

Minutes of the Meeting of Llantwit Major Town Council held on Thursday 28th May 2015 at 7.05pm in the Room B, Old School, Llantwit Major

PRESENT; Chairman – Councillor Mrs P Lancaster - Town Mayor

 Councillors Mrs S Hanks) BOVERTON WARD
 Mr R Jenkins)
 Mr M Marsh)
 Mr J Evans)

 Mrs S Geary) SOUTH EAST WARD
 Mrs A Knight

 Mr E Williams) NORTH WARD
 Mrs J Norman)

PC Colin Malone
 Councillor A Bennett – Vale of Glamorgan Councillor

Apologies received from.
 Councillor G John – Prior commitment
 Councillor D Foster - Prior commitment
 Councillor M Mason – Holiday Leave
 Councillor E Hacker – Holiday Leave
 Youth Council – Prior commitments

There were no Declarations of Interest Forms received from Councillors.

Councillor Mrs P Lancaster asked permission to bring forward the Agenda Item Community Constable to receive Community Constable report.

ITEM BROUGHT FORWARD

582. COMMUNITY CONSTABLE

PC Colin Malone reported that from the 28th April 2015 there had been 13 crimes of which 11 had been detected. The month of May had been quiet and they were preparing for the Victorian Fair in late June. Councillor Evans asked PC Malone if local PCSOs could introduce themselves to local shopkeepers in Llantwit Major. PC Malone confirmed to Councillors that there were no specific opening hours for Llantwit Major Police Station. If contact cannot be made at Llantwit Major Police Station the general public should ring 101 and the details will be recorded and dealt with accordingly.

PC Colin Malone vacated the Old School.

583. MINUTES**Full Town Council meeting held 28th April 2015**

The minutes of the Full Town Council meeting held on 28th April 2015, had previously been circulated to the Council members. Councillors noted that on page 387 under Community Constable it should state 'quiet' and not as previously stated 'quite'.

RESOLVED: That subject to the above amendments the Minutes of the Full Town Council Meeting held on 28th April 2015 be adopted and accepted as a true record.

Matters Arising

There were no matters arising.

Annual meeting held 14th May 2015

The minutes of the Full Town Council meeting held on 14th May 2015, had previously been circulated to the Council members. Councillors noted that on page 399 under Cllrs of the Recreation and Buildings Committee Councillor Mr J Evans should be removed from the list and Councillor Mrs P Lancaster added. It was also noted that the Town Mayor was not nominated onto the Working Group and its membership would need to be discussed.

RESOLVED: That subject to the above amendments the Minutes of the Annual Meeting held on 14th May 2015 be adopted and accepted as a true record.

Further

RESOLVED: That the Working Group Committee meeting to be held on 2nd June 2015 discuss its membership under Terms of Reference. Thus allowing either an additional member or a member volunteer to step down. The decision be brought back to Full Town Council Meeting held 25th June 2015.

Matters Arising

There were no matters arising.

Planning Committee meeting held 28th April 2015

The minutes of the Planning Committee meeting held on 28th April 2015, had previously been circulated to the Council members.

RESOLVED: That the minutes of the Planning Committee meeting held on 28th April 2015 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Allotment Sub Committee meeting held 5th May 2015

The minutes of the Allotment Sub Committee meeting held on 5th May 2015, had previously been circulated to the Council members.

RESOLVED: That the minutes of the Allotment Sub Committee meeting held on 5th May 2015 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Town Hall Working Group held 5th May 2015

The minutes of the Town Hall Working Group held on 5th May 2015, had previously been circulated to the Council members.

RESOLVED: That the minutes of the Town Hall Working Group meeting held on 5th May 2015 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Youth Activities Forum meeting held 5th May 2015

The minutes of the Youth Activities Forum meeting held on 5th May 2015, had previously been circulated to the Council members.

