

LLANTWIT MAJOR TOWN COUNCIL

Minutes of the Annual Meeting of Llantwit Major Town Council held in Room B, Old School, Wine Street, Llantwit Major 7.05pm on Thursday, 14th May 2015

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| PRESENT; | Councillors | Mr M Mason | | Town Mayor |
| | | Mr G John |) | WEST WARD |
| | | Mrs P Lancaster |) | |
| | | Mrs S Geary |) | |
| | | Mrs A Knight |) | SOUTH EAST WARD |
| | | Mr J Evans |) | |
| | | Mr M Marsh |) | BOVERTON WARD |
| | | Mrs S Hanks |) | |
| | | Mr E Hacker |) | |
| | | Mr D Foster |) | NORTH WARD |
| | | Mrs J Norman |) | |
| | | Mr E Williams |) | |

Members of the Public

573. TO ELECT TOWN MAYOR.

Councillor Mr M Mason asked for nominations for Town Mayor for the 2015/2016. Councillor Mr G John thanked Councillor Mr M Mason for all his hard work during his year in office and informed Councillors that he would nominate Councillor Mrs P Lancaster to be the Mayor, this was seconded by Councillor Mrs S Hanks.

RESOLVED: That Councillor Mrs P Lancaster be duly elected Town Mayor for 2015/2016.

The Chains of Office were invested to Councillor Mrs P Lancaster by Councillor Mr M Mason.

Councillor Mrs P Lancaster then proceeded to read and sign the oath as newly elected Town Mayor.

Councillor Mrs P Lancaster stated that she would like to thank Councillor Mr M Mason for all he had done in his time as Town Mayor. He would be a hard act to follow. It was a great honour and privilege to be elected to this post and would do her best to represent Llantwit Major as Town Mayor. Her husband Mr Derek Lancaster would be consort during her time as Town Mayor.

It was noted that Councillor Mrs P Lancaster chose Bridgend Samaritans and Mind in the Vale as her charities.

Councillor Mrs P Lancaster proceeded to present Councillor Mr M Mason with a heraldic shield and past Mayors badge.

Councillor Mr M Mason thanked Councillors and Town Hall staff for their support over the past year, a special thanks was made to his wife Mrs Bridget Mason for being his Mayoress and being by his side throughout the year. He added that he had enjoyed his time as Mayor and met some wonderful selfless people who give their time to the Town but are not heard about and work tirelessly for others. He will ensure he continues to support these people after he has stepped down. He concluded that he had raised £3,750 for his Charities and was pleased to present the cheques to them yesterday.

574. ELECTION OF DEPUTY MAYOR.

Councillor Mrs P Lancaster asked for nominations for Deputy Mayor for 2015/2016.

RESOLVED: That Councillor Mrs S Hanks be duly elected as Deputy Town Mayor for 2015/2016.

Councillor Mrs P Lancaster presented Councillor Mrs S Hanks with the Deputy Town Mayors chain. Councillor Mrs P Lancaster congratulated Councillor Mrs S Hanks and stated she was sure they would work well together for the best of Llantwit Major.

Councillor Mrs S Hanks thanked Councillors for her election of Deputy Town Mayor, stating that it was an honour to be elected and hoped she can fulfil the role of Deputy Mayor.

575. APOLOGIES

Councillor Mr R Jenkins – Holiday leave

576. DECLARATIONS OF INTEREST.

There were no Councillor Declaration of Interest

577. MINUTES OF PREVIOUS ANNUAL MEETING.

Councillors had previously been circulated with copies of the Minutes of the Annual Meeting held on 8th May, 2014, which had been ratified at a Full Town Council meeting held on 29th May 2014. Noted.

578. NOMINATIONS FOR REPRESENTATION ON COMMITTEES

**FINANCE AND
POLICY COMMITTEE;**

Chairman; Councillor Mr D Foster
Deputy Chairman; Councillor Mrs A Knight
Council Membership; 12 (excluding Chairman & Deputy
Chairman)
Cllrs; Mrs P Lancaster, Mr G John, Mrs S Geary, Mr E Hacker,
Mrs S Hanks, Mr R Jenkins, Mr M Marsh, Mr E Williams, Mr J
Evans, Mr M Mason, Mrs J Norman

