchasing 8 Garden Windmills and 50 butterfly stickers as small garden prizes.

**To discuss plans for presenting prizes to the Schools**

Councillors discussed the date, timings and format of the presentation of the prizes. Discussions took place on refreshments for the children and the number of children to invite.

**Recommended:** That 5 children from each category be invited to the presentation to be held at the Town Hall between 12.00pm and 1.00pm on Wednesday 1<sup>st</sup> July 2015.

Further

**Recommended:** That the Deputy Town Clerk ask the Net Cafe to provide a variety of children's sandwiches to cater for up to 50 children. Drinks, fruit to be purchased separately by the Deputy Town Clerk. Councillors will bring rugs to put on the floor for the children to have their picnic and Councillor Mrs P Lancaster to bring a vase of flowers for the Awards Table.