RESOLVED: That the minutes of the Youth Activities Forum meeting held on 5th May 2015 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Planning Committee meeting held 20th May 2015

The minutes of the Planning Committee meeting held on 20th May 2015, had previously been circulated to the Council members.

RESOLVED: That the minutes of the Planning Committee meeting held on 20th May 2015 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

584. SIGNING OF MINUTES**Signing of Minutes of Previous Meeting**

Councillors duly noted that the Town Mayor would sign the Minutes at the end of the meeting.

585. TOWN MAYOR

Councillors had previously been circulated with a copy of the Town Mayors engagements undertaken for the period 30th April 2015 to 27th May 2015. Noted.

Questions to Town Mayor

There were no questions to the Town Mayor.

586. COUNCIL MEETING**Meetings for the Month of June 2015**

Councillors had previously been circulated with a copy of the council meetings for the month of June. Noted.

587. PROCEDURAL MATTERS**Action Tracker**

Councillors had previously been circulated with an up to date Action Tracker. Noted.

Members Report**Pub Watch**

Councillors had previously been circulated with an email from Councillor Evans with reference to the Pub Watch Meeting he attended on 13th May 2015. Councillor Evans confirmed that there were no problems to report. The pickup point to take people to Bar 365 had been moved from outside the Tudor Tavern to Llantwit Major Bus Station.

Ysgol Ddraig School Governors Meeting

Councillor Mrs S Hanks confirmed she had attended her first meeting as Governor of Ysgol Ddraig School. She stated the meeting finalised the position of the new Deputy Head of the School. Consultation was taking place regarding the uniform.

To discuss Agenda Brief on change of signatories on Unity Trust Bank Accounts

Councillors had previously been circulated with an Agenda Brief requesting permission to amend the signatories on the Unity Trust Accounts.

RESOLVED: That permission be given to amend the signatories on the Unity Trust Accounts.

To review and accept the Statement of Internal Control for the year ending 31st March 2015

Councillors had previously been circulated with a Statement of Internal Control for the year ending 31st March 2015.

RESOLVED: That the Town Council approve and adopt the Statement of Internal Control for the year ending 31st March 2015.

588. YOUTH COUNCIL**Youth Activity Progress**

No members of the Youth Council were present at the Meeting due to prior commitments.

To note email from the Youth Participation Officer reference expenditure/proposed Expenditure sheets

Councillors had previously been circulated with an email dated 5th May 2015 detailing Llantwit Major Youth Councils expenditure for 2014/15. Councillor Mrs A Knight questioned the purpose of a residential weekend. Councillor Williams stated that part of the Business Plan

signed by Llantwit Major Town Council, included details of a residential weekend for the Youth Council. He believed that the Youth Council were to attend a residential weekend at the beginning of September 2015. Councillor Mrs Norman emphasised that team building weekends gave children independence and helps to develop life skills. Councillor Mrs Lancaster informed the Town Council that she felt we are setting a pattern for other local Councils to follow and the importance of encouraging the Youth of our community.

589. FINANCE

Income for the period 24th April 2015 to 12th May 2015

Councillors had previously been circulated with a copy of the Income for the period 24th April 2015 to 12th May 2015. Noted.

Expenditure for the period 24th April 2015 to 18th May 2015

Councillors had previously been circulated with a copy of the Expenditure for the period 24th April 2015 to 18th May 2015. Noted.

Bank Reconciliation for period 1st April 2015 to 30th April 2015

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1st April 2015 to 30th April 2015. Noted.

590. DEVELOPMENT

To note planning application decisions by the Vale of Glamorgan Council

Councillors had previously been circulated with a copy of the Planning Application decisions by the Vale of Glamorgan Council. Noted.

To discuss date for Planning Aid Wales Workshop

Councillors had previously been circulated with an email from Planning Aid Wales, dated 19th May 2015, detailing proposed dates for holding a Planning Training Event for Councillors in September 2015.

RESOLVED: That the Planning Aid Team be informed that Monday 14th September 2015 be the agreed date for Councillors to attend the Workshop. The venue being the Old School, Llantwit Major.