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| RECREATION & BUILDINGS COMMITTEE; | Chairman; Councillor Mr J Evans Deputy Chairman; Councillor Mr M Mason Council Membership; 12 (excluding Chairman & Deputy Chairman); Cllrs; Mr D Foster, Mr G John, Mrs S Geary, Mr E Hacker, Mrs S Hanks, Mr R Jenkins, Mr M Marsh, Mr E Williams, Mrs A Knight, Mrs J Norman, Mrs P Lancaster |
| FOOTPATH FORUM; | Chairman; The Mayor Councillor Mrs P Lancaster Councillors; 3 (excluding Chairman) Cllrs; Mr M Marsh, Mr E Williams, Mr D Foster plus outside representation |
| CENOTAPH FORUM; | Chairman; The Mayor Councillor Mrs P Lancaster Councillors; 4 (excluding Chairman) Cllrs Mrs J Norman, Mr M Marsh, Mrs S Geary, Mr M Mason plus outside representation |
| MAYORAL INAUGURATION FORUM; | Chairman; The Mayor Councillor Mrs P Lancaster Councillors; 3 (excluding Chairman) Cllrs; Mrs J Norman, Mrs S Hanks, Mrs S Geary Reverend Huw Butler is the Clergy representative. |
| TOWN STUDY STEERING GROUP; | Chairman; The Mayor Councillor Mrs P Lancaster Council Membership; 13 (excluding Chairman) Cllrs. Mr D Foster, Mr G John, Mrs S Geary, Mr E Hacker, Mrs S Hanks, Mr R Jenkins, Mr M Marsh, Mr E Williams, Mr J Evans, Mrs A Knight, Mrs J Norman, Mr M Mason Plus outside representation. |
| CEMETERY FORUM; | Chairman; The Mayor Councillor Mrs P Lancaster Council Membership; 13 (excluding Chairman) Cllrs. Mr D Foster, Mr G John, Mrs S Geary, Mr E Hacker, Mrs S Hanks, Mr R Jenkins, Mr M Marsh, Mr E Williams, Mr J Evans, Mrs A Knight, Mrs J Norman, Mr M Mason |
| STILLBIRTH AND CHILDREN'S MEMORIAL GARDEN PROJECT | Chairman; Councillor Mrs A Knight Council Membership; 1 (excluding Chairman) Councillor; Mr R Jenkins Plus outside representation |
| PLANNING COMMITTEE; | Chairman; Councillor Mr J Evans Deputy Chairman; Councillor D Foster Council Membership; 4 (including Chairman and Deputy) Cllrs. Mrs P Lancaster, Mrs A Knight |

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| WORKING GROUP RE: TOWN COUNCIL OFFICE/ADMIN. STAFF | Chairman; Councillor Mr E Williams Council Membership; 5 (excluding Chairman) including Town Mayor Cllrs; Mrs A Knight, Mr M Mason, Mr R Jenkins, Mr D Foster, Mr J Evans |
| YOUTH ACTIVITIES FORUM | Chairman; Councillor Mr E Williams Council Membership; 5 (excluding Chairman) Cllrs; Mr J Evans, Mrs P Lancaster, Mr R Jenkins, Mrs J Norman, Mr M Mason |
| YOUTH LINK COUNCILLORS | Councillor Mr E Williams Councillor Mr J Evans |
| FUNDING FORUM | Chairman; The Mayor, Mrs P Lancaster Council Membership; 5 (excluding Chairman) Cllrs. Mr E Hacker, Mr E Williams, Mrs S Hanks, Mr M Mason, Mr D Foster |
| CITIZEN AWARDS PANEL; | Chairman; Councillor Council Membership; 5 + Town Mayor Cllrs; |
| Councillors discussed the Panel and it was; | |
| RESOLVED: That as the Citizen Awards took place this year and it is a biennial event, no Panel be formed this year. | |
| FAIRTRADE; | Chairman; Councillor Mr E Williams Cllrs; Mr D Foster |
| SCHOOL GARDEN; | Chairman; Councillor Mrs P Lancaster Cllrs; Mrs S Hanks, Mrs J Norman |
| 5 YEAR PLAN COMMITTEE; | Chairman; Councillor Mr D Foster, Chair of Finance Council Membership; 4 + Chair of Buildings & Recreation Cllrs; Mr M Mason, Mrs S Geary, Mrs Knight, Mrs J Norman, Mr J Evans (Chair of & Rec & Buildings) |
| WEBSITE COMMITTEE; | Council Membership; 3 Cllrs; Mr R Jenkins, Mrs J Norman, Mr E Williams |
| ALLOTMENT SUB-COMMITTEE; | Chairman; Councillor Mr J Evans Council Membership; 4 (including chair) Cllrs; Mrs S Geary, Mr M Mason, Mrs P Lancaster |