591. CEMETERY

The following Burial matters were noted

- 1) Burial of Gwilliam Harris (re-open) Plot F189 on 7th May 2015
- 2) Burial of Ellin Maud Sutton (re-open) Plot Hf6 on 15th May 2015

592. RECREATION AND OPEN SPACES

Play Equipment Reports 7th May 2015

Councillors had previously been circulated with a copy of the playground Inspection/Maintenance Report dated 7th May 2015. The Town Clerk informed Councillors that

a Carriage for the newly installed Wooden Train had been ordered for the U10'S Play Area.
Noted

To discuss Annual General Meeting of Fields in Trust on 11th June 2015 at Twickenham Stadium, London

Councillors had previously been circulated with a letter from Fields in Trust, dated 11th May, 2015 inviting Councillors to attend the Fields in Trust AGM on 11th June 2015 at Twickenham Stadium, London.

RESOLVED: That no Town Councillor attends the Fields in Trust AGM on 11th June 2015.

593. CENOTAPH

To discuss Agenda Brief regarding the area around the Cenotaph owned by the Vale of Glamorgan Council

Councillors had previously been circulated with an Agenda Brief from Councillor J Evans concerning the need for repairs and cleaning of the benches and pavements around the Cenotaph. Councillor Mrs P Lancaster informed Councillor that the Vale had been to look at this area since this item was put on the Full Town Council Agenda

RESOLVED: That this item be referred back to next month's Full Town Council Meeting if further action has not been taken by the Vale of Glamorgan Council to resolve this matter.

594. VALE OF GLAMORGAN COUNCIL

To receive Vale of Glamorgan Councillors

Councillor Williams informed Councillors that following the Vale Annual Meeting he no longer held a position on the Vale Planning Committee. He has taken up a new post on the Corporate Resources Committee.

Councillor Bennett informed Councillors that following the Vale Annual Meeting he had been elected onto the Economy & Environment Committee, Housing & Public Protection Committee and the Democratic Services Committee. He stated that he was still very much on a learning curve, enjoying the role and happy to work with Town Councillors on any upcoming matters.

To discuss Agenda Brief regarding the pedestrian pathway along Boverton Road

Councillors were previously circulated with an Agenda Brief from Councillor Evans detailing his concerns for the overgrown verges on the pedestrian pathways along Boverton Road. It was confirmed that since this Agenda Item was raised Councillor G John had been informed of this matter and had passed these concerns onto the relevant Vale of Glamorgan Department. Councillors agreed to give the Vale Council reasonable time to follow up and rectify this matter.

To discuss Consultation on proposal to transform Secondary Schools in Barry

Councillors were previously circulated with a Consultation, dated 11th May 2015, detailing the Consultation on the proposal to transform Secondary Schools in Barry. Noted.

To discuss Agenda Brief of possible future sites for adopting land in Llantwit Major

Councillors were previously circulated with an Agenda Brief detailing adopting possible future land sites in Llantwit Major. The Town Clerk reminded Councillors that one of the plots was adjacent to her property.

Further discussion took place on the potential costs of taking on additional land along with estimated costs to maintain the areas.

RESOLVED: That the Vale of Glamorgan Council be contacted to discuss the possibility of adopting land in Llantwit Major and the costs involved of purchasing each proposed location.

To note receipt of the Agenda for the Annual Meeting 13th May 2015

Councillors noted receipt of the Agenda for the Annual Meeting 13th May 2015.

To discuss suggested road names for Plasnewydd Farm

Councillors were previously circulated with a letter, dated 15th May 2015, from the Operational Manager, Developments Services for suggested road names for the Plasnewydd Farm development. Councillors all agreed they were not overly impressed with the suggested road names of Plasnewydd Close (Clos Plasnewydd) / Plasnewydd Walk (Rhodfa Plasnewydd)/ Railway Close (Clos y Rheilffordd) /Railway View (Trem Y Rheilffordd). Councillors discussed alternative road names and whether they should be submitted in the Welsh or English language.