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| BOVERTON ROAD REGENERATION SUB COMMITTEE; | Chairman; Council Membership; Cllrs; Mrs A Knight, Mrs S Hanks, Mrs P Lancaster, Mr M Mason | Councillor Mr G John 5 (including chair) |
| BOWLS CLUB SUB COMMITTEE; | Chairman; Council Membership; Cllrs; Mr R Jenkins, Mr M Marsh | Councillor Mr J Evans 3 (including chair) |
| APPEAL HEARING (PERSONNEL) | Councillor Councillor Councillor | |
| APPEALS COMMITTEE (PERSONNEL) | Councillor Councillor Councillor | |
| GREIVANCE PANEL (PERSONNEL) | Councillor Councillor Councillor Councillor Councillor | |
| INTERVIEW PANEL | Councillor Councillor Councillor Councillor Councillor | |

RESOLVED: That the Appeals Hearing, Appeals Committee, Interview Panel and Grievance Panel be held in abeyance until a time when they are needed to meet.

579. COUNCILLORS AS REPRESENTATIVES ON OUTSIDE BODIES/COMMITTEES.

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| LLANTWIT MAJOR EVENTS GROUP; | Councillor 1; Councillor 2; | Councillor Mr R Jenkins Councillor Mrs P Lancaster |
| LLANTWIT MAJOR LIFEGUARDS; | Councillor 1; Substitute if required. | Councillor Mr J Evans Councillor Mr E Williams |
| CHARITIES; | Councillor 1; Councillor 2; | Councillor Mrs S Geary Councillor Mrs S Hanks |
| VALE OF GLAM COUNCIL COMMUNITY LIAISON COMMITTEE; | Councillor 1; Councillor 2; | Councillor Mr M Marsh Councillor Mr J Evans |

**BRITISH LEGION
PANEL;** Councillor 1; Councillor Mr M Mason
Councillor 2; Councillor Mr E Hacker

**CHAMBER OF
TRADE;** Councillor 1;
Councillor 2;

Councillors discussed Council Membership on this Group and it was;

RESOLVED: That no representative be nominated as it was felt that this Committee no longer operates.

**LLANILLTYD
FAWR IN FLOWER;** Councillor 1; Councillor Mrs P Lancaster
Councillor 2; Councillor Mrs S Geary

**GOOD NEIGHBOUR
SCHEME STEERING
GROUP;** Councillor 1; Councillor Mrs S Geary
Councillor 2; Councillor Mrs J Norman

**CROSSROADS IN THE
VALE (EMI) LTD** Councillor 1; Councillor;

Councillors discussed Council Membership on this Group and it was;

RESOLVED: That the membership of this Group be held in abeyance until a time when the Town Council is invited to attend.

**FRIENDS OF
GLAMORGAN
HERITAGE COAST;** Councillor 1; Councillor Mr E Williams
Councillor 2; Councillor Mr M Marsh

**POWER STATION
LIAISON GROUP;** Councillor 1; Councillor Mr M Mason

PUBWATCH; Councillor 1; Councillor Mr J Evans

TIDY TOWNS:

Councillors discussed Council Membership on this Group and it was;

RESOLVED: That the membership of this Group be held in abeyance until a time when the Town Council is invited to attend.

P.A.C.T. Councillor 1; Councillor Mr R Jenkins

580. **MINOR AUTHORITY REPRESENTATION ON VALE PRIMARY SCHOOL GOVERNING BODIES**

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|---|---|
| LLANILLTUD FAWR PRIMARY; | No nomination |
| ST. ILLTYD'S JUNIOR & INFANT; | Councillor Mrs S Geary (Nov 2013 – Nov 2017) |
| EAGLESWELL JUNIOR & INFANT; | Llanmaes Community Council (June 2012 to June 2016) |
| YSGOL DEWI SANT INFANT SCHOOL; | Councillor Mr M Mason (May 2012 to May 2016) |
| YSGOL DDRAIG INFANT SCHOOL; | Councillor Mrs S Hanks (March 2015 -) |
| WICK AND MARCROSS CHURCH IN WALES: | Member of Wick Community Council sits. |
| YSGOL IOLO MORGANWG; | Councillor Mrs G Baty (Cowbridge Town Council) (Sept 2011 – Sept 2016) |

581. **FUTURE MEETING DATES**

Councillors had previously been circulated with a list of Future Meeting dates for Full Town Council, Finance and Policy, Town Study Steering Group, Footpath Forum, Youth Forum and Annual Meeting 2015/2016.

RESOLVED: That the meeting dates circulated be adopted.

SIGNED

MAYOR

DATE