RESOLVED: That a letter be written to the Vale of Glamorgan Councils Development Services Department putting forward the following road name suggestions by the Town Council for the new Plasnewydd Farm development:
Plasnewydd Close / Heritage View / Celtic Close / Galilee Way

To note the revised Green Links G1 Bus Service

Councillors were previously circulated with a letter from Greenlinks, dated 18th May 2015, detailing the revised Green Links G1 Bus Service. Noted.

595. WELSH ASSEMBLY GOVERNMENT**To note the Historic Environment E-bulletin for May 2015**

Councillors were previously circulated with the Historic Environment E-bulletin for May 2015. Noted.

Statement on Community Asset Transfer in Wales and an event to be held on Wednesday 10th June 2015

Councillors were previously circulated with an email dated 20th May 2015 concerning an event to be held on Wednesday 10th June 2015 on Community Asset Transfer. Councillors discussed who should attend this event.

RESOLVED: That the Town Clerk, Councillor R Jenkins and Councillor J Evans attend the Community Asset Transfer on Wednesday 10th June 2015.

596. MISCELLANEOUS**To discuss letter from Age Connects Cardiff & Vale requesting support of Town Councillors**

Councillors were previously circulated with a letter dated 4th May 2015, detailing a request for Councillors to assist in supporting Age Connects in Cardiff and Vale at their summer fundraising Events.

RESOLVED: That a letter be written to Age Connect wishing Age Connect every success in their summer event programme and informing them that the Town Mayor, Councillor Mrs P Lancaster, would be happy to attend the Beach Walk in September, subject to confirmation of the date.

To discuss letter from Age Connects Cardiff & Vale providing Christmas Lunches for the local older people in the Vale on Christmas Day.

Councillors were previously circulated with a letter dated 18th May 2015, detailing Age Connects plans to provide a Christmas Dinner and entertainment to the older citizens of Eastern Vale and Llantwit Major on Christmas Day. Councillors discussed the various requests for assistance from the Age Connects Team.

RESOLVED: That a letter be written wishing Age Connect every success in this project. Inform Age Connect that requesting funding off the Town Council is only considered in January of each year and must include a completed Grant Aid Application Form. Advise Age Connect that the Town Councillors will donate some food hampers for the event which can be used as raffle prizes/gifts for the elderly. State that the Town Council gives permission for Age Connect to use Llantonian Hall's crockery and cutlery if required. Finally the Town Mayor would be delighted to attend the event in the morning of Christmas Day to wish all the elderly a Happy Christmas, if Age Connect consents to this proposal.

To discuss Agenda Brief on producing a monthly Town Council Newsletter.

Councillors were previously circulated with an Agenda Brief from Councillor Mrs S Geary suggesting Llantwit Major Town Council produce a Monthly Towns Newsletters. This could then be displayed on the website and Town Council Notice Boards.

RESOLVED: That a bi monthly Llantwit Major Town Council Newsletter be produced to be displayed on the Website and Notice Boards with the first one produced end of June. The success of the Newsletter to be reviewed in December 2015.

To discuss proposed presentation by Mr Jonathan Wright of Lightsource Renewable Energy Limited

Councillors were previously circulated with an email, dated 19th May 2015, from Mr Jonathan Wright of Lightsource Renewable Energy Limited requesting to meet with Town Councillors at a Full Town Council Meeting regarding a proposal to put a 1 Megawatt Solar Farm on a site at Morfa Farm. Councillors discussed this request. Concerns were raised that if the Town Council agreed to meet the company at a Full Town Council Meeting they would not then be able to put their observations forward when the official Planning Application was received. Councillors however could attend the public consultation and put forward their view as a member of the general public.

RESOLVED: That Lightsource Renewable Energy Limited not be invited to attend a Full Town Council meeting to discuss this proposal.

SIGNED
MAYOR

DATED